OAKRIDGE FIRE AND POLICE PROCEDURE  
Original 02-19-2024   
USE OF NALOXONE BY OFD/OPD PERSONNEL   
   
A. General   
   
This policy aims to establish guidelines and regulations governing the utilization of naloxone by Oakridge Fire and Police personnel, contractors, and volunteers. The objective is to treat and reduce injuries and fatalities due to opioid-involved overdoses. Per Oregon statute, any person who, in good faith, administers an opioid antagonist to another person who appears to be having an opiate-related overdose shall not be liable in a civil or administrative action or subject to criminal prosecution for such acts.   
   
B. Definitions   
   
Opioid means containing or derived from opium, including but not limited to   
heroin and morphine.   
   
Opioid Reversal agent means a drug that nullifies in whole or in part the   
administration of an opioid. The opioid antagonist for this policy is limited to naloxone hydrochloride (hereafter naloxone).   
   
C. Acquisition   
   
The City of Oakridge will participate in and receive free products from the Oregon Health Authority’s “Reverse Overdose Oregon” Program.

D. Training   
   
1. All participating personnel will participate in an approved naloxone training program available online at [www.reverseoverdose.org](http://www.reverseoverdose.org).   
   
2. All participants shall be trained annually in naloxone administration.   
   
3. City of Oakridge Department Heads will keep a file and track compliance with this training and keep these records as per City ordinance.   
   
4. The EMS Coordinator at the Oakridge Fire & EMS will act as the Naloxone Agency Coordinator for the naloxone administration program; responsibilities will include:

a. issuing naloxone to department directors/chiefs;   
b. acquire Naloxone supplies and distribute training materials;   
c. assure the supply, integrity, and expiration dates of the naloxone kits at point of distribution;   
   
5. The department director/chief will facilitate naloxone user training for participating employees. The individual departments will maintain training records for all personnel in the district personnel files and update these records as training events occur.

E. Maintenance and Replacement   
   
1. Naloxone kits shall be carried and kept consistent with proper temperature and sunlight exposure storage guidelines.   
   
2. A monthly inspection of the naloxone kit shall be the responsibility of the   
personnel assigned the equipment.   
   
3. Used, lost, damaged, or expired naloxone kits shall be reported through the chain of command to the agency director/chief and will be replaced by them.

4. Expired naloxone will be returned to the Oakridge Fire & EMS Department for proper destruction.

Evidence and Property.   
F. Documentation   
   
1. Following naloxone administration, personnel shall notify the EMS Coordinator through Email or Phone at the Oakridge Fire & EMS.

2. Replacement supplies and/or further clarification can be made through Oakridge Fire & EMS.