



Tri-Com Central Dispatch

BOARD OF DIRECTORS

Regular Meeting Minutes from July 13, 2022

Chairman Swanson called the meeting to order at 8:00 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman Ronald Silkaitis
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno
Batavia: Chief Dan Eul, Chief Craig Hanson
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: None
Geneva: None
Batavia: Alderman Mike Russotto
South Elgin: None
Contracted Agencies: None

Others Present:

Chief Joe Cluchey, Elburn Fire
Chief Nick Sikora, Elburn Police
Chief Brendan Moran, Sugar Grove Fire
Ben McCready, Assistant City Administrator, City of Geneva
Rita Kruse, Finance Director, City of Geneva
Mera Johnson, Human Resource Generalist, City of Geneva
Carole Murphy, Sr. Administrative Assistant, St. Charles Fire
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

OLD BUSINESS

Consent Agenda:

Motion to approve the Board Meeting Minutes from the May 4, 2022 Regular Board Meeting and the

June 22, 2022 Special Board Meeting was made by Alderman Silkaitis and seconded by Alderman Bruno.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Motion to approve the financial reports from April 30, 2022 was made by Chief Keegan and seconded by Chief Passarelli.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Motion to approve the financial reports from May 31, 2022 was made by Alderman Bruno and seconded by Chief Eul.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Rita Kruse stated that the auditors would like Tri-Com's expenses on the bi-weekly bill run to be approved by the Board. Approval in arrears is fine.

A motion to approve the total aggregate bills for April 2022 of \$42,362.86 (Forty Two Thousand, Three Hundred Sixty-Two Dollars and Eighty-Six Cents) was made by Alderman Bruno and seconded by Chief Krawczyk.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

A motion to approve the total aggregate bills for May 2022 of \$59,796.34 (Fifty Nine Thousand, Seven Hundred Ninety-Six Dollars and Thirty-Four Cents) was made by Alderman Bruno and seconded by Chief Krawczyk.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Update from Director Schelstreet:

Director Schelstreet stated that a Telecommunicator resigned and will be going to Oak Lawn Dispatch. It is closer to her residence. There are two trainees starting on July 25, 2022. One trainee will be fully done with training soon. This will bring us to 16 fully trained dispatchers and 2 trainees.

The water connection project is back on track. There is a new vendor to complete the connection. The engineering drawing is complete.

Backup connection with microwave was completed. Radicom provided a 6-figure quote to include a tower. Used Scientel who added a new mast for \$1,900.

Received building permit for the wall to enclose the GIS area.

The StarCom training at Waubonsee was successful.

The heads for the police mobiles are shipping on July 15. Contacted Chicago Communications for installation.

Rural addressing for Next Generation 911 is still an issue. The LIV golf tournament is during the week we are scheduled to switch to NG911.

Transfer lines are switching to SIP. Desks have been asked to transfer calls to 0911 because the transfer lines are not working well.

Working with AC Cavallo on fire station alerting.

Received an additional check from the ETSB for \$353,000. This was a refund from funds held for the NG911 project.

Working on an RFP for a radio study with KaneComm.

There has not been any other information on fund sweeps for 988. The 988 advisory board wants to eliminate local control of incident responses. EMS regions will be writing the plan for responses. It will be important for EMS regions to attend these meetings.

Deputy Director Marz stated that letters were sent by NENA and APCO. Using the wireless funds for 988 would be considered a diversion of funds by the federal government. This would mean that grants would not be available and funds would need to be refunded.

There are three copper lines left. Moving to AT&T SIP for internal phones. ATT Ethernet for Logan and Batavia temporarily until the fiber is out to Tri-Com. Cost is \$1,600 for both lines. These were costing \$2,700 and \$3,400. Annual savings of \$74,936.

Chief Swanson stated that the ETSB reserves are high. There are several projects coming up such as the parking lot, security project, etc. We could possibly use ETSB funds for these.

Update on IGA Committee:

Chief Antenore stated that the sub-committee would be starting to meet again. They will be working on documents and the cost-sharing formula. They will meet in early August.

PUBLIC COMMENT

None

NEW BUSINESS

Approval of Quote from Happ Builders:

Director Schelstreet that FGM Architects provided the plan for the wall to enclose the GIS Analyst's area. The cost for the project is \$19,565.

Motion to approve the quote from Happ Builders was made by Alderman Silkaitis and seconded by Chief Antenore.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Quote from Mission Critical Partners:

Director Schelstreet advised that the quote is for a cyber security study. We were hoping to partner with KaneComm, but they already had a study done by the county. Received two quotes from MCP and Motorola. Both were interviewed.

Motion to approve the quote from Mission Critical Partners for \$39,100 was made by Chief Keegan and seconded by Chief Eul.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Phone System Work for SIP Conversion:

Director Schelstreet reported that the conversion to SIP lines would be paid for by the ETSB or by a grant.

Motion to approve the phone system work for SIP conversion at a cost of \$13,320.78 was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Approval of Outside Travel for Training Coordinator:

Director Schelstreet requested approval for out-of-state travel for the Training Coordinator to attend the APCO Conference. This will be reimbursed by the ETSB. The Deputy Director is unable to attend and the Training Coordinator will be going instead.

Motion to approve outside travel to APCO Conference for the Training Coordinator was made by Chief Eul and seconded by Chief Hanson.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Closed Session:

Chief Passarelli made a motion to enter into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. Chief Antenore seconded the motion. Motion passed unanimously.

The Board entered into closed session at 7:37 A.M. All Tri-Com staff departed. Board returned to Open Session.

Approval of Non-Union Compensation:

Motion to approve non-union compensation adjustments for the GIS Analyst and Training Coordinator 7.5% for promotion and 6.08% increase. 1.5% for IT Manager was made by Chief Antenore and seconded by Alderman Silkaitis.

The motion passed by roll call vote. (10 yea, 0 nay, 1 absent)

Other staff will be evaluated during the City of Geneva compensation study.

Approval of Executive Director Compensation:

Motion to approve the reinstatement of the car allowance of \$500 per month for the Executive Director was made by Chief Passarelli and seconded by Chief Eul.

The motion passed by roll call vote. (9 yea, 0 nay, 1 absent, 1 abstain: Swanson)

Other Business:

Chief Swanson thanked Chief Eul for his service on the Board and congratulated him on his upcoming retirement.

Chief Cluchey asked if there were any updates on 988. Director Schelstreet stated that there are no changes and no direction. Good representation on the EMS group meetings is needed because they will be determining responses.

Adjournment:

With no further business to discuss, Chief Krawczyk motioned to adjourn the meeting. Chief Eul seconded the motion, which then passed by unanimous voice vote. The meeting adjourned at 9:37 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, September 14, 2022 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Tri-Com Administrative Assistant