



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from July 12, 2023

Chairman Passarelli called the meeting to order at 8:03 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Dan Chanzit
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: Alderman Ronald Silkaitis
Geneva: None
Batavia: None
South Elgin: None
Contracted Agencies: None

Others Present:

Chief Nick Sikora, Elburn Police
Chief Joe Cluchey, Elburn Fire
Assistant Chief Mike Huneke
Cheryl Collier, Secretary, Batavia Fire
Rita Kruse, Finance Director, City of Geneva
Aaron Reinke, Attorney
Joe Schelstreet, Director, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

EXECUTIVE SESSION

Chief Passarelli introduced Alderman Dan Chanzit from the City of Batavia.

Motion to enter into Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees and was made by Alderman Bruno and seconded by Chief Mazza. Motion passed by roll call vote and the Board entered into Executive Session at 8:05 AM. Director Schelstreet and Admin Ramirez left the meeting.

Board returned to Open Session at 9:06 AM.

NEW BUSINESS

Approval of and Welcome to Batavia Alderman Dan Chanzit to the Board of Directors:

Motion to approve the appointment of Alderman Dan Chanzit to the Board of Directors was made by Chief Antenore and seconded by Chief Mazza.

The motion passed by roll call vote. (9 yea, 0 nay, 1 absent)

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the May 10, 2023 Regular Board Meeting was made by Alderman Bruno and seconded by Chief Keegan.

The motion passed unanimously.

Motion to approve the financial reports from April 30, 2023 and May 31, 2023 was made by Alderman Bruno and seconded by Chief Hanson.

The motion passed. (10 yea, 0 nay, 1 absent)

A motion to approve the total aggregate bills for April 2023 of \$118,014.90 (One Hundred Eighteen Thousand Fourteen Dollars and Ninety Cents) was made by Alderman Bruno and seconded by Chief Swanson.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

A motion to approve the total aggregate bills for May 2023 of \$101,253.50 (One Hundred One Thousand Two Hundred Fifty-Three Dollars and Fifty Cents) was made by Alderman Bruno and seconded by Chief Mazza.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Update from Director Schelstreet:

Director Schelstreet reported on staffing. One in training.

Attorney Reinke is working on the new lease with St. Charles.

The StarCom lease expires in 2025. The StarCom proposed air time rates were handed out. There are two versions. Both are 10 year agreements. One with no infrastructure life cycle investment and one with. The MCC7500 radio will need to be replaced by 2029. Currently, the cost would be about \$100,000 per position. We have 9 positions. The loan payment ends in 2027. New payment rates for StarCom air time will begin July 1st.

Central Square is redeveloping One Solution. 64-bit program has been installed at no cost.

Geo-diversity project. The state paid for one ESInet circuit. This means that there is no backup. On July 20, AT&T will Tri-Com and KaneComm on different switches.

The Radio Study has been approved. Roger Fahnestock from Kane County requested \$150,000 from AARPA. This was approved.

We may receive another supplemental check for wireless funds in August.

Tri-Com is live on CrowdStrike for cybersecurity. It is working well. Another PSAP was hit with ransomware.

CESSA implementation has slowed. A trailer bill introduced has caused low participation. 2024 implementation is delayed. There has not been much information at CESSA meetings.

Update from Structural Document Committee:

Chief Antenore stated that he will be sending an email out to coordinate meeting dates. Will need two to three meetings to go through cost structures.

PUBLIC COMMENT

None

NEW BUSINESS - Continued

Approval of Administrative Data Cabling:

Director Schelstreet stated that the wires under the dispatch center floor were replaced. The cabling to the administrative offices needs to be replaced to increase speed and productivity. He is requesting the approval of a quote from IWire to replace all cabling for administrative offices.

Motion to approve the quote from IWire for \$13,030 was made by Chief Rollins and seconded by Chief Krawczyk. The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Part-Time QA Coordinator Position:

Director Schelstreet stated that part-time position is not used frequently now that staffing has increase. We would like to move that position to a part-time QA Coordinator. The union only asked that the position be offered to all supervisors first.

Motion to approve the creation of a part-time QA Coordinator position was made by Chief Hanson and seconded by Alderman Bruno.

Rita Kruse asked if the position was included in the GovHR study. Director Schelstreet replied that it was not and could be added.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Transfer for Kelly Davis to Part-Time QA Coordinator:

Director Schelstreet requested that Kelly Davis be moved from his current position as part-time Telecommunicator to part-time QA Coordinator.

Motion to approve transfer of Kelly Davis from part-time Telecommunicator to part-time QA Coordinator was made by Chief Hanson and seconded by Chief Krawczyk.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Update to StarCom MOU with KaneComm:

Director Schelstreet stated that Kane County and the EMA have been doing more together. The use of events channels was approved. EMA talk groups were not added. There was an issue with a tow company in possession of a StarCom radio with access to encrypted channels. This was investigated and resolved.

Motion to approve addition of EMA talk groups to the current MOU with KaneComm was made by Chief Hanson and seconded by Chief Keegan.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of the Deputy Director's Attendance at the APCO Conference:

Motion to approve APCO Conference attendance for the Deputy Director was made by Alderman Bruno and seconded by Chief Hanson.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of the Training Coordinator's Attendance at the APCO Conference:

Motion to approve APCO Conference attendance for the Training Coordinator was made by Chief Antenore and seconded by Chief Krawczyk.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of the Purchase of Three Portable Radios:

Director Schelstreet stated that the Emergency Plan is being revised. Tri-Com is in need of dual band radios to serve as backup. This would ensure the dispatchers could communicate with field units if StarCom goes down.

Motion to approve the purchase of three portable radios at a cost of \$25,938.13 was made by Alderman Bruno and seconded by Chief Hanson.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Additional Parking Lot Work:

Director Schelstreet stated the work on the parking lot has started. Communication issue resulted in the bid for only the additional spots and not the entire parking lot. Two options to either patch existing lot or grind and repave the entire lot. Senator DeWitte will be requesting funds for security. If approved, this would pay for the fence around the building.

Chief Sikora stated that paving the whole lot would put it all on the same maintenance schedule. Chief Krawczyk stated that the current parking lot has safety issues with ice accumulation. Patching would not solve that issue.

Motion to approve the paving of the entire parking lot was made by Chief Krawczyk and seconded by Chief Keegan.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Discussion of the Lease with the Geneva Park District:

Director Schelstreet stated that the current lease with the Geneva Park District was written as a barter. In exchange for their radios being at the South St. Tower, they have provided mowing services. The lease will be rewritten at a cost of \$10 per year. Tri-Com would acquire landscaping services.

Discussion of Special Meeting Date in August:

Director Schelstreet asked if a special meeting could be scheduled the first or second week of August. There will be three agenda items that need approval including fire station alerting. The meeting was scheduled for August 23, 2023 at 8:00 AM.

Adjournment:

With no further business to discuss, Chief Hanson motioned to adjourn the meeting, which then passed by unanimous voice vote. The meeting adjourned at 10:08 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, September 13, 2023 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Administrative Assistant