

General Information						
<u>Listing Member</u>				Co-listing Member		
Address Information						
<u>Tax ID #</u>	<u>County*</u>					
<u>Street #</u>	Modifier	Street Direction*	<u>Street Name</u>	Suffix*	Unit #	Post Direction*
<u>City*</u>		<u>State*</u>	<u>Zip Code*</u>	Zip (4)		
Location & Property Info						
<u>Cross Streets</u>		<u>Property Sub-Type*</u>		<u>Area*</u>		Subdivision
Principal Road*		Ownership Type*				
<u>Municipality*</u>						
Builder Name*						
Office/Contract Info						
<u>List Price</u>		<u>Auction or For Sale*</u>		List Price/SqFt		<u>Prop Avail for Lease?*</u>
<u>Exclusive Agency*</u>		<u>Reserved Prospect*</u>		<u>Sub Agency</u>		<u>Sub Agency Type*</u>
<u>Buyer Agency</u>		<u>Buyer Agency Type*</u>		<u>Trans Coord</u>		<u>Trans Coord Type*</u>
<u>VRC Y/N*</u>		<u>Listing Date</u>		On-Market Date		<u>Expiration Date</u>
Current Bldg Use		Date Available		Possession*		
Commission Comments						
<u>Showing Instructions</u>						
General Property Info						
<u>New Construction*</u>		Construction Status*		<u>Lot Measurement*</u>		Lot Square Footage
Lot Acres		<u>Lot Dimensions</u>		<u>Year Built</u>		<u>Road Frontage</u>
Mineral Rights*		Year Remodeled		Utility Ext. District*		<u>Total # Units</u>
# of Diff Unit Floor Plans		<u># Fin Bldg Lvl's</u>		<u>Total # Bldgs</u>		<u>Total SqFt</u>
Total Net SqFt		Property Use Type*		<u>Restrooms</u>		Total Baths
<u>Waterfront*</u>		Body of Water*		<u>School District*</u>		Elementary School
Middle School		High School				
Tax Info						
Owner Name		Owner Phone		Occupant Type*		<u>Taxable Value</u>
<u>SEV</u>		<u>For Tax Year</u>		<u>Annual Property Tax</u>		<u>Tax Year</u>
<u>Homestead %</u>		<u>Spec Assessment &amp; Type</u>		Non-Conforming Use*		Zoning

**Remarks & Misc**

Public Remarks

**Legal**

Agent Only Remarks

**Directions****Advertising Remarks**

Advertising Remarks

Seller Opt Out: ☐ Seller Directs Listing to be Excluded from Internet ☐ Seller Directs Address to be Excluded from Internet ☐ Seller Directs Listing to Not Be Used in AVMs on Internet  
☐ Seller Directs Listing to Not Allow Comments on Internet

Publish this listing to: ☐ Show Address in VOWs ☐ Realtor.COM ☐ MichRIC Public Site ☐ Homes.com ☐ Listhub

**Auction Type**

- ☐ Absolute ☐ Reserve  
☐ Minimum Bid Price:

**Auction Details**

- ☐ Auction Date:  
☐ Auction Contact Name:  
☐ Auction Contact Phone:

**Additional Details**

- ☐ # Loading Docks/Well:  
☐ Total Parking Spaces:  
☐ Grd Lvl OH Doors:  
☐ # Freight Elevators:  
☐ Passenger Elevators:  
☐ Ceiling Height:  
☐ Floor Load:  
☐ Power/Phase:  
☐ Power/Voltage:

**Property Use**

- ☐ Business ☐ Investment  
☐ Net Leased (nnn) ☐ Vacant/Owner-User

**Income and Expenses**

- ☐ Annual Maint (\$):  
☐ Annual Mgt Fees (\$):  
☐ Annual Prop Ins (\$):  
☐ Annual Utilities (\$):  
☐ Gross Op Income (\$):  
☐ Net Op Income (\$):  
☐ Total Actual Rent:  
☐ Total Expenses (\$):

**SqFt Information**

- ☐ Rentable Office SqFt:  
☐ Rentable Other SqFt:  
☐ Rentable Retail SqFt:  
☐ Rentable Warehse SqF:  
☐ Total Bldg Office Sq:  
☐ Total Bldg Other SqF:  
☐ Total Bldg Retail Sq:  
☐ Total Bldg SqFt (Gro:  
☐ Total Bldg Warehse S:

