

# READING REGIONAL AIRPORT

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## October 3, 2023 MEETING MINUTES

### MEMBERS PRESENT

Commissioner Christin Leinbach, Chairman  
Commissioner Michael Rivera, Asst. Sec/Treas.  
Ms. Pamela Shupp-Menet, Asst. Sec/Treas.  
Commissioner Lucine Sihelnik, Asst. Sec/Treas.  
Mr. Kevin Barnhardt, Treasurer via Microsoft Teams

### ALSO PRESENT

Zack Tempesco, Airport Director  
Michael Laity, Director of Operations  
Michelle Pugh, Director of Administration  
Edwin L. Stock, Esq., Solicitor, Roland Stock, LLC  
Anne Marie Grill, Berks County Commissioners Office  
Jessie Blausner, Berks County Commissioners Office  
Lynne Burns, Berks County Commissioners Office  
Barbara Lopez, Berks County Commissioners Office via Microsoft Teams  
Brian Potts, Bern Township  
Karen Shuey, Reading Eagle via Microsoft Teams  
Jon Heintzman, Public Relations Office Berks County  
Mark Robinson, First Energy via Microsoft Teams  
Fran Strause, Transystems via Microsoft Teams  
Russell Strine, Mid Atlantic Air Museum

The Authority Meeting of the Reading Regional Airport Authority was held on Tuesday, October 3, 2023 in the Boarding Lounge of the Reading Regional Airport. Commissioner Leinbach, called the meeting to order at 8:00 a.m. The Board unanimously approved the minutes from September 19, 2023.

### AIRPORT DIRECTOR'S REPORT

Mr. Tempesco has requested board approval to approve the creation of a Personnel Committee/HR Committee. Commissioner Rivera moved and Commissioner Sihelnik seconded the motion to approve the creation of a Personnel Committee/HR Committee. The Board unanimously approved the motion.

### REAL ESTATE COMMITTEE

An Executive Session was held on October 3, 2023 at 8:40 AM to discuss Real Estate and Contract matters.

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### SOLICITOR'S REPORT

Mr. Stock requested Board approval for 2023 Bond Resolution. Mr. Barnhardt moved and Commissioner Rivera seconded the motion to approve the 2023 Bond Resolution. The Board unanimously approved the motion.

### ENGINEER'S REPORT

None at this time

### TREASURER'S REPORT

Ms. Pugh requested Board approval to approve the management benefits for FY 2024. Ms. Shupp-Menet moved and Commissioner Sihelnik seconded the motion to approve management benefits for FY 2024. The Board unanimously approved the motion.

### TENANT ADVISORY COMMITTEE

None at this time

### PUBLIC COMMENTS

None at this time.

### NEW BUSINESS

Commissioner Leinbach adjourned the meeting at 8:38 AM.