

February 19, 2024

*Omochumne Hartnell
Water District*

**O
H
W
D**

*Kurt A Kautz
CHAIRMAN*

*Mark Stretars
VICE CHAIRMAN*

*Ken Mitchell
DIRECTOR*

*Paul Hensleigh
DIRECTOR*

*Mark Wilson
DIRECTOR*

*Michael Wackman
GENERAL MANAGER*

*Shasta Burns
BOARD SECRETARY*

REQUEST FOR PROPOSAL

Metes and Bounds Survey

**OMOCHUMNE-HARTNELL WATER
DISTRICT**

P.O. Box 211

Wilton, CA 95693-0211

(916) 682-5958

info@ohwd.org

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

Omochumne-Hartnell Water District Request for Proposals – Metes and Bounds Survey

The Omochumne-Hartnell Water District (District) is accepting proposals from qualified firms to conduct a metes and bounds to assist the District in its boundary expansion efforts. The Omochumne-Hartnell Water District, located in the southeast portion of Sacramento County, is one of three public agencies that make up the Southeast Sacramento County Agricultural Water Authority. The District encompasses 30,000 acres and serves the agricultural irrigation needs of the rural communities of Sheldon, Wilton and Sloughhouse.

The Request for Proposals packet provides the timeline, detailed description of services, proposal requirements, selection process and rating criteria. Proposals must be submitted by, March 20, 2024. For more information or to receive the Request for Proposals packet please email info@ohwd.org or call (916) 682-5958.

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

Omochumne-Hartnell Water District Request for Proposals – Metes and Bounds Survey

SECTION 1 – GENERAL INFORMATION

The Omochumne-Hartnell Water District (District) is accepting proposals for the surveying of parcels that may be included in the expansion of the District's service boundaries. The purpose of these surveying services is:

1. Do a Metes and Bounds Survey to determine the legal boundaries to be possibly annexed into the District service area. (example attached)

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

**PROPOSED BOUNDARY OF
SACRAMENTO REGIONAL COUNTY
SANITATION DISTRICT (SRCSD)**

All that portion of Sections 5, 6 & 7, Township 6 North, Range 5 East and Section 1, Township 6 North, Range 4 East, M.D.M., described as follows:

Beginning at a point located on the North line of said Section 5, said point being the point of intersection of the centerline of Elk Grove Boulevard with the Easterly line of California Interstate Freeway 5; thence from said point of beginning along said centerline, also being the existing boundary of Sacramento Regional County Sanitation District, the following three (3) courses: (1) North 89°37'53" East 111.64 feet; (2) curving to the right on an arc of 2000.00 feet radius, said arc being subtended by a chord bearing South 62°19'34" East 1880.51 feet and (3) curving to the left on an arc of reverse curvature with a radius of 2000.00 feet, said arc being subtended by a chord bearing South 74°06'52" East 2562.06 feet; thence South 37°55'26" East 1139.89 feet; thence South 33°17'53" West 452.62 feet; thence South 26°33'56" West 11.41 feet; thence South 33°22'43" West 335.80 feet; thence South 02°16'07" East 68.43 feet; thence South 48°54'40" West 1180.67 feet; thence South 34°31'16" West 1233.44 feet; thence South 04°21'33" East 272.29 feet; thence South 09°26'53" West 204.81 feet; thence South 66°08'26" West 417.79 feet; thence South 44°38'46" West 538.54 feet; thence South 62°38'33" West 67.95 feet; thence North 36°10'19" West 1019.87 feet; thence South 79°44'18" West 244.45 feet; thence North 11°01'02" West 185.02 feet; thence South 79°44'18" West 1765.33 feet to said Easterly line of California Interstate Freeway 5; thence along said Easterly line the following ten (10) courses: (1) North 09°37'18" West 4399.80 feet; (2) North 34°45'10" West 53.15 feet; (3) curving to the right on an arc of 487.00 feet radius, said arc being subtended by a chord bearing North 08°17'08" East 219.74 feet; (4) North 21°19'27" East 93.09 feet; (5) North 30°38'49" East 228.35 feet; (6) curving to the left on an arc of 599.39 feet radius, from a radial bearing of South 68°40'34" East, said arc being subtended by a chord bearing North 10°28'40" East 225.31 feet; (7) North 00°22'07" West 46.29 feet; (8) North 34°58'35" East 417.78 feet; (9) North 89°37'53" East 147.16 feet and (10) North 09°37'18" West 79.03 feet to the point of beginning; containing 452 acres, more or less.