**Waterfront Options**

- ☐ Water Access Y/N:  
☐ Water Frontage:

**Water Type**

- ☐ Channel ☐ Lake  
☐ Pond ☐ River  
☐ Stream Creek

**Water Fea. Amenities**

- ☐ All Sports ☐ Assoc Access  
☐ Channel ☐ Deeded Access  
☐ Deeded Boat Lot ☐ Dock  
☐ No Wake ☐ Private Frontage  
☐ Public Access 1 Mile or Less ☐ Shared Frontage  
☐ View

**Uses: 1 to 12 req'd**

- ☐ Auto Service ☐ Bar/Tavern/Lounge  
☐ Distribution ☐ Institutional  
☐ Manufacturing ☐ Professional Service  
☐ Professional/Office ☐ Recreation  
☐ Restaurant ☐ Retail  
☐ Storage ☐ Other

**Ownership**

- ☐ Corporation ☐ Franchise  
☐ LLC ☐ Partnership  
☐ Proprietorship ☐ Trust  
☐ Other

**Business Includes: 1 to 7 req'd**

- ☐ Equipment ☐ Furniture  
☐ Inventory ☐ Licenses  
☐ Non-Applicable ☐ Real Estate  
☐ Other

**Construction Type: 1 to 6 req'd**

- ☐ Block ☐ Concrete  
☐ Frame/Wood ☐ Pole/Wood  
☐ Steel ☐ Other

**Exterior Material**

- ☐ Aluminum Siding ☐ Block  
☐ Brick ☐ Concrete  
☐ Metal Siding ☐ Stone  
☐ Stucco ☐ Vinyl Siding  
☐ Wood Siding ☐ Other

**Roofing**

- ☐ Composition ☐ Metal  
☐ Rubber ☐ Slate  
☐ Stone ☐ Tile  
☐ Wood ☐ Other

**Foundation**

- ☐ Block ☐ Brick/Mortar  
☐ Combination ☐ Concrete Perimeter  
☐ Permanent ☐ Pillar/Post/Pier  
☐ Raised ☐ Slab  
☐ Stone ☐ None  
☐ Other

**Below Grade**

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| <input type="checkbox"/> Basement | <input type="checkbox"/> Full    |
| <input type="checkbox"/> Partial  | <input type="checkbox"/> Walkout |
| <input type="checkbox"/> None     |                                  |

**Additional Features**

- |  |  |
|--|--|
| <input type="checkbox"/> Barrier Free    | <input type="checkbox"/> Bath Common Area    |
| <input type="checkbox"/> Clearspan       | <input type="checkbox"/> Expandable          |
| <input type="checkbox"/> Fenced Storage  | <input type="checkbox"/> Fiber Optic Hwy     |
| <input type="checkbox"/> Fire Sprinkler  | <input type="checkbox"/> Multi User Facility |
| <input type="checkbox"/> Outdoor Storage | <input type="checkbox"/> Over Head Crane     |
| <input type="checkbox"/> Railroad Spur   | <input type="checkbox"/> Security System     |
| <input type="checkbox"/> Util Sep Mt     |  |

**Tenant Pays All**

- |   |   |
|---|---|
| <input type="checkbox"/> Building Insurance | <input type="checkbox"/> Common Area Maintena |
| <input type="checkbox"/> Electric           | <input type="checkbox"/> Gas                  |
| <input type="checkbox"/> Janitorial         | <input type="checkbox"/> Management Fee       |
| <input type="checkbox"/> Prop Taxes/Assess  | <input type="checkbox"/> Sewer                |
| <input type="checkbox"/> Trash              | <input type="checkbox"/> Water                |
| <input type="checkbox"/> Other              |   |

**Sewer: 1 to 4 req'd**

- |                                 |  |
|---------------------------------|--|
| <input type="checkbox"/> None   | <input type="checkbox"/> Private Sewer |
| <input type="checkbox"/> Public | <input type="checkbox"/> Septic System |
| <input type="checkbox"/> Other  |  |

**Water: 1 to 3 req'd**

- |  |                                 |
|--|---------------------------------|
| <input type="checkbox"/> Private Water | <input type="checkbox"/> Public |
| <input type="checkbox"/> Well          | <input type="checkbox"/> None   |

