

OCNA 40 Committee Meeting Minutes

Saturday, 28 October 2023

Meeting held at 17325 Euclid Ave., Cleveland Ohio 44112
With Zoom attendance

Meeting opened at 3pm by the Chairperson.

All recited the Serenity Prayer

_____ read Service Prayer

_____ read Traditions.

_____ read Concepts

Motion to approve minutes from 14 Oct meeting. *Minutes approved.*

Attendance:

Chairperson: Alvin G.

Vice-Chair: Craig D.

Registration: Thurman B.

OCNA AC: Barry B.

Programming: Jackie

Serenity Keepers: Raul M.

Dave S.

Steve Z.

Martha B.

Willie R.

Tonya H

1. Hotel options.

- Wyndam - Cleveland Airport: Members did not feel the hotel was willing to work with us.
- Bertram Inn & Conference Center - Aurora OH: Beautiful place but not available Memorial Day weekend.

Motion: Change convention date to weekend before Memorial Day. *Motion failed.*

- Holiday Inn - Independence, OH: Looks like the best option. Members will get a proposal for consideration.

2. PO Box.

Discussion about using the Area's PO box or using one set up by Registration Chair.

Motion: Reimburse Registration Chair \$93 for 6 months' rent on PO box. *Motion passed.*

Motion to reimburse Registration Chair \$160 for gas and one night in hotel to attend Ohio Region Service Committee meeting (brought back check). *Motion passed.*

3. Open positions.

Arts & Graphics: Tonya H. expressed willingness to chair and was voted in.

Treasurer: Dave S. expressed willingness to be Treasurer and was voted in.

Still open:

Vice-Treasurer

Welcoming

Special Needs

The meeting closed at 5pm.

OCNA 40 Committee Meeting Minutes

Saturday, 28 October 2023

Minutes respectfully submitted by Martha B.

Next Committee meeting: Thursday November 2nd at 6pm on Zoom only

Zoom ID: 225 671 6399 Password: OCNA

Meeting held on Zoom and in person.

The meeting was opened at 6pm by the Chairperson. All recited the Serenity Prayer

Attendance:

Chairperson: Alvin G.

Vice-Chair: Craig D.

Registration: Thurman B.

Programming: Jackie A.

Serenity Keepers: Raul M.

Secretary: Martha B.

Merchandising: Steve Z.

OCNA AC: Barry B.

OCNA AC: Aaron R.

Tonya H.

Perry H.

Mark T. ?

Open positions:

Hotel & Hospitality Chair

Welcoming Committee Chair

Information Chair

Arts & Graphics Chair

Special Needs Chair

Discussion regarding the hotel:

Items in blue still need to be done.

- The hotel wants \$15,000 and \$10,000 for food & beverages (with 22% gratuity) if we have 225 room nights. *Can we get the hotel to reduce their rate to \$5000 or maybe \$7500?*
- *The hotel wants \$125 per room. How much do we want to charge for rooms? \$150?*
- *Check hotel AV charges. We may be able to use a DJ's equipment.*
- *Need to check cost of hanging banners. Note: Mark's boss can send a crew to hang banners, if needed.*
- *We need to check bed sizes available for rooms.*
- *Who pays for rooms that are reserved, but not used (typically, whoever reserves the room gives credit card information for this purpose).*
- The hotel has a concession stand. Will sales count toward our \$10,000 obligation?
- We can bring snacks and beverages into the hospitality room, but they must stay in the room.
- Committee members Alvin, Mark, and Aaron will go to the hotel Wednesday, November 8th at 4:30 (this week) to negotiate terms for a contract.

Discussion about the need for having an Information Chairperson who can keep the fellowship informed about convention developments.

Dave S. and Alvin will go to Chase Bank November 7th to get Dave added to the account.

Tonya H. expressed a willingness to be Arts & graphics Chair and was voted in.

The meeting closed at 7:45pm.

OCNA 40 Committee Meeting Minutes

Thursday, 2 November 2023

Minutes respectfully submitted by Martha B.

Please send reports to ocna40@gmail.com

Next Committee meeting: Saturday November 11th at 3pm

Zoom ID: 225 671 6399 Password: OCNA

Meeting held on Zoom.

The meeting was opened at 3:12 pm by the Chairperson. All recited the Serenity Prayer

Attendance:

Chairperson: Alvin G.

Vice-Chair: Craig D.

Treasurer: Dave S.

Registration: Thurman B.

Programming: Jackie A.

Serenity Keepers: Raul M.

Secretary: Martha B.

OCNA AC: Barry B.

Brett K.

Kimberly G.

John F.

Carleton P.

Secretary note: Other members were present, but I can't tell who you are if your screen name says something like, "Samsung ZB4-K134 Sk5."

The Chairperson started the meeting by updating members regarding hotel information.

The convention will be held at the Holiday Inn, Independence on Rockside Road. We do not have time to continue searching for a site. Negotiations with the hotel are ongoing and more will be revealed.

- We will get 1 free room for every 25 instead of 1 for every 30.
- All food sales at the hotel concession stand will count toward our \$10,000 food obligation.
- Negotiations are still being held regarding the cost of coffee.
- Committee voted to price banquet tickets at \$50 each (hotel want \$36 + 22% gratuity, putting the cost at \$43.92)

There was discussion about the need for a convention logo and slogan. A flyer has already been created to invite addicts to submit artwork by December 31st with the prize being convention a registration (w/o hotel room). A member asked where the artwork contest flyer is posted, and an addict (Alvin?) said they would send the flyer to the Secretary for dissemination.

1. All committee members are encouraged to register and purchase banquet tickets as soon as possible.
2. We have a pre-registration flyer and addicts are already registering at the unity convention this weekend.
3. We are approved to sell registrations at the Greater Cincinnati in November and Central Ohio convention in January.
4. Subcommittees need to submit budgets as soon as possible so they can be approved by the committee.
5. Alvin and Sharon will work on a calendar for Fundraising and Entertainment events.
6. All flyers should be sent to the Secretary at ocna40@gmail.com so she can send them to all members and both Ohio and Buckeye Region Webmasters.
7. Subcommittee Chairs should set up their meeting schedule and send them to the Secretary so the information can go out.

Open Positions

Kimberly G. expressed a willingness to serve as Hotel & Hospitality Chairperson and was voted in.

John F. expressed a willingness to serve as Convention Information Chair and was voted in.

Still open: Vice-Treasurer, Special Needs Coordinator and Welcoming Chairperson. Please share this with addicts who might be a good fit for the positions.

OCNA 40 Committee Meeting Minutes

Saturday, 11 November 2023

The meeting closed at 4pm.

Minutes respectfully submitted by Martha B.

Please send reports to ocna40@gmail.com

Next Committee meeting: Sunday November 26th at 3pm

Zoom ID: 225 671 6399 Password: OCNA

In-person meeting at the convention
hotel: