

READING REGIONAL AIRPORT

March 19, 2024 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christian Leinbach, Chairman via Microsoft Teams
Ms. Pamela Menet, Asst. Sec/Treas.
Mr. Kevin Barnhardt, Treasurer via Microsoft Teams
Commissioner Michael Rivera, Asst. Sec/Treas. via Microsoft Teams
Commissioner Dante Santoni, Asst. Sec/Treas. via Microsoft Teams

ALSO PRESENT

Zack Tempesco, Airport Director
Michael Laity, Director of Operations
Michelle Pugh, Director of Administration
Kenneth Shadursky, FBO Manager
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC
Anne Marie Grill, Berks County Commissioners Office
Jessica Blausner, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office
Karen Shuey, Reading Eagle
Fran Strause, Transystems
Nick Riccio, Reading Jet Center via Zoom
Brian Potts, Bern Township
Jonathan Heintzman, Public Relations Office Berks County
Peter Knight, Squadron Blue
Russ Strine, Mid Atlantic Air Museum
Roxanne McMurtry, Herbein & Company

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, March 19, 2024 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from March 5, 2024.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco requested board approval for the FBO Signage installation budget for the lighted signage on the main FBO with a not to exceed amount of \$13,000. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the FBO Signage installation budget for the lighted signage on the main FBO with a not to exceed amount of \$13,000. The Board unanimously approved the motion.

The board has tabled the Review of the Klinger's at the Airport Proposal.

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Mr. Tempesco requested board approval to hire professional services for consultation during capital improvement projects. Mr. Barnhardt motioned and Commissioner Santoni seconded the motion to the hiring of professional services for consultation during the capital improvement projects. The firm that was hired was MG Consultants. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the vegetation control budget with a not to exceed \$5,500. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the vegetation control budget with a not to exceed \$5,500. The Board unanimously approved the motion.

Mr. Tempesco requested board approval the repair budget for the cooling towers with a not to exceed amount of \$8,000. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the repair budget for the cooling towers with a not to exceed amount of \$8,000. The Board unanimously approved the motion.

REAL ESTATE COMMITTEE

An Executive Session was held on March 19, 2024 to discuss Real Estate Matters.

SOLICITOR'S REPORT

Mr. Stock requested board approval for the First Energy Easements Subject to FAA Approval. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the First Energy Easements Subject to FAA Approval. The Board unanimously approved the motion.

Mr. Stock requested board approval for the C&B Development Term Sheet. Commissioner Santoni motioned and Commissioner Rivera seconded the motion to approve the C&B Development Term Sheet. The Board unanimously approved the motion.

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

Ms. Pugh requested board approval of the 03-24 Disbursement Resolution. Mr. Barnhardt motioned and Commissioner Rivera seconded the motion to approve the 03-24 Disbursement Resolution. The Board unanimously approved the motion.

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TENANT ADVISORY COMMITTEE

None at this time

OLD BUSINESS

Mr. Tempesco has requested board approval for the Marketing Information Proposal. Commissioner Rivera motioned and Commissioner Santoni seconded the motion to approve the marketing information proposal. The board unanimously approved the motion.

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:50 A.M.