

Elbridge Free Library
241 East Main Street
Elbridge, New York 13060
August 16, 2023

The Quarterly Business Meeting of the Elbridge Free Library was called to order on August 16, 2023 at 5 PM. The following members were present: Peggy Bennink, Cynthia Zainchowski, Kathy Wood, Bette Tucker, Casey Westby, Julie Clark, Kathy Long and Kathy Norman.

Secretary's Report

The minutes of the April 19, 2023 Business Meeting were read and approved with three corrections. A motion to accept the minutes with corrections was made by Peggy Bennink and seconded by Kathy Wood. The Board unanimously approved the motion.

Director's Report

Casey Westby gave the circulation statistics for the last quarter. There was a total of four hundred fourteen borrowers. Four thousand three hundred sixty four items were checked out and seven hundred sixty two holds were satisfied. Five hundred twenty five dollars was spent on Hoopla.

The summer reading program has been very successful. As of today, one thousand seven hundred sixty nine books have been read. One hundred eighteen children are enrolled. In house crafting and take home craft bags were wildly popular!

The annual garage sale netted the library \$415.00 with proceeds from the sale of permits and the food truck, Big Awesome BBQ. Another \$237.00 was obtained by the selling of medallions and the 50/50 raffle related to the 175th Anniversary of the Village of Elbridge. Medallions will continue to be sold at the Library.

Treasurer's Report

Julie Clark explained the Balance Sheet and the Profit and Loss Statement. The Library continues to remain in a fiscally favorable position. Julie suggested that with the interest rates on Certificates of Deposit increasing, we should look into depositing some of our savings in one. Julie mentioned checking out the rates at Lyons National Bank, Geddes, and M&T. Cynthia Zainchowski made a motion to accept the Treasurer's Report as read, and Peggy Bennink seconded the motion. A unanimous vote was taken.

Old Business

Concern about safety of staff and patrons was discussed. It is our preference that there would always be two staff members working together at all times. This would necessitate the hiring of another staff member or recruiting a volunteer. Cutting hours is not an option. Wednesday evening is of the greatest concern.

The Board would like the library to have a safety class presented to the staff and Board members. It is hoped that a State Trooper could address our concerns and make recommendations in relation to lighting, emergencies, exits and unruly patrons.

Some Library Policies need updating. Kathy Long and Casey Westby plan to meet in October to start this process. They plan to begin with a policy on acceptable patron behavior and how to approach and proceed with consequences for an unruly one.

Due to the fact that there is only one toilet in our library and it's limited septic tank abilities, it was suggested that for next year's Annual Garage Sale Fundraiser Day, we rent a Porta -Potty.

New Business

Thanks to Fred Weisskopf, the Library's book drop was renovated so that we no longer need to invest in a new one. As the new book drop was going to be dedicated to Mr. Tucker, the money that was set aside for that purpose will be used instead to purchase a new book case.

Under the supervision of Deb Walrath, local teens had a positive experience as volunteers at the Library.

OCPL is eager for our Library to apply for a grant. The money is there and available for a 75/25 split. We need land.

The 4 year old classes from Elbridge Elementary School all visited our Library. They walked to the library, got library cards and signed out books. We hope to continue this practice next spring.

St. Mary's of the Lake Campaign Against Hunger gave a donation of \$120.00 to our Library to purchase food for patrons thought to be in need. The staff will determine who and how to distribute the food.

A motion was made by Kathy Wood and seconded by Cynthia Zainchowski to adjourn the meeting. All voted in agreement.

Respectfully submitted,

Kathleen Norman