

**MINUTES OF REGULAR MEETING
EMERGENCY SERVICES DISTRICT NO. 2**

REGULAR MEETING MINUTES – DECEMBER 15, 2022

1. Call to Order and establish quorum

This meeting is being recorded electronically, and a copy of the recording can be made available to anyone requesting such, under the Public Information Act.

- The meeting was called to order at 5:30pm.
- A quorum was established; all commissioners present except Commissioner Bragg.

2. Invocation

3. Pledge to U.S. and Texas flags

4. Public Comments on Non-Agenda Items

- Steve with AEL mentioned the State of Texas is offering paramedic certification at no charge. There are stipulations: it is a year program, portions are online, there is a two-year commitment to an ambulance service within the regional advisory council. Attendees must first have their EMT certification.

5. Consent Agenda: Minutes, Treasurer's Report, Pay Bills

- A motion to approve the Consent Agenda was made by Jimmy Lehmann, seconded by Alan Nisbet and the motion passed unanimously.

6. Receive monthly report from CareFlite

- Reports were presented by CareFlite personnel
- No action was taken, for informational purposes only
- The Go Bags and AED's are still on backorder

7. Receive monthly report from AEL

- Reports were presented by AEL personnel
- No action was taken, for informational purposes only
- A copy of the signed contract was requested

8. Report on facilities. Discuss with possible action

- Whitney – CareFlite is waiting on a new bid
- Hubbard – no issues to report
- Itasca – a windsock will be replaced
- Hillsboro – we do have our Certificate of Occupancy, CareFlite is moved in, we are waiting on our ADA inspection, CareFlite's utilities are being transferred to their name, we will now be working out of this office, mail will be transferred as soon as possible. There are also numerous issues with the building that need to be addressed: the awning needs to be built, more lights need to be installed, the front door needs to be replaced, there are also numerous odds and ends that need to be corrected. Brazos Contracting, who poured our driveway, has not been paid by the contractor. We are having trouble getting in touch with the contractor, he is not

returning calls or texts. He has moved to Mexia. Bob and Tad filled out and submitted a form to the contractor's bonding company today.

- A motion to approve contacting another contractor, if we do not hear from the general contractor by January 1st, was made by Bob Sthal, seconded by Jimmy Lehmann and the motion passed unanimously.

- FM 67 Covington – as of last week, the roll-off dumpster was still on the property and full of trash. Tad will research how long we need to wait to consider it abandoned property.
- Abbott – in the future the board would like to install a helipad at the location

9. Discuss with possible action the request from City of Abbott to share in sales tax revenue from business entities located within the area annexed by the City

- The contract drawn up by our attorney calls for sharing 75% of our 1% of the collected sales tax. The city would be paid their portion by us in March of every year.
- The city provided an agreement between the City of Montgomery and Montgomery ESD. This agreement shows the two sharing at 50%, but the comptroller handles sending the funds directly to the city. The City of Abbott is okay with signing the agreement from our attorney, but the commissioners agreed to table any decision until more research can be done.

10. Discuss and consider submitting required annual report to the Division of Emergency Management (due January 1)

- A motion to approve Tad submitting the Division of Emergency Management report was made by Alan Nisbet, seconded by Bob Stahl and the motion passed unanimously.
- A motion to approve submitting the required report to the Census Bureau was made by Bob Stahl, seconded by Jimmy Lehmann and the motion passed unanimously.

11. Set date, location, and time of next meeting or workshops

- The next meeting is January 19th at 5:30pm at the current location.

12. Adjourn

- 6:03pm

Dated this the 15th day of December 2022.



Alan Nisbet, Asst. Secretary
Emergency Services District No. 2
Hill County, Texas