District Organization and Operations

Omochumne-Hartnell Water District, located in the southeast portion of Sacramento County, is one of three public agencies that make up the Southeast Sacramento County Agricultural Water Authority. The District encompasses 30,000 acres and serves the agricultural irrigation needs of the rural communities of Sheldon, Wilton and Sloughhouse.

The District has historically purchased and managed supplemental water from the Central Valley Project for the benefit of District agricultural users adjacent to the Cosumnes River and Deer Creek. In recent years, however, the number of riparian diverters has decreased. Four flashboard dams that historically supported diversions are now maintained and operated by the District to increase the wetted perimeter of the river to affect greater groundwater recharge. The District is committed to working with the Southeast Sacramento County Agricultural Water Authority and the Cosumnes Groundwater Authority to develop an effective management strategy that protects its member's interests, the resources of the Cosumnes River, and meets the future water needs of the region.

Inquiries

All inquiries concerning this Request for Proposal (RFP) must be directed in writing to Michael Wackman at info@ohwd.org. Inquiries will be answered via e-mail.

Proposal Timeline

Release RFP	February 19, 2024
Proposals Due	March 20, 2024
Proposals Reviewed	March 27, 2024
Interviews (if necessary)	April 1, 2024
Award of Contract	April 5, 2024

Proposal Submission

Submit via email only in a PDF file format to info@ohwd.org. All proposals, whether accepted or rejected, shall become the property of the District upon submission.

Proposals must be received no later than 5:00 p.m., March 20, 2024. Proposals received after this time and date will not be considered. Submit proposals to Michael

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

Wackman, General Manager, info@ohwd.org.

Discrepancy or Other Errors in RFP

If a bidder discovers any discrepancy, conflict, omission or other error in the RFP, the bidder shall immediately notify the District of such error in writing and request modification or clarification of the document. Any modification made will be done by issuing a revision and will be given by written notice to all parties who have been given a copy of the RFP. If a bidder fails to notify the District of the error prior to the date and time stated for submission of proposals, the proposal shall be submitted at the bidders own risk, and if awarded the contract, the bidder shall not be entitled to additional compensation or time by reason of error or its later correction.

Proposal Preparation Cost

Costs for developing proposals are entirely the responsibility of the bidders and shall not be chargeable to the District.

SECTION 2 – DESCRIPTION OF SERVICES

Scope of Services

The Surveyor is to perform all phases of a metes and bound survey for the area identified this RFP (see Figures). The survey will be performed in accordance with generally accepted surveying standards and will include all procedures necessary for the completed surveying report in accordance with generally accepted surveying principles.

Additional maps, figures, and data may be requested to complete the Proposal.

District Assistance to Surveyor

District staff will be available during the surveying engagement to assist in such items as locating required records and supporting information, preparing schedules and account analyses and data as required and such other tasks that will serve to expedite the engagement as deemed reasonable and necessary by the District.

SECTION 3 – PROPOSAL REQUIREMENTS AND RATING

Proposal

The proposal submitted by your firm shall specifically address the following:

1. Legal name, address, telephone number and fax number of the firm's office.

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

2. Name of firm's representative designated as the contact person for the RFP.
3. A description of your firm's background and experience in providing surveying services to similar governmental organizations.
4. A summary of your survey plan and tentative schedule to complete the engagement by the requested due date.
5. Names and resumes of firm's officers, principals and other key personnel to be assigned to the engagement.
6. A list of at least three references from locally served governmental clients. Please provide a name, address, telephone number and e-mail address for a contact person for each reference. It is the District's intention to verify these references prior to making the final selection.
7. Any additional information considered necessary in assessing the firm's qualifications and experience.
8. Proposed cost to provide surveying services.

