



# *Tri-Com Central Dispatch*

## **BOARD OF DIRECTORS**

### Regular Meeting Minutes from March 8, 2023

Chairman Swanson called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

#### Roll Call:

##### Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman Ronald Silkaitis  
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno  
Batavia: Chief Shawn Mazza, Chief Craig Hanson (8:10AM), Alderman Tom Connelly  
South Elgin: Chief Krawczyk

##### Members Absent:

St. Charles: None  
Geneva: None  
Batavia: None  
South Elgin: None  
Contracted Agencies: Chief Pat Rollins

##### Others Present:

Chief Nick Sikora, Elburn Police  
Rita Kruse, Finance Director, City of Geneva  
Joe Schelstreet, Director, Tri-Com  
LaToya Marz, Deputy Director, Tri-Com  
Andrew Kunstler, Training Coordinator, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com

### OLD BUSINESS

#### Consent Agenda:

Motion to approve the Board Meeting Minutes from the January 11, 2023 Regular Board Meeting was made by Alderman Silkaitis and seconded by Chief Passarelli.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Motion to approve the financial reports from December 31, 2022 and January 31, 2023 was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

A motion to approve the total aggregate bills for December 2022 of \$133,138.53 (One Hundred Thirty-Three Thousand One Hundred Thirty-Eight Dollars and Fifty-Three Cents) was made by Alderman Bruno and seconded by Chief Keegan.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

A motion to approve the total aggregate bills for January 2023 of \$38,186.93 (Thirty-Eight Thousand One Hundred Eighty-Six Dollars and Ninety-Three Cents) was made by Alderman Bruno and seconded by Chief Mazza.

The motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

**Update from Director Schelstreet:**

Director Schelstreet reported on staffing. Currently, there are three in training, two with experience. There are two more candidates, one with experience. Another on hold. We will have more information on that candidate in April.

Chief Swanson thanked the Tri-Com Staff on hiring and training. Other centers are reporting being down 83%.

There was a small amount of water infiltrating in the basement. Mendel quoted \$19,885. Trenching cannot be done outside. They need to saw cut inside to the existing line and insert drainage tiles. The consensus of the Board was that the quote was fine.

Chicagoland Paving will be out soon. Roadway will be torn up for about a week. There will be access to range, but will be difficult. Will notify Chief Keegan so departments using the range can be notified.

Waiting for some information on NewWorld CAD regarding RMS and CAD interaction. RMS must be in the same environment as CAD. Waiting for cost to compare. Chief Sikora stated that Kendall County moved RMS from Sheriff's Office to KenComm. They may have some information.

ETSB has been made aware of all seventeen live NG911 centers were on the same switch. AT&T is moving forward with changing those to different switchers for back up.

Received seven submissions for Radio Study RFP. Asking the top three to do a presentation. Will bring to ETSB for selection.

Main Street tower on fiber. RTNC still running. Logan is live. Additional programming is needed. By April, all lines will be off RTNC.

Regarding Fire Station Alerting, Honeywell has purchased US Digital. Customer service is lacking. Bids received. All agencies on different systems. The next issue is how to make IP work.

The ETSB monthly surcharge is averaging \$178,000. Projected total to be \$2.145M. There will be a Town Hall Meeting in Plainfield regarding the surcharge fees. Will be attending.

Regarding CESSA, matrix proposed by protocol sub-committee has four tiers. Three of the tiers call for law enforcement and EMS and the other is a transfer. Allows dispatchers to not diagnose. The state will not send out PowerPoints they are using. Must attend all meetings. All Region 9 medical doctors are on the same page. Chief Antenore stated that 988 has had Eckert Center staff come in with no fire or police knowledge. Transferring to 988 is an issue. They do not have the technology for this. 988 calls can last 45-60 minutes. This could tie up two of our SIP lines. They will not make the July 1 deadline.

**Update from Structural Document Committee:**

Chief Antenore reported that they have a consensus on using the Olympic Model for dispatch fees. Using seven years, remove high and low, average over five rolling years. They are discussing a couple of issues. One being numbers that are high/low/high/low and the other is how to wean off using reserves. There will be one more sub-committee discussion and we should have information to present at the next meeting.

PUBLIC COMMENT

Chief Sikora stated that he is getting no response from StarCom representative, Anna Duvall. Director Schelstreet will send him contact information for another representative, Todd.

NEW BUSINESS

**Matter of Record: Approval of Resolution 2023-001 Fiscal Year 2023-2024 Budget:**

Motion to approve Resolution 2023-01 adopting the fiscal year 2023-2024 budget was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

**Approval of Resolution 2023-02: Authorizing Budget Amendments for the 2022-2023 Budget:**

Rita Kruse stated that as a Tri-Com Board of Directors, the City of Geneva no longer needs to approve any Tri-Com items.

Motion to approve the budget amendments as presented in the Board Packet was made by Alderman Bruno and seconded by Chief Antenore.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

**Authorize Affiliation with Elgin Community College Public Safety Course:**

Director Schelstreet stated that Elgin Community College would like to use our logo on their program material. Deputy Director Marz is a new member on their Advisory Board for program development.

Motion to approve the use of the Tri-Com logo by the Elgin Community College Public Safety Communications program was made by Chief Antenore and seconded by Alderman Bruno.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

**Approval for GIS Administrator to Attend the ESRI Conference in July:**

Director Schelstreet stated that this is a budgeted expense, but requires Board approval due to overnight travel.

Motion to approve ESRI Conference attendance for the GIS Administrator was made by Chief Mazza and seconded by Chief Passarelli.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

**Adjournment:**

With no further business to discuss, Chief Passarelli motioned to adjourn the meeting. Chief Mazza seconded the motion, which then passed by unanimous voice vote. The meeting adjourned at 8:50 A.M.

**Next Meeting:**

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, May 10, 2023 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Administrative Assistant