# Geneiveve M. Kaufman

M.A.Ed.L., M.S.E.T.

**Geneiveve.com** 

NYC/NJ 201-497-0536 GeneiveveK@gmail.com

## **Print & Commercial Work**

NHL/Astrozeneca TV Commercial 2024 Incyte Pharmaceutical Commercial,2023 Teepublic Valentine's Day Campaign 2024 Take Your Brain Back Campaign 2023 EPIC School Promotional Video 2022,2023 Arc Kohler Promotional Video 2019

## Representation(non-exclusive)

*CitizenTalent,* New York, NY *WSM Talent.* Boston, MA/NYC *Celebratetharey,* San Francisco,CA

## CNN/HeadlinTTEWENERGONV/&2MPE 10 JiAg APPE Ai RAINGES e Sandy

CBS Evening News 11/22/2012: The Woman Who Saved Thanksgiving for Sandy CBS News 12/21/2012: Kindness Found Online Over the Holidays New York Times 11/23/2012 (Cara Buckley): A Day to Reflect After Bearing Storm's Wrath Star-Ledger 11/11/2012 Hurricane Sandy Heroes: Storm rider to deliver supplies,

find gas **TIME Magazine** 11/21/2012: Sandy Victims Prepare for Subdued Thanksgiving

Reader's Digest, 02/2013: Heroes of Superstorm Sandy

## **Professional Experience**

## NEW JERSEY DEPARTMENT OF EDUCATION CERTIFICATIONS

- Superintendent CE
- Principal, Standard
- Elementary Teacher, K-8, Standard
- English Teacher, Secondary, Standard

## **EDUCATION**

Thomas Edison University of New Jersey - Master's of Educational Leadership Ramapo College of New Jersey - Master's of Arts in Educational Technology Ramapo College of New Jersey - Bachelor's of Arts: Literature, Teacher Education

## SELECTED ACHEIVEMENTS

- 2022 New Jersey State Special Education Advisory Council
- NJDOE 2018-2019 monitoring found neither findings nor recommendations and noted that the program
  - demonstrated
  - compliance with all student and regulatory requirements.
  - Developed and implemented school improvement plan to update facilities and technology.
- Identified cause of enrollment deficit through study of NJDOE data and developed and implemented plan

to attain approval for new program, and trained teachers to meet the needs of increased ASD enrollment. Member of the first cohort: NJDOE Principal Learning Network •

## SCHOOL LEADERSHIP EXPERIENCE

#### XXXXXXXXX SCHOOL

#### PRINCIPAL

Principal of K-12 special education (Autism) school serving as instructional leader and supervisor of daily operations.

Building-level responsibilities include managing IEP meetings, maintaining a positive school climate, and hiring, supervising, and evaluating certified teachers, educational specialists and paraprofessional staff members

- Ensuring that all school components and student IEPs are in compliance with State Department of Education Administrative Code.
- Coordinating all State testing, provided in-service training, supervised test security and ٠ monitored test data.
- Working closely with Board of Trustees to carry out school vision. •
- Implementing a positive behavior support model (ABA) for behavior management and intervention. •
- Evaluating teachers, ABA Clinicians and support staff. •
- Coordinated and scheduled school year and extended school year program.
- Facilitated community outreach, parent workshop program and speaker series and school marketing program.

## XXXXXXX School, Mountainside, NJ

#### PRINCIPAL

JAN 2017-DEC 2021 Principal of K-12 special education school serving as instructional leader and supervisor of daily operations. Building-level responsibilities include managing IEP meetings, maintaining a positive school climate, and hiring, supervising and evaluating approximately 60 certified teachers, educational specialists and paraprofessional staff members

- Ensuring that student IEPs are in compliance. •
- Coordinating all State testing, provided in-service training, supervised test security and • monitored test data.
- Managing school social media accounts •
- Implementing a positive behavior support model (ABA) for behavior management and intervention. •
- Evaluating teachers, therapists and non-certificated staff using the Stronge evaluation model. •
- Coordinated and scheduled school year and extended school year program.
- Facilitated community outreach, parent workshop program and speaker series and school marketing program.

## **TEACHING EXPERIENCE**

Ramapo College of New Jersey, Mahwah, NJ	
ADJUNCT PROFESSOR	2009-2016
Designed and taught The Idea Lab: Affecting Change (Based on Google's 20% Time	e initiative)
Designed and taught From Student to Educator: The Opportunities and Challenge	s of a Career in Education.
Community High School, Teaneck, NJ SPECIAL EDUCATION ENGLISH & TECHNOLOGY TEACHER	2009-2013
Woodcliff Middle School	
ENGLISH TEACHER	2000-2002
Hawthorne High School ENGLISH TEACHER & SOPHOMORE CLASS ADVISOR	1999-2000
ENGLISH TEACHER & SOPHOMORE CLASS ADVISOR	1999-2000

Developed syllabus and overall course structure for 10<sup>th</sup> grade English course

## **RELATED EXPERIENCE**

Founder, A Place at the Table, Crisis Relief Organization

#### DEC 2020-PRESENT

## G. Kaufman 3

Middle States Association Accreditation Team Chairperson Budget Coordinator, Haworth Press Publishing, New York, NY