



## FEE SCHEDULE AGREEMENT

I understand and agree to the following:

I may purchase any number of tutoring session hours I please. Plan discounts are based on the number of hours purchased (i.e., the more hours, the lower the hourly rate). Any additional hour(s) in excess of what can be covered by a plan shall be charged the same rate as the chosen plan for the month.

- \* Payment is collected on a monthly basis and is due in advance. If I wish to continue service for the following month, payment shall be due on the last business day of the current month.
- \* Service may be cancelled at any time. If there are any remaining unused session(s) already paid for, a refund shall be issued subject to a 5% refund processing fee.
- \* Payment may be made by cash, check, credit/debit card, autopay arrangement, Paypal, Zelle or Venmo fund transfer. Charter school vouchers are also accepted. A 2.5% fee applies to debit/credit card transactions only.
- \* Changes in schedule may only be made within the same month and are subject to availability. All schedule changes require a minimum 24-hr. notice. No tutoring session may be carried over to the following month.
- \* The minimum tutoring time is half-hour per day for the junior plan and one hour per day for all standard and group plans. I am aware that my child can come for more hours a day up to the limit of the plan or additional hours I purchased.
- \* The latest time I can book for my child's tutoring session is 9 a.m. the day prior to my earliest requested date. I am aware that there is no guarantee that an open session will be available on the day(s) requested, especially if booked on the last hours. (I understand that cancellations are to be notified the same way. If notification is not received or if it is received late, the missed hour(s) may be counted in as billable.
- \* I will not hesitate to provide a feedback or review about the services I receive from Homework Buddy when so requested.
- \* I understand that I cannot make private or direct arrangements with any tutor employed by Homework Buddy.

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Parent/Guardian Name

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Signature

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Date