

Food Vendor Guidelines

Event Dates: April 26th – April 28th, 2024

Application Deadline is February 5th, 2024

Applicants will be notified by February 15th, 2024, if not sooner

Payment and Insurance is due February 10th, 2024

We thank you for your interest in vending with us. Please read through all of the below details before submitting an online application.

Application Process

- All vendors must apply online each year.
- Vendors must list ALL items and services they wish to display or sell. Items not listed and approved may not be sold.
- Vendors are not granted exclusive rights to sell any particular item. CDM Media Group, LLC will retain the right to determine which of a vendor's products are approved for sale.
- Applications must be submitted by the deadline indicated above.
- Failure to meet application or contract fee deadlines may result in forfeit of vendor location.

COVID

By participating in our event, vendors acknowledge that they are aware of the contagious nature of COVID-19 and the risk that they may be exposed to or contract COVID-19 anywhere that there is person-to-person contact, including while on premises of and engaging in this event. By participating, vendors knowingly and voluntarily accept the risk of contracting COVID-19 and acknowledge that their participation is fully voluntary. Furthermore, vendors agree to waive and release to CDM Media Group, LLC and Ozarks International Raceway its officers, directors, employees, artists, vendors, contractors, and volunteers of all liability. Vendors agree to read and comply with the safety precautions associated with the event that are communicated to them.

We will not require mandatory mask wearing or proof of vaccination for event entry unless required by local, state or federal regulation. Patrons, staff, crew, volunteers and performers may wear masks at their personal discretion. We recommend that high-risk individuals who choose to attend wear a mask.

Pricing Space Fee and Other Fees

- Space of 10' x 20' or smaller is \$100.
- Space larger than 10' x 20' is \$200 (contact us to discuss your circumstance).
- Ozarks International Raceway requires 10% of your sales at their venue.
- If your power requirements are greater than 50-amp receptacle, please let us know.
- No space will be held without a completed contract and full payment of booth fee.

Refunds

- No refunds will be issued for cancellations made after February 16th, 2024. We will issue vendor refunds if the event is canceled due to COVID.
- No refunds will be issued for inclement weather.

Selection Process

We take the following into account, in roughly the order stated:

- Product quality and uniqueness
- Vending experience serving large crowds
- Previous relationship with us, including sales success, event cleanup, as well as staff and other concessionaire relations
- Community and county residency
- Willingness to comply with sustainability requests (outlined in the Sustainability section below) and other production plans
- Complicated or unusual physical needs, including setup, size, electrical, etc.

Electrical

- Power needs must be specifically set forth in the application.
- Vendors need to furnish their own interior and exterior lighting.

- All electrical equipment that requires electricity and all other electrical conducting equipment including steam tables, grills, power strips, or multi outlet taps and extension cords must be grounded and rated for OUTDOOR USE.

- We ask that each vendor bring electrical tape to waterproof all connections.

Beverages and Ice

- CDM Media Group, LLC will select the exclusive alcohol seller that will be on site. No other alcohol will be allowed to be sold.

- Water refill stations are located at each venue, and patrons are encouraged to use reusable water bottles and cups.

- Ice is not available

Booth Information and Set-Up

- Specific booth locations are assigned although locations may shift upon arrival to the event.

- If using a pop-up awning, booths on pavement must use a weight system and booths on grass must use stakes to ensure wind does not compromise your booth or others' safety.

- Wi-Fi will be provided and there is cell phone service available.

Hours of Operation

- Vendors will be sent a load-in schedule in advance of the event. Please contact us right away if you have a problem with your scheduled time. Load-ins may start as early as 9 am on Friday morning.

- Required vending hours are Friday 4:00 PM to 10:00 PM

Saturday 11 AM to 10:00 PM

Sunday 11 AM to 4:00 PM

- Booths must be staffed for all hours listed above. (Times may be adjusted but vendors will be notified by February 15th, 2024

- You are welcome to open earlier or stay open later than the above hours but must close by the end of the last set each night.

- Rain or shine. Vendors must be prepared for inclement weather.

Taxes, Insurance & Permits

- Vendors are responsible for all state and federal taxes.
- Vendors must provide CDM Media Group, LLC with a certificate of insurance showing vendor's liability coverage with a minimum of:
 - Bodily Injury - \$1,000,000 per occurrence and
 - Property Damage - \$1,000,000 per occurrence
- CDM Media Group, LLC disclaims any authority control over the operation of vendors. Vendors assume all rights and responsibilities for the conduct of their operations.
- A list of accepted vendors will be submitted to Ozarks International Raceway

Restrictions

Carry-in alcohol or weapons are allowed on the grounds.

Health and Safety

- Food production techniques must meet Missouri health statutes and regulations.
- All vendors must comply with Fire Department
- Vendors must comply with all federal, state, and local health regulations
- For the safety of our patrons, vehicles are not allowed to move onto or within the site during operating hours.

Booth Operation Guidelines

- Vendors must restrict their activities to their allotted booth space.
- Vendors should have an adequate amount of food or merchandise to last through the event.
- In the event of a dispute, the decision of the CDM Media Group, LLC will be accepted as final.
- Although there will be security provided on all nights of the festival, all fixtures and materials are left overnight at the vendors' risk.
- CDM Media Group, LLC insurance policy will not cover personal property, so vendors should obtain their own insurance.

Booth Clean-Up

- No booth may be dismantled or removed from its assigned space prior to the end of the festival on Sunday.
- Any vendors failing to completely clean up their booth areas must pay a clean-up fee of \$50, as well as a cleaning deposit for acceptance to the following year's event.

Acceptance

On the date of acceptance notification as set forth above, we email all concessionaires detailing application status.

Additional details and other important information will be emailed upon acceptance.

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