**Utilities Attached: 1 to 7 req'd**

- |                                     |                                      |
|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Cable      | <input type="checkbox"/> Electric    |
| <input type="checkbox"/> Extra Well | <input type="checkbox"/> Natural Gas |
| <input type="checkbox"/> Propane    | <input type="checkbox"/> Telephone   |
| <input type="checkbox"/> None       |                                      |

**Util Avail at St: 1 to 9 req'd**

- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> Broadband    | <input type="checkbox"/> Cable        |
| <input type="checkbox"/> Electric     | <input type="checkbox"/> Natural Gas  |
| <input type="checkbox"/> Public Sewer | <input type="checkbox"/> Public Water |
| <input type="checkbox"/> Storm Sewer  | <input type="checkbox"/> Telephone    |
| <input type="checkbox"/> None         |                                       |

**Heat Source: 1 to 8 req'd**

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Electric    | <input type="checkbox"/> Geothermal |
| <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Oil        |
| <input type="checkbox"/> Propane     | <input type="checkbox"/> Solar      |
| <input type="checkbox"/> Wood        | <input type="checkbox"/> None       |

**Heat Type: 1 to 11 req'd**

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> Baseboard    | <input type="checkbox"/> Forced Air      |
| <input type="checkbox"/> Gravity      | <input type="checkbox"/> Heat Pump       |
| <input type="checkbox"/> Hot Water    | <input type="checkbox"/> Outdoor Furnace |
| <input type="checkbox"/> Radiant      | <input type="checkbox"/> Solar           |
| <input type="checkbox"/> Space Heater | <input type="checkbox"/> Steam           |
| <input type="checkbox"/> None         |  |

**Air Conditioning**

- |                                       |   |
|---------------------------------------|---|
| <input type="checkbox"/> Central Air  | <input type="checkbox"/> Chiller System |
| <input type="checkbox"/> Wall Unit(s) | <input type="checkbox"/> Window Unit(s) |
| <input type="checkbox"/> None         |   |

**Driveway**

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Aggregate      | <input type="checkbox"/> Asphalt      |
| <input type="checkbox"/> Concrete       | <input type="checkbox"/> Easement     |
| <input type="checkbox"/> Gravel         | <input type="checkbox"/> Paved        |
| <input type="checkbox"/> Paver Block    | <input type="checkbox"/> Shared Paved |
| <input type="checkbox"/> Shared Unpaved | <input type="checkbox"/> Unpaved      |
| <input type="checkbox"/> None           | <input type="checkbox"/> Other        |
| <input type="checkbox"/> See Remarks    |                                       |

**Street Type**

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| <input type="checkbox"/> Easement | <input type="checkbox"/> Paved   |
| <input type="checkbox"/> Private  | <input type="checkbox"/> Public  |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Unpaved |

**Purchase Terms Avail: 1 to 8 req'd**

- |   |   |
|---|---|
| <input type="checkbox"/> 2nd Mortgage       | <input type="checkbox"/> Assumable        |
| <input type="checkbox"/> Cash               | <input type="checkbox"/> Conventional     |
| <input type="checkbox"/> Land Contract      | <input type="checkbox"/> Lease Purchase   |
| <input type="checkbox"/> Purchase Money Mtg | <input type="checkbox"/> Tax Def Exchange |
| <input type="checkbox"/> Other              |   |

**Docs at List Office**

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> Aerial Photo | <input type="checkbox"/> Plat Map      |
| <input type="checkbox"/> Survey       | <input type="checkbox"/> Traffic Study |
| <input type="checkbox"/> Other        |  |

**Docs Req Conf Agrmnt**

- |   |  |
|---|--|
| <input type="checkbox"/> Appraisals         | <input type="checkbox"/> APOD                  |
| <input type="checkbox"/> Demographics       | <input type="checkbox"/> Environmental Reports |
| <input type="checkbox"/> Feasibility Study  | <input type="checkbox"/> Financials            |
| <input type="checkbox"/> Inspection Reports | <input type="checkbox"/> Leases                |
| <input type="checkbox"/> MESC 1027          | <input type="checkbox"/> Rent Roll             |
| <input type="checkbox"/> Site Plan          | <input type="checkbox"/> Soil Tests            |
| <input type="checkbox"/> Other              |  |

