

READING REGIONAL AIRPORT

November 21, 2023 MEETING MINUTES

MEMBERS PRESENT

Commissioner Christin Leinbach, Chairman
Ms. Pamela Shupp-Menet, Asst. Sec/Treas.
Mr. Kevin Barnhardt, Treasurer
Commissioner Michael Rivera, Asst. Sec/Treas.

ALSO PRESENT

Zack Tempesco, Airport Director
Michelle Pugh, Director of Administration
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC
Anne Marie Grill, Berks County Commissioners Office
Jessie Blauser, Berks County Commissioners Office
Lynne Burns, Berks County Commissioners Office via Microsoft Teams
Barbara Lopez, Berks County Commissioners Office
Brian Potts, Bern Township
Karen Shuey, Reading Eagle via Microsoft Teams via Microsoft Teams
Jon Heintzman, Public Relations Office Berks County
Mark Robinson, First Energy
Fran Strause, Transystems via Microsoft Teams
Russell Strine, Mid Atlantic Air Museum
Nick Riccio, Reading Jet Center
Dean Horning, via Microsoft Teams
Steve Kunkle, Steve's Landavator Service

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, November 21, 2023 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from October 17, 2023.

AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval to approve the proposed tenant rate schedule based on the existing rate structures at the current FBO's. Commissioner Rivera moved and Ms. Shupp-Menet seconded the motion to approve the proposed tenant rate schedule based on the existing rate structures at the current FBO's. The Board unanimously approved the motion.

Mr. Tempesco has requested board approval to approve the hiring for FBO staff based on the recommendation of the Airport Director, subject to the closing on 1/3/2024. Ms. Shupp-Menet motioned and Mr. Barnhardt seconded the motion to approve the hiring for

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FBO staff based on the recommendation of the Airport Director, subject to the closing on 1/3/2024. The Board unanimously approved the motion.

Mr. Tempesco requested board approval for the finalization of the FBO naming convention as Reading Aviation and the final logo design. Mr. Barnhardt motioned and Ms. Shupp-Menet seconded the motion to approve the final FBO naming convention and the final logo design. The Board unanimously approved the motion.

REAL ESTATE COMMITTEE

An Executive Session was held on November 21, 2023 at 8:38 AM to discuss Real Estate and Contract matters.

SOLICITOR'S REPORT

None at this time

ENGINEER'S REPORT

None at this time

TREASURER'S REPORT

Ms. Pugh requested Board approval for Disbursement Resolution 11-23 for October 2024 payments. Mr. Barnhardt moved and Ms. Shupp-Menet seconded the motion to approve the payment of the bills for October 2024. The Board unanimously approved the motion.

TENANT ADVISORY COMMITTEE

None at this time

PUBLIC COMMENTS

None at this time.

NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:37 A.M.