



**Town of Johnston, Rhode Island**  
Office of the Town Clerk     **Fee: \$500**  
Town Hall - 1st Floor  
1385 Hartford Avenue  
Johnston, Rhode Island 02919  
Telephone: 401-351-6618  
Facsimile: 401-553-8835

## **PETITION/APPLICATION FOR STREET ABANDONMENT**

### **Submission Requirements**

The following materials are required to be filed for a Petition for Street Abandonment:

- Completed petition for Street Abandonment
- Current Tax Assessors' map of street to be abandoned with all Assessor Plat(s) and Lot(s) delineated that abut the street to be abandoned. At least one (1) map shall show the entire area of the street to be abandoned and all abutting properties along with the entire lot(s) to be shown for each abutting lot (unless waived by the DPW director or Town Engineer), including current legal ownership, and be prepared with certification as a Class III Survey by a Rhode Island registered Professional land Surveyor.
- Printed labels of all Abutting Property Owners of the lands abutting upon any part of the highway or drift-way of the proposed abandoned street, including the following for each:
  - ✓ Name of all owners, Assessors plat and lot identified for each abutting property, address of the property, mailing address of abutter.
  - ✓ Legal Description of the entire portion of the street to be abandoned.
- **Filing Fees:** Initial Fee at time of petition submission: A non-refundable \$500.00 (five hundred dollars) an additional fee will be required for the balance of costs for the actual advertising and certified mailing expenses that exceed the amount of the initial fee. The Petitioner will be billed for the additional fee and it shall be paid prior to the petition being heard at a Public Hearing by the Town Council.

### **Procedure**

- Submit Application, Petition, Initial Fee, and all required materials to the Johnston Town Clerk's Office, 1st floor, Town Hall, 1385 Hartford Avenue, Johnston, RI, 02919 : (telephone: 401-553-8830 ; fax: 401-553-8835)
- Upon receipt of a properly completed application, initial fee, and all required materials, the petition will be placed on the Town Council agenda for referral to the Planning Board for an advisory opinion.



## PETITION/APPLICATION FOR STREET ABANDONMENT

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- The petition will be forwarded to the Department of Public Works, Town Planner for review, the Police Chief and Fire Chief for examination relative to emergency access needs.
- Upon receipt of the opinion from the Planning Board, responses from the Police Chief and Fire Chief, the Town Clerk will draft and post an Ordinance and schedule a Public Hearing before the Town Council. Notice of the Public Hearing is published in a newspaper of general circulation (typically the Johnston Sunrise) with all abutters notified by Certified Mail. At said Hearing, the petitioner and other interested parties will be permitted to present information to the Town Council relative to the petition.
- After the Public Hearing is closed, a Vote of the Town Council will be taken. The vote will be to approve the petition, with or without conditions; to partially approve the petition, with or without conditions; or, to deny the petition.
- Subsequent to the Town Council vote, the Town Clerk will prepare the ordinance in accordance with the procedure for the adoption of a Town Ordinance and also will record it in the Town of Johnston's Land Evidence Records.

### **Filing Instructions**

Please file the required materials and a check payable to the Town of Johnston for **\$500.00** at:

Town of Johnston  
Vincent Baccari Jr., Town Clerk  
1385 Hartford Avenue  
Johnston, RI 02919  
Telephone: 401-553-8830  
Fax: 553-8835

Petition is on the next page



**TOWN OF JOHNSTON  
PETITION/APPLICATION FOR STREET ABANDONMENT**

This APPLICATION is being made for the Abandonment of a Street located in the Town of Johnston, Rhode Island. This Application must be completed IN FULL prior to being considered by the Town Council. Upon completion, this Application/Petition shall be submitted to the Town Clerk's Office for processing.

TO: Honorable Town Council of the Town of Johnston  
Town Hall, 1385 Hartford Avenue, Johnston, RI 02919

The Undersigned hereby applies to the Johnston Town Council for a Street Abandonment as follows:

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Attorney/Agent:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Attorney Address:** \_\_\_\_\_

1. **Street to be Abandoned:** \_\_\_\_\_

**Length to Be Abandoned:** \_\_\_\_\_

**Intersecting Street #1:** \_\_\_\_\_

**Intersecting Street #2:** \_\_\_\_\_

**Length of Street Portion to be abandoned:** \_\_\_\_\_ **Linear Feet**

(If entire road is to be abandoned, please write "Entire Street" above)

2. **Identify Present Use(s) and Condition of the Street:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. **Adjacent Plat & Lots:** (Identified all lots that touch the portion of the street to be abandoned and the owner(s) of the lot.)

\_\_\_\_\_

**I, the undersigned petitioner, swear that all information provided in this Street Abandonment Petition/Application is to the best of my knowledge complete and correct in every detail.**

**Respectfully submitted by:** \_\_\_\_\_ **Signature:**

**Date:** \_\_\_\_\_

**STATE OF RHODE ISLAND COUNTY OF PROVIDENCE:**

**In** \_\_\_\_\_ **this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20** \_\_\_\_\_, **personally appeared**  
**who executed the foregoing instrument before:**

\_\_\_\_\_  
**Notary Public**

**My Commission Expires:** \_\_\_\_\_