

Elbridge Free Library  
241 East Main Street  
Elbridge, NY 13060  
October 19, 2022

The Quarterly Business Meeting of the Elbridge Free Library was called to order on October 19, 2022 at 5:00 PM. The following members were present: Kathy Long, Bette Tucker, Benga Quick, Julie Clark, Casey Westby, Kathy Wood, Cynthia Zainchowski, Deb Walrath and Kathy Norman. Peggy Bennink was absent.

#### Secretary's Report

The minutes of the July 27, 2022 Business Meeting were read and approved with one correction. A motion to accept the minutes with the one correction was made by Cynthia Zainchowski and seconded by Kathy Wood. The Board unanimously approved the motion.

#### Director's Report

Total circulation for the quarter was 5080 items. There were 418 borrowers and 1050 holds. \$824.00 in fines was waived. Discussion followed on the future of this policy. Should we continue to waive fines or not? Casey Westby said she would research the actions of other libraries in regards to this situation. At present, if a book is lost, a letter from OCPL is sent to the patron asking them to either return the book or pay for it to be replaced.

We pay \$140.00 a month for Hoopla and patrons used it for 190 items.

The School Supply collection and give away was successful. Items that weren't picked up at the Library were taken to Elbridge Elementary and given out.

The Summer Reading Program was a great success with 44 registered participants.

Other summer and fall offerings were:

Pirate Day  
Home Alone Course  
Babysitting Course  
Crafts  
Yoga in the Park  
Tween Tuesday  
Roald Dahl Day  
HOG Club (History or Genealogy)  
Home Schooling Classes  
Lego Club  
Card Making Class  
Author Visits

The Jordan Pool Pass and the Onondaga County Park Pass were widely used.

The Jordan Community Fall Festival Committee will, upon completion of a form, consider a donation to the Elbridge Free Library.

## Treasurer's Report

Julie Clark presented the Profit and Loss Statement and the Balance Sheet as of September 30, 2022. Please refer to the attached forms. Kathy Norman made a motion to accept the Report as read and Kathy Wood seconded it. The motion was unanimously approved.

## Old Business

We now have three bids for the exterior painting of the Library but the Village of Elbridge doesn't have the money at the present time. We have tabled this endeavor until spring, 2023.

Amanda Schiavully, our representative from OCPL, informed us that a storage shed for us has been approved by OCPL. The one stipulation is that it be on a cement slab. We need to find a local contractor that will pour the slab.

Benga Quick is our new substitute and part time employee.

## New Business

Our 3rd Annual Pumpkin Walk is coming up. Aside from hundreds of pumpkins, we will have cider, doughnuts, glow sticks, and popcorn for sale. A 50-50 raffle and chances on a quilt will be sold as well.

Lego Club, for patrons 5 to 10, has received lots of donations. A Literary Lego Project, based on a book, is currently under consideration.

The Christmas Program is in the planning stage. The tree will be decorated with the help of Abe Patrick within the next few weeks. Donation of lights would be appreciated. Santa's human presence is unclear at the moment.

A training program for Trustees is being offered on October 27, 2022 at 5:00 until 6:30. It is available as a webinar and attendance counts towards the yearly requirement for trustees. The subject of this webinar is Robert's Rules.

Hayseed Yoga is not returning to the library. The previous yoga time slots are no longer available.

Construction Grants are available from OCPL. We could go up! OCPL is eager to give a grant to a small library.

Alternatives to the The Home Alone and Babysitting Classes that were offered this year are under consideration. Deb Walrath is looking into this.

The two new computers, one for the staff and one for the patrons, have been installed and are much appreciated.

Future Meeting:  
January 18, 2023 at 5:00 PM

A motion to adjourn the meeting was made by Kathy Long and seconded by Kathy Norman.  
The motion was agreed to unanimously.

Respectfully submitted,

Kathleen Norman, Secretary