

READING REGIONAL AIRPORT

January 2, 2024 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman
Ms. Pamela Shupp-Menet, Asst. Sec/Treas.
Mr. Kevin Barnhardt, Treasurer
Commissioner Michael Rivera, Asst. Sec/Treas.
Commissioner Dante Santoni, Asst. Sec/Treas. via Microsoft Teams

ALSO PRESENT

Zack Tempesco, Airport Director
Michelle Pugh, Director of Administration
Michael Laity, Director of Operations
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC
Anne Marie Grill, Berks County Commissioners Office
Jessie Blauser, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Barbara Lopez, Berks County Commissioners Office
Brian Potts, Bern Township
Karen Shuey, Reading Eagle
Jon Heintzman, Public Relations Office Berks County via Microsoft Teams
Mark Robinson, First Energy
Fran Strause, Transystems Via Microsoft Teams
Russell Strine, Mid Atlantic Air Museum
Nick Riccio, Reading Jet Center
Dean Horning, via Microsoft Teams
Steve Kunkle, Steve's Landavator Service
Kenneth Shadursky, Millennium Aviation
Paul Jones, Reading Aero Club

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, January 2, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 10:00 a.m. The Board unanimously approved the minutes from December 19, 2023 and January 2, 2024.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval to purchase the Textron deicing unit for the payoff amount of \$20,957.32. Ms. Shupp-Menet motioned and Commissioner Leinbach seconded the motion to approve the purchase of the Textron deicing equipment for the payoff amount of \$20,957.32. The Board unanimously approved the motion.

READING REGIONAL AIRPORT

January 2, 2024 MEETING MINUTES

Mr. Tempesco has requested board approval to purchase the John Deere Gator for the payoff amount of \$6,500.00. Ms. Shupp-Menet motioned and Commissioner Rivera seconded the motion to approve the purchase of the John Deere Gator for the payoff amount of \$6,500.00. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval the network update with Lynx/Stratix Computer Technologies for \$8,632.00. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the network update with Lynx/Stratix Computer Technologies for \$8,632.00. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval to Top Flight of Reading as a new commercial flight school operator at RDG pending receipt of insurance documentation. Commissioner Rivera motioned and Ms. Shupp-Menet seconded the motion to approve Top Flight of Reading as a new commercial flight school operator at RDG pending the receipt of insurance documentation. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval to award the Reconstruct Airfield Signage and ALCMS project to Baseline King Corp, execute the contract and issue Notice to Proceed upon final execution. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the award of Reconstruct Airfield Signage and ALCMS projects to Baseline King Corp, execute the contract and issue Notice to Proceed upon final execution. The Board unanimously approved the motion.

REAL ESTATE COMMITTEE

An Executive Session was held on January 2, 2024 at 10:34 AM to discuss Real Estate and Contract matters.

SOLICITOR'S REPORT

Mr. Stock has requested board Approval to Purchase the Assets of Millennium Aviation. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Purchase of Assets of Millennium Aviation. The Board unanimously approved the motion. Commissioner Santoni abstained from the vote.

Mr. Stock has requested board Approval to Purchase the Assets of Reading Jet Center. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the Purchase of Assets of Reading Jet Center. The Board unanimously approved the motion. Commissioner Santoni abstained from the vote.

READING REGIONAL AIRPORT

January 2, 2024 MEETING MINUTES

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

Ms. Pugh requested Board approval for the yearly Visual Lease Software Renewal. Mr. Barnhardt moved and Commissioner Rivera seconded the motion to approve the yearly Visual Lease Software Renewal. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 10:34 A.M.