# Functional Health Hub Ltd Privacy Policy

## Our contact details

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### The type of personal information we collect.

We currently collect and process the following information:

- Personal identifiers, contacts, and characteristics (name, date of birth, mail and email address, medical history, phone number);
- Your health conditions such as family health history and your medical history;
- Your GP's contact details.

### How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- To develop the most suitable, individualised healthcare approach using the information provided
- To ensure the safety of the health plan by contacting your doctor

We use the information that you have given us to create the most effective individualised health optimisation plan.

We may share this information with your doctor.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information is:

Your consent. You can remove your consent at any time. You can do this by contacting <a href="mailto:behealthy@functionalhealthhub.co.uk">behealthy@functionalhealthhub.co.uk</a>

#### How we store your personal information

Your information is securely stored.

We keep your health-related information, identifiers (contact details, postal address, telephone or mobile number, email address, full name, GP's name and address) for as long as you have an account with us. We

will then dispose your information by deleting all digital data and destroying any paper documents.

#### Your data protection rights.

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at <u>behealthy@functionalhealthhub.co.uk</u> if you wish to make a request.

#### How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at:

Functional Health Hub Ltd 30 Orange Street London WC2H 7HF

Number: +44 (0) 7788801357

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Helpline number: 0303 123 1113

ICO website: <u>https://www.ico.org.uk</u>