

Town of Johnston Charter Review Commission

*Richard DelFino, Jr. Chairman
Fred Iafrate, Vice- Chairman
Charles I Ainabe
Joseph Andriole
Ronald Bianchi
Karen Clark, Esq*



*Nicole Corbin, Esq
Stephen Mandarelli
Susan Mansolillo
Robert Piscione
Taylor Russo
Randy Urena
Arnold Vecchione*

MINUTES

November 27, 2023

I. Meeting Called to Order & Roll Call

Chairman DelFino called the meeting to order at 6:34 p.m.

Town Clerk, Vincent Baccari, Jr took a roll call

All members were present except for Stephen Mandarelli

Also present were Allan Fung, Esq, Paige Macnie, Esq & Vincent P. Baccari, Jr, Town Clerk

II. New Business

- **Approval of the Minutes from the November 15, 2023 meeting**

Fred Iafrate made a motion to accept the minutes of the November 15, 2023 meeting

The motion was seconded by Robert Piscione

Motion carried by unanimous vote

- **Spokesperson for the board**

A discussion took place regarding a point of contact for inquiries received by the board in order to keep communications orderly

Joseph Andriole made a motion to place Chairman Richard DelFino and the Commission's Legal Counsel as the spokespeople of the Charter Review Commission

The motion was seconded by Arnold Vecchione

Motion carried by unanimous vote

- **Procedures and Guidelines-including length of meetings, communication of board documents/materials and notifications**

A discussion took place regarding the number of members that would establish a quorum

Mr. Andriole made a motion that 7 members would establish a quorum of the commission

The motion was seconded by Mr. Iafrate

The motion passed by unanimous vote

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A discussion ensued regarding if any discussions would take place in Executive Session
Time limits for discussions at meetings both for people requesting to speak at a meeting and for interested parties that have been invited by the commission to speak were discussed. Invited parties would also have the option to submit written recommendation in lieu of appearing in person

Mr. Andriole made a motion that people invited to speak at meetings will have 10 minutes to speak and that members of the public will have three minutes to speak, both of which could be extended by the board as needed

The motion passed by unanimous vote

A time limit for the length of meetings was discussed

Mr. Andriole made a motion that meetings will end at 10:30 pm at the discretion of the chair if the allotted time needs to be extended

The motion was seconded by Mr. Piscione

The motion passed by unanimous vote

- **Grouping of Charter Sections to be discussed and amended**

A discussion ensued regarding how the commission would group sections of the charter for discussion and who would need to be invited to a future meeting

Notice to elected officials was discussed

Mr. Andriole made a motion that all elected town officials will receive notice of all meetings and also be invited to attend meetings in person or to submit any written documents of their requests or recommendations

The motion was seconded by Mr. Iafrate

The motion passed by unanimous vote

The Commission discussed placing Articles I & II on the agenda of their next meeting

- **Public comment on the Town Charter and possible changes**

A discussion took place regarding sending change recommendations to the Council after the entire charter has been reviewed by the board

It was discussed to have a page on the Town's website for the Charter Review Commission

- **Discussion regarding scheduling of future meetings**

Future meeting dates were discussed

The next meeting will take place on December 7th at 6:30 pm at the Senior Center

III. Adjournment

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Mr. Iafrate made a motion to adjourn
The motion was seconded by Ms. Mansolillo
The motion passed by unanimous vote

The meeting adjourned at 7:49 p.m.

Submitted by:

Vincent P. Baccari, Jr., Town Clerk