



**Charleston Library Board Agenda
Monday, August 1, 2022 – 6:30 pm**

1. Call to Order @ 6:34

2. Roll call

Chiritescu_X__ Ferguson__X Looby_X__ Meadows_X__ Monahan__X__ Ricciardi_X__ Smallhorn__

3. Public Comment

4. Board President's Comments

CLOW has not finished work, but have A/C working
They're continually monitoring the system and it's good to see it's working
DHM completed some work that was contracted to do in May

Programming-

summer read wrapped up, over 3k entries into program
Katie & Beth will join Sept 12 meeting to do a full Summer Read report & presentation
Last week was highest computer use week since re-opening post Covid.

Financials-

Received another property tax instalment of \$117k
Fairly normal spending month

5. Omnibus Agenda

- A. Approval of the July 11, 2022 Board Meeting Minutes
- B. Acceptance of Director's Report
- C. Acceptance of Stat Report
- D. Acceptance of Grant & Donation Report
- E. Acceptance of Financial Reports- provided at the meeting
- F. Approval of the bills payable- provided at the meeting

Motion to approve: __Ferguson__ Seconded: __Meadows__

Chiritescu__X__ Ferguson__ Looby__X__ Meadows__ Monahan__X__ Ricciardi__X__ Smallhorn__

6. Action Item 2022-10: Vote to elect new Library Board Vice President.

Motion to approve: __Ricciardi__ Seconded: __Looby__

Chiritescu_X__ Ferguson_X__ Looby_X__ Meadows__X__ Monahan__X__ Ricciardi_X__ Smallhorn__

FERGUSON voted to Vice President to replace Mike who is now President.

7. Action Item 2022-11: Vote to schedule a special meeting on Wednesday, September 7, 2022 at 6:30PM
for the purpose of discussing Literature & Libations.

Motion to approve: __Monahan__ Seconded: __Chiritescu__

Chiritescu__X__ Ferguson__X__ Looby_X__ Meadows_X__ Monahan__X__ Ricciardi_X__ Smallhorn__

8. Action Item 2022-12: Vote to close the Library on Saturday, September 10, 2022 for Literature & Libations.

Motion to approve: __Looby__ Seconded: __Meadows__

Chiritescu__X__ Ferguson__X__ Looby_X__ Meadows_X__ Monahan__X__ Ricciardi_X__ Smallhorn__

Full Board Packet available upon request at the service desk.

9. Discussion Item

A. Literature & Libations 2022

- a. All board members have picked up tickets
- b. Kattie and Leeanne are going out this week to flyer the town
- c. Fundraising total over \$3000 for the event
- d. Seeing new sponsorships and smaller dollar donations
- e. Auction Baskets- create special committee to organize approach
 - i. Want baskets to have a cohesive theme so we can ask businesses in a targeted way
 - ii. Doesn't have to fit in a 'basket' could be around a theme
 - iii. Need a minimum bid price for each basket depending on the contents (have a range of some bigger and some smaller)
 - iv. Goal to get over \$1000 in return from baskets.
 - v. Judy has ideas for baskets- she & Jess will link up to set the strategy
- f. Gift card wall- usually get for fast food. No less than \$10 but up to \$50-60; Pay \$10 ticket to take a pull at the wall and see what you get!
 - i. Debate around the Gift card wall and if it's the optimal fundraising mechanism. Talked about increasing the pull fee or ?
- g. Book tree- pay for a chance to win a big prize and the \$ goes to buying new books and you get your name in it. Unlimited # for sale. Pay \$20 each for a chance. Do the drawing around 7:50 towards the end of the evening.
- h. Mini golf- create a prize for lowest score of the night or hole in one; or if you play then enter your score card to win a round of golf from Bent Tree Golf Course
- i. Pendulum Painting- Will charge \$20 because we'll have to purchase the supplies ahead of time. Discussing how to control the flow of pendulum painting to make sure it's fun but people keep moving around.
- j. FERGUSON talked to EIU band leader about getting a few students to play
- k. Themed selfie stations- something related to the 'Stranger Things' TV show
- l. Menu review from Brickhouse- Garth will provide menu for review- can send around via email for thumbs up.
- m. From Liquor Barn keep it simple (red/wine, couple of beer options)
- n. Marketing opportunities? Chris is going to reach out to Parks dept to get something on Morton park, brickhouse, etc to spread the word.
- o. Run it in the Chamber of Commerce newsletter
- p. CI Living, newspaper, radio, Facebook, etc

B. Board Recruitment

- a. Can talk it up at the Literature & Libations to get some leads
- b. Must live in Charleston is the only legal requirement.
- c. Judy has a lead.

C. Next Regularly Scheduled Board Meeting – Monday, September 12, 2022 at 6:30PM.

D. Agenda Building

E. Other?

10. Adjournment

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