



# *Tri-Com Central Dispatch*

## **BOARD OF DIRECTORS**

### Regular Meeting Minutes from March 9, 2022

Chairman Eul called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

#### Roll Call:

##### Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman Ronald Silkaitis  
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno  
Batavia: Chief Dan Eul, Chief Craig Hanson  
South Elgin: None  
Contracted Agencies: Chief Pat Rollins

##### Members Absent:

St. Charles: None  
Geneva: None  
Batavia: Alderman Mike Russotto  
South Elgin: Chief Jerry Krawczyk  
Contracted Agencies: None

##### Others Present:

Deputy Chief Randy Endean, South Elgin Police  
Chief Nick Sikora, Elburn Police  
Rita Kruse, Finance Director, City of Geneva  
Alyssa Zurow, Finance, City of Geneva  
Joe Schelstreet, Director, Tri-Com  
LaToya Marz, Deputy Director, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

OLD BUSINESS

#### Consent Agenda:

Motion to approve the Board Meeting Minutes from the January 12, 2022 Regular Board Meeting and the December 31, 2021 and January 31, 2021 Financial Reports was made by Chief Passarelli and seconded by Chief Rollins.

The motion passed by roll call vote. Deputy Chief Endean proxy voting for Chief Krawczyk abstained.

**Update on StarCom:**

Director Schelstreet stated that there was an issue with mounts on some 6500 radios in squads. They will be exchanged.

Fiber to the 10<sup>th</sup> Street Tower is saving about \$2,500 per month on phone lines. The fiber is provided by the city.

RF to data pockets are translated and re-translated in return. The equipment was defective and has been replaced. Reception was successfully corrected.

Radio testing will take place to check tower affiliation. This will determine which NOC. There may be software that allows for this.

**Update on Staffing:**

Director Schelstreet stated that staffing is currently at 19, including one trainee. A supervisor is leaving to become Operations Manager at KaneComm. This will bring staffing to 18 at the end of the month.

Currently, looking at non-union comparables. Job descriptions need updating. The City of Geneva is doing a comparable study.

**Update on Radio Management:**

Deputy Director Marz presented information on how Radio Management, Wi-Fi programming, works. All encryption changes require touching each radio. All requests for changes will need to be approved by the chief.

Chief Rollins asked if changes he makes would go out to all radios. Deputy Director Marz replied that the changes will immediately be updated on the radio and on the dispatch side. For the change to be made on all radios, the unified call list would need to be updated. There have been discussions about the frequency of these updates, but no decision yet.

PUBLIC COMMENT

None

NEW BUSINESS

**Approval of Out-of-State Travel for ESO Wave Conference:**

Director Schelstreet stated this is a budgeted item, but all out-of-state travel must be approved by the board. All the fire agencies are moving to ESO. The police agencies also use the keyholder information.

Motion to approve the out-of-state travel for ESO Wave Conference was made by Chief Eul and seconded by Chief Swanson. Motion passed unanimously by roll call vote.

**Approval of Intergovernmental Agreement with the Illinois State Police for Tri-Com:**

Director Schelstreet stated that this is not ready. The Illinois State Police has a new Director. They now are asking for an MOU instead of an IGA. Attorney Radovich has reviewed.

Motion to continue this by Chief Antenore and seconded by Chief Keegan. Motion passed unanimously.

**Approval of Resolution 2022-02: Authorizing Budget Amendments for the 2021-2022 Budget:**

Director Schelstreet advised that budget amendments need to be made to the FY22 budget due to the ETSB funds received for capital projects.

Motion to approve by Chief Keegan and seconded by Alderman Bruno. Motion passed by roll call vote. Chief Hanson abstained.

**Approval of Final Milestone Document for the StarCom21 Project:**

Director Schelstreet advised that this was reviewed by Attorney Radovich. The project is complete and the final milestone document may be approved.

Motion to approve by Chief Swanson and seconded by Chief Hanson. Motion passed unanimously by roll call vote.

**Adjournment:**

With no further business to discuss, Chief Passarelli motioned to adjourn the meeting. Chief Keegan seconded the motion, which then passed by unanimous voice vote. The meeting adjourned at 8:41 am.

**Next Meeting:**

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, May 11, 2022 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Tri-Com Administrative Assistant