



# *Tri-Com Central Dispatch*

## **BOARD OF DIRECTORS**

### Regular Meeting Minutes from September 14, 2022

Chairman Swanson called the meeting to order at 8:02 A.M. in the Tri-Com Training Room.

#### **Roll Call:**

##### Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman Ronald Silkaitis  
Geneva: Chief Eric Passarelli, Chief Mike Antenore, Alderman Mike Bruno  
Batavia: Chief Craig Hanson  
South Elgin: None  
Contracted Agencies: None

##### Members Absent:

St. Charles: None  
Geneva: None  
Batavia: Chief Shawn Mazza, Alderman Mike Russotto  
South Elgin: Chief Jerry Krawczyk  
Contracted Agencies: Chief Pat Rollins

##### Others Present:

Chief Nick Sikora, Elburn Police  
Deputy Chief Mike Johnson, Batavia Police  
Rita Kruse, Finance Director, City of Geneva  
Joe Schelstreet, Director, Tri-Com  
LaToya Marz, Deputy Director, Tri-Com  
Tammy Kleveno, CAD Administrator, Tri-Com  
Kristina Rohrbach, GIS Analyst, Tri-Com  
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

#### OLD BUSINESS

#### **Consent Agenda:**

Motion to approve the Board Meeting Minutes from the July 13, 2022 Regular Board Meeting was made by Alderman Silkaitis and seconded by Chief Keegan.

The motion passed by roll call vote. (7 yea, 0 nay, 4 absent)

Motion to approve the financial reports from June 30, 2022 and July 31, 2022 was made by Chief Hanson and seconded by Alderman Silkaitis.

The motion passed by roll call vote. (7 yea, 0 nay, 4 absent)

A motion to approve the total aggregate bills for June 2022 of \$32,321.44 (Thirty Two Thousand, Three Hundred Twenty-One Dollars and Forty-Four Cents) was made by Alderman Bruno and seconded by Chief Passarelli.

The motion passed by roll call vote. (7 yea, 0 nay, 4 absent)

A motion to approve the total aggregate bills for July 2022 of \$46,401.85 (Forty Six Thousand, Four Hundred One Dollars and Eighty-Five Cents) was made by Alderman Bruno and seconded by Chief Keegan.

The motion passed by roll call vote. (7 yea, 0 nay, 4 absent)

**Update from Director Schelstreet:**

Director Schelstreet stated that one dispatcher has resigned. Her last day will be September 16. That will bring us to 15 fully trained. There has been some aggressive recruiting. She is going to another center offering an escalated step program and sign on bonuses. One trainee will start on September 18 and another in October.

Pre-construction meeting for the water connection was on August 29. Project will begin the second week of October. Waiting to see if vendors have materials.

The 10<sup>th</sup> Street Tower is having weather protection added. The cost of alarms is being split with the St. Charles Water Department.

The GIS office construction is completed. Painting of front lobby, halls, etc. will start after water project. Consoles will be cleaned by vendor. Security cameras are currently being replaced.

Chicago Communications and Motorola are working on police radios. If they are not in by November, we may need to have the attorney assist. No information on plan or estimated time frame.

Currently working with Intrado on NG911. The CPE phone system is being upgraded. The project was supposed to take one day. They are currently on day three. ORT is supposed to be next week. If Intrado cannot get the system upgraded, will need to contact the State of IL to postpone.

SIP lines installed by AT&T. Call quality has improved by going to the old way of transferring. In November, the RTNC copper lines at Logan and Batavia will be changed out. This should save about \$5,400 a month for Logan and \$5,000 a month for Batavia.

Region 9 should be meeting today to discuss the mental health response. Initially they stated that 97% of the state is covered by mental health service providers. When questioned, they stated that 97% of the state has contracts with providers. Vendors have no staffing and some are not 24/7. Chief Keegan stated that he spoke with Ecker Center and their goal is to have a two-person team to cover all of Kane County and parts of Cook County.

The budget process has started. The first look at the draft budget will be in December.

Also working on cyber security for Tri-Com.

**Update on IGA Committee:**

Chief Antenore stated that the sub-committee recently met and will meet again in early October. They are reviewing the IGA, finance policy, and by-laws. They should have drafts after the October meeting.

PUBLIC COMMENT

None

NEW BUSINESS

**CAD Presentation:**

CAD Administrator, Tammy Kleveno, presented information on the current CAD system and future outlook. There is an opportunity to upgrade with the same product. This would be customizable and configurable to each agency.

There will be a CAD demonstration on October 27 at the St. Charles PD. KaneComm, Elgin, and other agencies we received transfers from will be invited. There will be a needs assessment on October 26. Q&A with RED Center on October 28.

Chief Swanson stated that we should look at functionality and other products available. An upgrade will cost less and require less training for agency users.

**Board Packet Format – Discussion Only:**

Rita Kruse requested that the Board Packet be in one document. Board agreed that one document with a table of contents would be fine.

**Other Business:**

Chief Swanson thanked everyone for the flexibility with the meeting date changes.

He advised that he was looking for a consensus on reviewing positions and salary adjustments for non-union staff. He is working with the City of Geneva. Budget process is near and he wants to stay competitive. Alderman Silkaitis stated that we need to stay competitive so we do not lose people. Director Schelstreet stated that we have to compete. Mera Johnson is willing to assist. Having our own salary scale would be helpful. The Board would approve the budget for this.

Alderman Silkaitis stated that St. Charles recently completed a compensation study. Director Schelstreet stated that some exempt positions do not have comparables and others are specific to Tri-Com.

The consensus was to begin looking at non-union compensation and then union

**Adjournment:**

With no further business to discuss, Alderman Silkaitis motioned to adjourn the meeting. Chief Passarelli seconded the motion, which then passed by unanimous voice vote. The meeting adjourned at 9:07 A.M.

**Next Meeting:**

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, November 9, 2022 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

*Shevon Sherod-Ramirez*

Tri-Com Administrative Assistant