



**Charleston Library Board Agenda
Monday, October 4, 2021 – 6:30 pm**

1. Call to Order

2. Roll call

Banks_x__ Cunningham_x_ Elser_x__ Looby_x__ Meadows_x_ Monahan__ Ricciardi_x_ Smallhorn_x__

3. Public Comment: none

4. Board President's Comments: none

5. Omnibus Agenda

A. Approval of the September 13, 2021 Board Meeting Minutes

B. Acceptance of Director's Report

C. Acceptance of Grant & Donation Report

D. Acceptance of Financial Reports- provided at the meeting

E. Approval of the bills payable- provided at the meeting

Motion to approve: JM Seconded: GR

Banks_x__ Cunningham_x_ Elser_x__ Looby_x__ Meadows_x_ Monahan__ Ricciardi_x_ Smallhorn_x__

Chris: Met with the program director of the SE Community Foundation. They have a need to spend money in Coles County and are eager to start a program to assist people with resources when they are quarantined by COVID. This would be a graduate assistantship with EIU. If we get the grant, the program would start in January. More information to come at the November meeting. Chris received a quote for \$70,000 to upgrade the HVAC control system. The control system would tell us more detail about the issues of the HVAC system. Chris is looking into funding options. We received our property tax deposit on 10/1. Next year's per capita grant will be \$25,000. In November we will host another book sale.

6. Action Item 2021 – 8: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at 6:54 P.M.

Motion to approve: JL Seconded: JM

Banks_x__ Cunningham_x_ Elser_x__ Looby_x__ Meadows_x_ Monahan__ Ricciardi_x_ Smallhorn_x__

Exited Executive Session at 7:53

7. Action Item 2021 – 9: Vote to approve to staff salaries for remainder of Fiscal Year 2022.

Motion to approve: JS Seconded: JM

Banks_x__ Cunningham_x_ Elser_x__ Looby_x__ Meadows_x_ Monahan__ Ricciardi_x_ Smallhorn_x__

The board decided to hire a janitor for 10 hrs per week at \$11/hr, to add 5 hours to the total amount of hours set for existing library associates, to give the managers a 4.4% raise, and to give the Library Director a 4.2% raise.

8. Discussion Item

A. Fundraising Letter

B. Review *Serving Our Public 4.0 Standards for Illinois Public Libraries* Chapters 6-10

C. Board Recruitment

D. Next Board Meeting – Monday, November 1, 2021 at 6:30PM.

E. Agenda Building

F. Other?

9. Adjournment

Full Board Packet available upon request at the service desk.