**Sale Conditions: 1 to 4 req'd**

- |   |  |
|---|--|
| <input type="checkbox"/> REO/Bank Owned | <input type="checkbox"/> Short Sale Possible |
| <input type="checkbox"/> None           | <input type="checkbox"/> Other               |

**Business Opportunity**

- |   |
|---|
| <input type="checkbox"/> # Full Time Employees:   |
| <input type="checkbox"/> # Part Time Employees:   |
| <input type="checkbox"/> Bus. Only Value (\$):    |
| <input type="checkbox"/> Business Description:    |
| <input type="checkbox"/> Business Name:           |
| <input type="checkbox"/> Equip Value (\$):        |
| <input type="checkbox"/> Gross Sales 1 Year (\$): |
| <input type="checkbox"/> Gross Sales 3 Year (\$): |
| <input type="checkbox"/> Inventory Value (\$):    |
| <input type="checkbox"/> Other Value (\$):        |
| <input type="checkbox"/> Real Estate Value (\$):  |

**Send to Econ Dev Org**

- |                               |   |
|-------------------------------|---|
| <input type="checkbox"/> MEDC | <input type="checkbox"/> SWMI First, Region 5 |
|-------------------------------|---|

**Unit 1**

- |   |  |
|---|--|
| <input type="checkbox"/> Tenant Pays Electric | <input type="checkbox"/> Tenant Pays Gas   |
| <input type="checkbox"/> Tenant Pays Other    | <input type="checkbox"/> Tenant Pays Sewer |
| <input type="checkbox"/> Tenant Pays Trash    | <input type="checkbox"/> Tenant Pays Water |

☐ Unit Description:☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 2**

- |   |  |
|---|--|
| <input type="checkbox"/> Tenant Pays Electric | <input type="checkbox"/> Tenant Pays Gas   |
| <input type="checkbox"/> Tenant Pays Other    | <input type="checkbox"/> Tenant Pays Sewer |
| <input type="checkbox"/> Tenant Pays Trash    | <input type="checkbox"/> Tenant Pays Water |

☐ Unit Description:☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 3**

- |   |  |
|---|--|
| <input type="checkbox"/> Tenant Pays Electric | <input type="checkbox"/> Tenant Pays Gas   |
| <input type="checkbox"/> Tenant Pays Other    | <input type="checkbox"/> Tenant Pays Sewer |
| <input type="checkbox"/> Tenant Pays Trash    | <input type="checkbox"/> Tenant Pays Water |

☐ Unit Description:☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:**Unit 4**

- |   |  |
|---|--|
| <input type="checkbox"/> Tenant Pays Electric | <input type="checkbox"/> Tenant Pays Gas   |
| <input type="checkbox"/> Tenant Pays Other    | <input type="checkbox"/> Tenant Pays Sewer |
| <input type="checkbox"/> Tenant Pays Trash    | <input type="checkbox"/> Tenant Pays Water |

☐ Unit Description:☐ Identical Units:☐ SqFt:☐ Occupied:☐ Rent \$/Month:☐ \$ Per SqFt:☐ # HVAC:☐ \$ Per SqFt/Year:☐ # Baths:

<b>Unit 5</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:	<b>Unit 8</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:	<b>Unit 11</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:
<b>Unit 6</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:	<b>Unit 9</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:	<b>Unit 12</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:
<b>Unit 7</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:	<b>Unit 10</b> <input type="checkbox"/> Tenant Pays Electric <input type="checkbox"/> Tenant Pays Gas <input type="checkbox"/> Tenant Pays Other <input type="checkbox"/> Tenant Pays Sewer <input type="checkbox"/> Tenant Pays Trash <input type="checkbox"/> Tenant Pays Water <input type="checkbox"/> Unit Description: <input type="checkbox"/> Identical Units: <input type="checkbox"/> SqFt: <input type="checkbox"/> Occupied: <input type="checkbox"/> Rent \$/Month: <input type="checkbox"/> \$ Per SqFt: <input type="checkbox"/> # HVAC: <input type="checkbox"/> \$ Per SqFt/Year: <input type="checkbox"/> # Baths:	

We (I) agree that to the best of our knowledge this represents a fair and accurate representation of the property we (I) have listed with the REALTOR below.

Seller

Date

Seller

Date

Listing Agent

Date

Listing Broker

Date