



Charleston Library Board Minutes Monday, January 8, 2024

1. Call to Order

2. Roll call

Chiritescu__X_ Cuddy__X_ Curry_X__ Doughty___ Ferguson__X_ Looby_X__ Olsen__X_

Ricciardi_X__

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

A. Acceptance of the December 4, 2023 Meeting Minutes

B. Acceptance of Director's Report

- January activities- 3 local authors will be visiting the library to promote their recently published works. Have a 4th individual also looking to come do a reading.
- Personnel- individual who ran Navigator program quit so it's on pause at the moment. Still distributing Dial-A-Ride tokens since over 45% of individuals who came in were looking for transportation aid. Looking for graduate student who can take this work on as a part time job. Only have 6 months remaining of funding until the current grant runs out.
- Building – Detection Security will start working on camera system shortly then will move on to the fire alarm. Aiming to have both projects completed by our next board meeting in February.
- Worked with Charleston Police Dept after a bullet was left in the Book Drop. Reinforced need to add security cameras in the building which are coming soon.

C. Acceptance of Statistics Report

- Circulation – at 22% YoY increase. Updated 2023 recap and review showing 81k items circulated in 2023 which exceeded goal of 70. Nearly returning to pre-pandemic levels. Nearly doubled e-circulation since 2020

D. Acceptance of Grant & Donation Report

E. Acceptance of Financial Reports- provided at the meeting

- \$6,090 raised by fundraising letter which is around our average historically

F. Approval of the bills payable- provided at the meeting

Motion to approve: __Looby__ Seconded: _Chirestcu__

Chiritescu__X_ Cuddy_X__ Curry_X__ Ferguson__X_ Looby_X__ Olsen_X__ Ricciardi__X_

6. Action Item: 2024-1: Vote to move Library funds from First Mid Bank account to Illinois Funds

account. Motion to approve: __Ricciardi__ Seconded: __Ferguson__

Chiritescu__X_ Cuddy_X__ Curry_X__ Ferguson__X_ Looby_X__ Olsen_X__ Ricciardi__X_

7. Discussion Items

A. Per Capita Grant Application

- Application is finished, not yet submitted, can earmark the funds for other purposes than we have historically. Options to expand its usage but we have to declare it now. Agreed we can include additional categories to request funds to provide additional flexibility

B. First Mid Bank & Trust Loan

- Should Chris pursue paying this loan off early? If we pay off the loan now, it will open up funds in our upcoming budget. We can split that additional money between investing in the Library and savings. We have the money to pay the debt off early and Chris suggests that we do it.

C. Literature & Libations

- 2 first edition sponsors, 2 best seller sponsors, 3 page turners, aiming to finalize sponsors by January 15 in order to create advertising materials

D. Board Recruitment

- New member joined but still have 1 open seat, any candidates?

E. Next Board Meeting – Monday, February 5, 2024 at 6:30PM.

F. Next Committee Meeting – Policy Committee

a. 2024 Committee Meeting Schedule

G. Agenda Building

H. Other?

8. Adjournment