



Tri-Com Central Dispatch
BOARD OF DIRECTORS

Special Meeting Minutes from December 14, 2022

Chairman Swanson called the meeting to order at 8:02 A.M. in the Tri-Com Training Room.

Roll Call:

Members Present:

St. Charles: Chief James Keegan, Chief Scott Swanson, Alderman Ronald Silkaitis
Geneva: Chief Eric Passarelli, Chief Mike Antenore
Batavia: Chief Shawn Mazza, Chief Craig Hanson, Alderman Tom Connelly
South Elgin: None
Contracted Agencies: Chief Pat Rollins

Members Absent:

St. Charles: None
Geneva: Alderman Bruno
Batavia: None
South Elgin: Chief Jerry Krawczyk
Contracted Agencies: None

Others Present:

Chief Nick Sikora, Elburn Police
Chief Joe Cluchey, Elburn Fire
Chief Brendan Moran, Sugar Grove Fire
Rita Kruse, Finance Director, City of Geneva
Joe Schelstreet, Director, Tri-Com
LaToya Marz, Deputy Director, Tri-Com
Andrew Kunstler, Training Coordinator, Tri-Com
Tammy Kleveno, CAD Administrator, Tri-Com
Shevon Sherod-Ramirez, Administrative Assistant, Tri-Com

OLD BUSINESS

None

NEW BUSINESS

FY23/24 Draft Budget – First Look:

Director Schelstreet presented the draft budget for fiscal year 2023-2024. He stated that the IGA states

that calls for service used for dispatch fees are for the calendar year. This numbers will not be available until the end of the year. This should not change dramatically.

The increase to the budget is just over 4%. There has been a dramatic decrease in phone costs. There is an increase to personnel costs due to the changes in the Collective Bargaining Agreement. The only new program or initiative is cyber security. The only capitol expenses will be cyber security and replacing training room chairs.

The fund balance on 04/30/22 was \$3.2M. If \$350,000 spend down is used this will decrease the fund balance. Options to decrease dispatch fees would be use of funds to cap increases at 10% and using \$350,000 spend down. New funding formulas are being discussed.

The fund balance is double of what is required. Alderman Silkaitis asked Ms. Kruse's opinion. Ms. Kruse stated that she would use some reserve to bring down the dispatch fees depending on the new funding formula.

Director Schelstreet stated that he spoke to John Kelly. APCO and NENA are pushing to increase surcharges. This may or may not happen, so we need to be conservative.

Alderman Silkaitis stated that we can afford it this year, but cannot continue to do this. Chief Moran stated that the base fee should be reduced with the surplus funds not the usage fees for only some of the agencies. Increased usage is more work for dispatchers. He would not spend reserves based on usage. Chief Swanson stated that they are looking at ways to stop large fluctuations.

Chief Passarelli stated that he would like it used and alleviate some costs for agencies. Chief Sikora agreed. He would like to avoid large fluctuations and keep consistent for budgeting.

Chief Rollins stated that we need to be cautious because it is not sustainable. All should realize that there would be an increase at some point. Maybe there could be a way to gradually increase. Some could see a 40-50% increase.

Chief Antenore that the committee is making good progress on different funding models. In the next couple of months, they should have a few different scenarios. They will look at how to phase it in and make it consistent and fair.

The consensus was to use reserves to cap increases at 10%. Director Schelstreet stated that once the December numbers are in, we would have the final numbers, which should be close.

Request for Travel for the CAD Administrator – ESO Conference:

Director Schelstreet stated that they would like Board approval to send the CAD Administrator to the ESO Conference. Ms. Kleveno stated that this is a new conference for her. It will benefit fire with the new ESO records system. Chief Cluchey stated that they send someone every year. It is beneficial and great for contacts.

Motion to approve the request for the CAD Administrator to attend the ESO Conference was made by Chief Rollins and seconded by Chief Hanson.

Motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

Request for Travel for the CAD Administrator – CAD Conference:

Director Schelstreet stated that they moved the conference to June from April. Ms. Kruse stated that the expense is in FY23 but budgeted in FY24. This approval would be for an expense in the unapproved budget for next year.

Motion to approve the request for the CAD Administrator to attend the CAD Conference was made by Chief Passarelli and seconded by Chief Antenore.

Motion passed by roll call vote. (9 yea, 0 nay, 2 absent)

PUBLIC COMMENT

Chief Sikora stated that Motorola failed to notify anyone that the Johnson Mound tower was down. This is the third time in the last month this has happened. They had no radio service in the police department. He reached out to Motorola. They knew about the issue and did not notify anyone.

Director Schelstreet stated that it has been down for the last two days. He has a virtual meeting with the Motorola representative on 12/28/22. If anyone is interested in attending to discuss any Motorola issues, let him know.

Adjournment:

With no further business to discuss, Chief Antenore motioned to adjourn the meeting. Chief Passarelli seconded the motion, which then passed by unanimous voice vote. The meeting adjourned at 8:48 A.M.

Next Meeting:

The next regular meeting of the Tri-Com Board of Directors is scheduled for Wednesday, January 11, 2023 at 8:00 A.M. at Tri-Com, 3823 Karl Madsen Dr. in St. Charles.

Respectfully submitted,

Shevon Sherod-Ramirez

Tri-Com Administrative Assistant