

**MINUTES OF REGULAR MEETING**  
**HILL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**JANUARY 16, 2024**

**1. Call to Order and establish quorum**

This meeting is being recorded electronically, and a copy of the recording can be made available to anyone requesting such under the Public Information Act.

- 5:30pm

**2. Invocation**

**3. Pledges to U.S. and Texas flags**

**4. Public Comments on Non-Agenda Items**

- Sheriff Watson thanked the board for the AED's supplied to the Sheriff's Department. He noted that they have already been used to save lives. He also thanked the board for the trauma bags supplied to the department.

**5. Consent Agenda: Minutes, Treasurer's Report, Pay Bills**

- A motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Kevin Bragg and the motion passed unanimously.

**6. Receive and file Quarterly Investment Report**

- The report was presented.
- No action was taken, for informational purposes only.

**7. Receive monthly report from CareFlite**

- Reports were presented by CareFlite personnel.
- No action was taken, for informational purposes only.

**8. Receive monthly report from AEL**

- Reports were presented by AEL personnel.
- No action was taken, for informational purposes only.

**9. Review training requirements and compliance status for each commissioner**

- All commissioners are current and in compliance. They will also receive more training hours at this year's Safe-D conference.

**10. Approve and accept Statements and Oaths of Office for reappointed Commissioner Bragg, Commissioner Lehmann and Commissioner Nisbet**

- Commissioners were reappointed. Each will submit their Statements and Oaths of Office.

**11. Discuss and take action regarding election of officers for Board of Commissioners**

- A motion to approve each commissioner remaining in their current office was made by Alan Nisbet, seconded by Kevin Bragg and the motion passed unanimously.

**12. Discuss and take action regarding compensation for 4<sup>th</sup> quarter EMS calls by FRO VFDs**

- A motion to approve compensation for 4<sup>th</sup> quarter EMS calls by FRO VFDs was made by Kevin Bragg, seconded by Bob Stahl and the motion passed unanimously.

**13. Report on facilities. Discuss with possible action**

- Hubbard – No issues
- Whitney – Quote from Centex Engineers for site plan for concrete parking area
  - Jed Sulak discussed his quote with the board
  - A motion to approve Centex Engineers quote and for them to proceed with the site plan was made by Bob Stahl, seconded by Alan Nisbet and the motion passed unanimously.
- Itasca – No issues
- Abbott – Approval to seek estimates for constructing lighted helipad and extending electrical service to same
  - A motion to approve seeking estimates on constructing a lighted helipad and extending electrical service to same was made by Kevin Bragg, seconded by Jimmy Lehmann and the motion passed unanimously.
- FM 67 Covington – No issues
- Hillsboro
  - Construction update – porch covers have been installed. A crack in a window on the living quarters has been replaced.
  - Electrical work update – outdoor lights have been installed. The light at the building peak will be installed. A light will also be installed at the sign.
  - Update on pending legal action – the board went into executive session at 6:06pm. Discussions were held on the pending legal action. No action was taken during the executive session. Regular session resumed at 6:19pm.

**12. Appoint board committee for the purpose of researching and offering recommendations to the Board regarding purchase of ambulances for the District**

- A motion to appoint a committee of Tad Duncan and Kevin Bragg to research and offer suggestions to the board regarding purchase of ambulances for the district was made by Alan Nisbet, seconded by Bob Stahl and the motion passed unanimously.

**13. Authorize review and update of insurance policy with VFIS**

- A motion to authorize Jimmy Lehmann to work with VFIS to update our insurance policy was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.

**14. Approve publication of notice of address of administrative office**

- A motion to approve publication of notice of address of administrative office was made by Kevin Bragg, seconded by Bob Stahl and the motion passed unanimously.

**15. Action regarding obtaining or renewing Treasurer's bond**

- A motion to approve renewing the Treasurer's bond was made by Kevin Bragg, seconded by Jimmy Lehmann and the motion passed unanimously.

**16. Authorize filing of Special Purpose District Report with State of Texas Comptroller's office**

- A motion to approve filing of Special Purpose District report was made by Bob Stahl, seconded by Kevin Bragg and the motion passed unanimously.

**17. Update resolutions regarding disbursements and signature authorization.**

- All board members are authorized and on the signature card. No action was taken.

**18. Set date, location, and time of next meeting and/or workshops**

- The next meeting is February 15<sup>th</sup> at 5:30pm at the current location.

**19. Adjourn**

- 6:25pm

Dated this the 16th day of January 2024.

  
Kevin Bragg, Secretary  
Emergency Services District No. 2  
Hill County, Texas