

Elbridge Free Library
241 East Main Street
Elbridge, NY 13060
October 28, 2021

The Quarterly Business Meeting of the Elbridge Free Library was called to order on October 28, 2021 at 5:00 PM. The following members were present: Kathy Long, Cynthia Zainchowski, Casey Westby, Peggy Bennink, Camille DiSanza, Bette Tucker, and Deb Walrath. Absent members include: Kathy Norman, Julie Clark, Lindsay Preston, and Joan Quigley.

Secretary's Report

The minutes of the July 29, 2021 Business Meeting were read and approved. A motion to accept the minutes as read was made by Cynthia Zainchowski and seconded by Peggy Bennink. The Board unanimously approved the motion.

Director's Report

Camille stated that COVID has hit home with ill staff members and increased positive cases in the area. The Elbridge Library Safety Plan is in place and is working as it should. Masks are currently required by all patrons and staff within the library, per county mandates. We will hopefully reevaluate this in the future.

Total circulation for the quarter was 4637 which continues to increase.

We added 233 new items and deleted 68 items.

We added 33 new patrons.

We will continue to waive all fines through 2021.

Program Report

Summer Reading was a great success with 83 registered participants. We believe online registration through Read Squared made things easier on parents.

Our Tie-Dye Extravaganza was very popular with over 30 people in attendance.

Yoga in the park was a hit. We cancelled once due to weather.

Card-making class for both children and adults was well-attended and enjoyed.

Our 2nd Annual Pumpkin Walk brought in over 320 patrons and 100 donated jack-o-lanterns. We saw over 7500 engagements on our Facebook post. We sold glow sticks and popcorn and turned a small profit. A good time was had by all.

We are actively holding quilting, knitting, crocheting and card-making classes.

Adult Reading Programs and Adult Book Clubs continue to be discussed as potential options for the future.

The Storybook Walk is again tabled until late winter or early spring.

Treasurer's Report

Julie Clark was absent but the board reviewed the Balance Sheet and Profit & Loss Statement. (Please see attached). We have \$900 left in the last quarter to spend on materials. We received \$6916.00 in Memorial Funds. A motion to accept the Treasures Report as read was made by Kathy Long and seconded by Cynthia Zainchowski. All members voted to approve the report.

New Business

Camille has not yet heard back from the Village Mayor about the construction/new lighting grant. Our current lighting is outdated and cumbersome.

There is a minor leak in our furnace room roof; the Village Staff is unable to find the source of the leak at this time. The leak is on-going.

We will purchase an exterior glass-covered bulletin board for the front window. We will also purchase a new sandwich board style letter board to be used in front of the building. We are also applying for the Weitsman SU Grant in hopes of purchasing something along the lines of a Makerspace, 3D Printer, silhouette machine, and other STEM supplies. We have already requested Little Bits from the Jordan Elbridge Community Council Grant.

We would love to see the Elbridge Elementary students back in the library for tours and new cards, but will settle with virtual tours for now if we must. We are happy to be invited back to their Holiday Librarian Reading Day.

The concert in Seymour Lofft Park was cancelled due to weather. We hope to plan another one in 2022.

The Kinney's Flu Shot Clinic at the Library was cancelled.

Future Plans

We will be offering a Pajama Party Story Hour in November and our annual visit from Santa in December. We are attempting to hire a professional photographer for the event.

The EFL is celebrating 100 years of service in 2022 and we would like to make efforts to celebrate in little ways throughout the year. Some ideas include small monthly giveaways, "Dress Like a 100 Year Old" Story Hour, and lots of signage and displays acknowledging 100 years and the year 1922. The Historian's Office is working on historical information to share with the public.

We plan to hold Garage Sale Day on July 9, 2022. The Elbridge Library will no longer make and sell sugar donuts. The staff will list the donut equipment for sale and we will focus on bringing in Food Trucks for the day.

Future Meeting:
January 20, 2022

A motion to adjourn the meeting was made by Cynthia Zainshowski and seconded by Peggy Bennink. The motion was agreed to unanimously.

Respectfully submitted in Kathy Norman's absence,

Casey Westby, Trustee