

DISCLAIMER: THIS DOCUMENT IS FOR EDUCATIONAL PURPOSES ONLY, AND IS NOT LEGAL ADVICE.

Rental Application and Agreement

[Name of rental property and postal mail address]

Please Print Clearly

Occupant Name(s) _____

Address _____

Home phone (____) _____ Other phone (____) _____

Cell phones during vacation _____

Email address: _____

• **Arrival Date:** After 3 PM Saturday _____

• **Departure Date:** Before 10 AM Saturday _____

Payment Plan:

Security deposit of [amount] due now to confirm reservation.

Rental Rate \$ _____ per week, plus ____% [State] tax, for a total of \$ _____ payable as follows:

First payment of \$ _____ (U.S. funds) due _____ (60 days prior)

Final payment of _____ due _____ (14 days prior)

____ Enclosed is a check or money order payable to [Your name] for my [amount] **security deposit**, or

____ Charge my VISA MasterCard Discover for the deposit and for the above payment schedule.

Credit card # _____ Exp. Date _____ 3-Digit CVV code _____

Signature _____ Name on card (if different from above) _____

Billing address (if different from above) _____

I have read and agree to the above terms and conditions, and will allow only those listed above to occupy the condominium. I have also read and understand the Rules and Cancellation Policy and I agree to abide by them, as well as by the [property's name] published rules and regulations.

Renter Signature: _____ Date _____

• Printed Name: _____

Renter Signature: _____ Date _____

• Printed Name: _____

Confirmed by [your name] : _____ Date _____

If you are using [credit cards you accept] you may send it to the owners by:

• Emailing to:

• Postal mail to:

• Calling at:

Rules for [Name of rental property and postal mail address]

These rules are part of the Rental Agreement

1. Check-in time is after 3 PM and check-out is 10 AM. **No early check-ins or late departures** are permitted because of housekeeping time requirements. The agreement does not create a tenancy or residence. You must depart at the appropriate time.
2. **Pets are not permitted.** If you arrive with pets the manager will ask you to leave.
3. **Smoking tobacco or any substance, including e-cigarettes, is not allowed** in the condo, on the balcony, or within 100 feet of any building. We will be fined—and you will be charged—\$100 for each violation. This is strictly enforced by onsite security.
4. You must register your car as soon as possible after your arrival at the, and display the parking permit on your dashboard so it can be seen through the windshield.
5. Boats, trailers and campers are not permitted to park in the parking lot.
6. If repairs are needed, contact **[Your name and contact info]** (not the condo manager).
7. **Security and Damage Deposit.** The deposit does not apply toward rental payment. Costs for damages in excess of the security deposit will be charged to your credit card. Your deposit will be refunded within fourteen (14) days after departure, less any deductions for the following:
 - a. Any excess cleaning or repairs to damage beyond normal wear and tear.
 - b. Missing linens, kitchen items or other property.
 - c. Extra charges by housekeepers for late departure.
8. **Cancellation.** A thirty (30) day cancellation notice is required to receive a full refund. Cancellation notices of less time are subject to forfeiture of advance payments and deposits, unless the property can be re-rented. A departure earlier than scheduled does not warrant a refund of rent.
9. The condo will be clean when you arrive, and will be cleaned at our expense after you depart. Daily housekeeping service is not included, but may be purchased.
10. Reservations made under false pretense will be subject to forfeiture of advance deposits and payments.