

# MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL, SUMMER VILLAGE OF SOUTH BAPTISTE, ON SATURDAY, AUGUST 26, 2023, HELD AT WEST BAPTISTE FIRE HALL AND RECREATION CENTER

The meeting of Summer Village Council was called to order at 10:16 on Saturday, August 26, 2023.

<b>In Attendance</b>	Wendy Appleby, Councilor, Summer Village of South Baptiste. Blaine Page, Councilor, Summer Village of South Baptiste. Karen Sliwkanich, Councilor, Summer Village of South Baptiste. Linda Roland, CAO, Recording Secretary.
<b>Gallery</b>	Resident Ron Wasel
<b>Call to order</b>	Linda Roland, CAO, called the meeting to order at 10:16 explaining that the purpose of the organizational meeting is to appoint the Mayor, Deputy Mayor and to establish respective committees of Council. Appointments would remain in effect for one year. The Annual Organizational Meeting of Council is mandated by the Municipal Government Act.
<b>Motion Agenda</b> <b>Res. 001-2023-08-26</b>	Moved by Wendy Appleby that Council adopts the agenda as distributed by Email prior to the meeting and as amended by Council.  Carried.
<b>Positions on Council</b>	Members of Council may use any method considered appropriate to determine who serves as Mayor, Deputy Mayor, and Councilor. The chief elected official (Mayor) of a village, summer village or municipal district is to be appointed by council from among the councilors unless the council passes a bylaw providing that the official is to be elected by a vote of the electors of the municipality. The duties of the Mayor are set out in the Municipal Government Act.
<b>Motion</b> <b>Res. 002-2023-08-26</b>	Motion by Councilor, Karen Sliwkanich to maintain the status quo with consideration to respective positions on Council.  Motion Carried.
<b>Oath of Office, Mayor.</b>	The Mayor's oath of office was endorsed for subsequent signature by Wendy Appleby.
<b>Oath of Office, Deputy Mayor.</b>	The Deputy Mayor's oath of office was endorsed for subsequent signature by Blaine Page.

**Councilors Oath of Office**

The Councilor’s oath of office was endorsed for subsequent signature by Karen Sliwkanich.

**Chairmanship**

Wendy Appleby, Mayor, then assumed chairmanship of the meeting.

**Motion, Code of Conduct Bylaw.**

Motion by Karen Sliwkanich that Council hereby receives the Summer Village Code of Conduct Bylaw 03-18 for information to be acted upon accordingly.

**Res. 003-2023-08-26**

Carried.

**Motion, Regular Council Meeting Schedule**

Motion by Karen that Council adopts a regular meeting schedule consistent with the following dates:

**Res. 004-2023-08-26**

September 26, 2023	Tuesday Zoom 6:30 PM
October 24, 2023	Public Engagement Meeting on Land Use Bylaw. Tuesday Zoom 6:30 PM
November 28, 2023	Tuesday Zoom 6:30 PM
February 27, 2024	Tuesday Zoom 6:30 PM
April 23, 2024	Tuesday Zoom 6:30 PM
May 28 ,2024	Tuesday Zoom 6:30 PM
June 25, 2024	Tuesday Zoom 6:30 PM
July 20, 2024	Saturday 10:00 AM – Baptiste Fire Hall
August 3, 2024	Saturday 10:00 AM - Baptiste Fire Hall Annual Information Meeting
August 24, 2024	Saturday 10:00 AM - Baptiste Fire Hall Organizational Meeting & Regular Meeting

Any member of Council may request a council meeting to deal with matters of importance at any time.

Carried.

**Motion, Councilors as Commissioners for Oaths**

Motion by Wendy Appleby that Council receives an information bulletin titled “Commissioners for Oaths – Councillors” for information. Section 9 of the Commissioners for Oaths Act provides that a member of Municipal Council in

**Res. 005-2023-08-26**

Alberta is a Commissioner for Oaths.

Carried.

**Motion appointing  
Development Officer  
Res. 0096-2023-08-26**

Moved by Wendy Appleby to appoint the CAO (Administrator) as the Development Officer for the Summer Village of South Baptiste.

Carried.

**Motion, Financial  
Signing Authority  
Res. 007-2023-08-26**

Motion by Karen Sliwkanich that any two of the following persons are to be granted signing authority with respect to agreements, banking, financial commitments and purchasing matters on behalf of the Summer Village of South Baptiste:

Mayor, Wendy Appleby.

Deputy Mayor, Blaine Page.

