



Teams Meeting
Nov. 1st 2022 @6:30 pm

Attendance: Candy Herbert, Sheila Dion, Jen Dubovick, Erica Ward, Jackie Flint, Lisa Woodard, Connie Deshaies, Jim Graham

Call to Order: 6:38 pm Candy Herbert 2nd- Jen Dubovick

Approval of Previous Meeting Minutes: 1st - Sheila Dion 2nd - Erica Ward

Treasurer's Report: Balance: Review at next meeting, Barb was unable to make the meeting.

New Business:

- **Board Updates/Logistics**
- **Overview of bi-laws and What that means**
 - Brainstorm Best Practice to start in 2023, Discussion
 - Identifying Member participation,
 - Are there individuals that need or want to step down from the Board?
 - Do members understand the bi-laws, including meeting attendance and participation expectations?
 - Should we define a board member vs. volunteer
- **New Members & Voting** - Proposed member - Sandy McDermott (tabled till until member is present to vote)
- **Google Drive:**
 - **Access to the drive/ Log-in etc.**
 - If you can't log-in or access the drive please let Erica Know.
 - **Annual Update to Occur: Updated Address, Bios and Committees.**
 - Lisa still needs to submit a photo and bio to Sheila as she is officially coming on as a Board Member.
- **Friendsgiving/Fundraising:**
 - **Any Action Items to be reviewed by the fundraising committee.**
 - Jackie created an excel workbook with Tasks that need to be completed in order to do the event. She will have one for each event, and update as needed.

Next Event: Purple Party Flier to advertise at friendsgiving.

- Location TBD

- **Network for good (next meeting)**
 - Donor Management System; Comparable to Bloomerang. SpreadSheet from Sheila for next meeting.
 - Concerns about a transition of Data from the operating systems. Sheila will look into it.

Old Business:

- **Succession Plan for Next Meeting (Connie/Linda)**
 - Second Person to coordinate with Linda and Connie - Who was identified as an individual to support the process?
 - Manuel Process Status Update
- **Board Members Roles & Responsibilities Overview (Continue to revisit)**
- **Quarterly Thank You Note meeting needs to be scheduled for Dec/Jan**
 - Sheila and Jen will continue with this.
- **Locktoberfest Wrap Up Overview**
 - Great event
 - lottery boards have a larger number of individuals that participate vs. 50/50
 - Youth Volunteers were engaged and a great help
- **Youth from Phoenix opened a School store**
 - raised approx. \$500 dollars
- **Scholarship - Schedule a November Meeting**
 - Will start in a google form, then schedule a planning meeting.

Subcommittee Updates: None at this time

Strategic Planning: (15 minute discussion) Candy if time allows

Next Meeting:

Meeting Dates will be determined by Google Form. Please be checking emails

Meeting Adjournment:

7:29pm - 1st - Sheila Dion 2nd- Connie Deshaies

Meeting notes prepared by Erica Ward, Secretary