Councilor, Karen Sliwkanich.

Linda Roland, CAO (Administrator)

Any previous resolutions dealing with signing authority are hereby rescinded.

Carried.

**Appointment of  
Auditor  
Res. 008-2023-08-26**

Moved by Wendy Appleby that Seniuk and Company, Chartered Professional Accountants, be appointed as the auditor for the 2023 Municipal audit of the Summer Village of South Baptiste.

Carried.

The address of the Accounting firm is:

Seniuk and Company, Chartered Accountants

#102, 12750 – 127 Street

Edmonton Alberta

T5L 1A5

**Appointment of  
Solicitor  
Res. 009-2023-08-26**

Moved by Wendy Appleby to appoint Reynolds Mirth Richards & Farmer LLP, Kelsey Becker Brookes as Solicitors for the Summer Village of South Baptiste.

Carried.

**Committee and Board  
appointments  
Res. 010-2022-08-24**

Moved by Karen Sliwkanich that Council adopts the following Committee and Board Appointments thereby rescinding any previous appointments by Council:

Weed Inspector

Linda Roland, CAO.

Municipal Assessment

Justin Goudreau, Municipal  
Assessment Services Group. (As a  
Designated Officer of the Summer

Village)

Municipal Planner

Jane Dauphinee, Municipal Planning Services Ltd. (Edmonton)

Assessment Review Board

To be appointed as needed.

Roads

All of Council

Waste Management

All of Council

Carried.

**Subdivision and  
Development Appeal  
Board  
Res. 011-2023-08-26**

Moved by Wendy Appleby appointing the Athabasca County Subdivision and Development Appeal Board as the Board for the Summer Village of South Baptiste. This includes the Chairperson and Board Secretary. Training for SDAB members may be provided as needed consistent with mandatory requirements of the Municipal Government Act.

The Summer Village hereby accepts responsibility for all expenses incurred by the Board for conducting activities on behalf of the Summer Village of South Baptiste.

Carried.

**Motion, ARWMSC  
Appointment.  
Res. 012-2023-08-26**

Motion by Blaine Page that Wendy Appleby be nominated as a member for the Board of Director Position on the Athabasca Regional Waste Management Services Commission from the Summer Villages adjacent to Baptiste and Island Lake. The appointment is contingent upon the consent of other participating Summer Villages from the Western part of Athabasca County.

Carried.

**Motion, BAILS  
Res. 013-2023-08-26**

Motion by Karen Sliwkanich that with consideration to the Baptiste and Island Lake Stewardship Association (BAILS) currently dealing with Lake Stewardship and a variety of Ecological and Environmental issues having an effect on the Community, Wendy Appleby is hereby reappointed to BAILS as an observer with liaison responsibilities to Council of South Baptiste.

Carried

**FireSmart  
Res. 014-2023-08-26**

Moved by Karen Sliwkanich appointing Linda Roland, CAO as the Summer Village representative to the Athabasca Regional Community Protection Program.

Any previous appointments are hereby rescinded.

Carried.

**Motion, 2023/4  
infrastructure  
Projects.**

**Res. 015-2023-08-26**

Moved by Blaine Page to maintain the status quo regarding the use of suitably qualified contractors for infrastructure projects involving road and street rehabilitation as well as vegetation removal as may be required.

Carried.

**Grants**

**Res. 016-2023-08-26**

Motion by Karen Sliwkanich authorizing the CAO to apply for Provincial and/or Federal Grants as needed, with input from Council, based on the best interests of the Summer Village. This includes, but is not limited to, MSI Capital, MSI Operating, FGTF (Gas Tax) and the ACP (Alberta Community Partnership).

Carried.

**Next Meeting**

Next meeting to be held on Thursday, September 26, 2023, commencing at 6:30 PM by Zoom

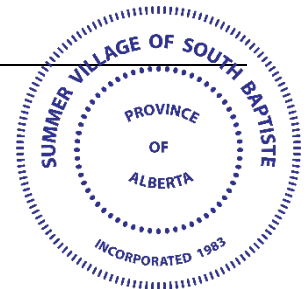
**Adjournment**

The meeting adjourned at 10:56 AM .

## SUMMER VILLAGE OF SOUTH BAPTISTE

Wendy Appleby

Wendy Appleby, Mayor



*Linda Roland*

Linda Roland, CAO

**Signature:** *Wendy Appleby*  
Wendy Appleby (Sep 27, 2023 19:03 MDT)

**Email:** wappleby36@gmail.com