Cover Letter

The proposal shall be transmitted with a cover letter which includes the following:

1. Signature of an individual who is authorized to bind the bidder contractually.
2. Confirmation of the receipt of the RFP and all addenda thereto.
3. Statement that the proposal is valid for a 60-day period from the due date of the proposal.
4. The name, title, address, telephone number and e-mail address of the individual to whom correspondence and other contacts should be directed during the selection process.

Address the proposal to:

Michael Wackman, General Manager
Omochumne-Hartnell Water District
P.O. Box 211
Wilton, CA 95693-0211

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

Proposal Rating

Proposals will be evaluated in detail and additional information may be requested from proposers. Before final award of the contract, the District may interview the top-ranked proposers. Upon selection of a surveying firm, contract negotiations will start as soon as possible. If a contract cannot be negotiated for any reason, another vendor may be selected.

The following represents the principal selection criteria which will be considered during the evaluation process:

1 Expertise and Experience of the Firm

This includes the firm's past experience on comparable government engagements; the quality and expertise of the firm's professional personnel to be assigned to the engagement and the adequacy of the firm's continuing professional education program for its professional personnel.

2 Survey Approach

The surveyor shall demonstrate an understanding of the District's objectives and needs and present a clear and organized description of how the surveyor plans to meet them. This includes the adequacy of the proposed staffing of the engagement to ensure that the work is properly supervised and that the estimate of the number of hours to complete the work is accurate to ensure completion of the engagement by the requested due date.

3 Cost

The cost to perform the requested services.

The District reserves the right not to award a contract, to modify the scope of services required as necessary and/or to accept or reject any or all submittals received as a result of this request.

SECTION 4 – TERMS AND CONDITIONS

Term of Agreement

The term of the proposed agreement shall be until the necessary parcels are surveyed and associated reports are complete and submitted. The District may retain the independent surveyor for additional fiscal years if satisfactory terms of renewal can be negotiated.

Standard Terms and Conditions

The following clauses, in substantially the form presented, will be made part of a professional services contract the selected surveyor will be expected to sign. It is

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

anticipated that modifications and additions may be required once an surveyor has been selected.

1. Termination and Breach of Contract: The District may terminate the Contract for the breach of any covenant, term and condition of the Contract by the surveyor, its officers, agents or employees, provided the breach is not cured within ten (10) days after written notice thereof is presented to surveyor. In the event that the Contract is for any reason terminated for cause by the District, surveyor shall be liable to the District for the expense of the District arranging to obtain any services provided herein from an alternative source. District may terminate this Contract after thirty (30) days notice for any reason. If District terminates this Contract without cause as provided for herein, District shall be liable for the reasonable value of surveyor's work up to the effective date of the notice. District's determination of the reasonable value of the surveyor's work shall be final.
2. Time of the Essence: Time shall be of the essence with respect to each term and condition of the Contract.
3. Indemnity: Surveyor agrees to fully indemnify, defend and hold harmless the District, its officers, employees and agents from any and all loss, damage, liability, claim, demand, or cause of action whatsoever resulting from or alleged to have arisen out of or have resulted from any act or omission of surveyor, its officers, employees, agents, independent contractors, or representatives in the performance of this Contract.
4. Independent Contractor: In the performance of the work herein provided for, surveyor shall be, and, is an independent contractor and is not an agent or employee of the District. The District has and shall retain the right to exercise full control and supervision of the services to be rendered to the District and full control over surveyor in the performance of all services hereunder. The surveyor shall be solely responsible for all matters relating to the payment of its employees, and all other regulations governing such matters.
5. Workers' Compensation Insurance Requirements: In addition to any other form of insurance required under the terms of this Contract, the surveyor shall maintain Workers' Compensation insurance with statutory limits for any employees of the surveyor. If any owner or employee is not covered by Workers' Compensation insurance, the surveyor shall provide a statement to the District to that affect. The surveyor shall agree to fully indemnify, defend and hold harmless the District, its officers, employees and agents from any and all workers' compensation claims by any owner, employee or subcontractor of the surveyor in the performance of this Contract.

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org

SECTION 5 – FIGURES

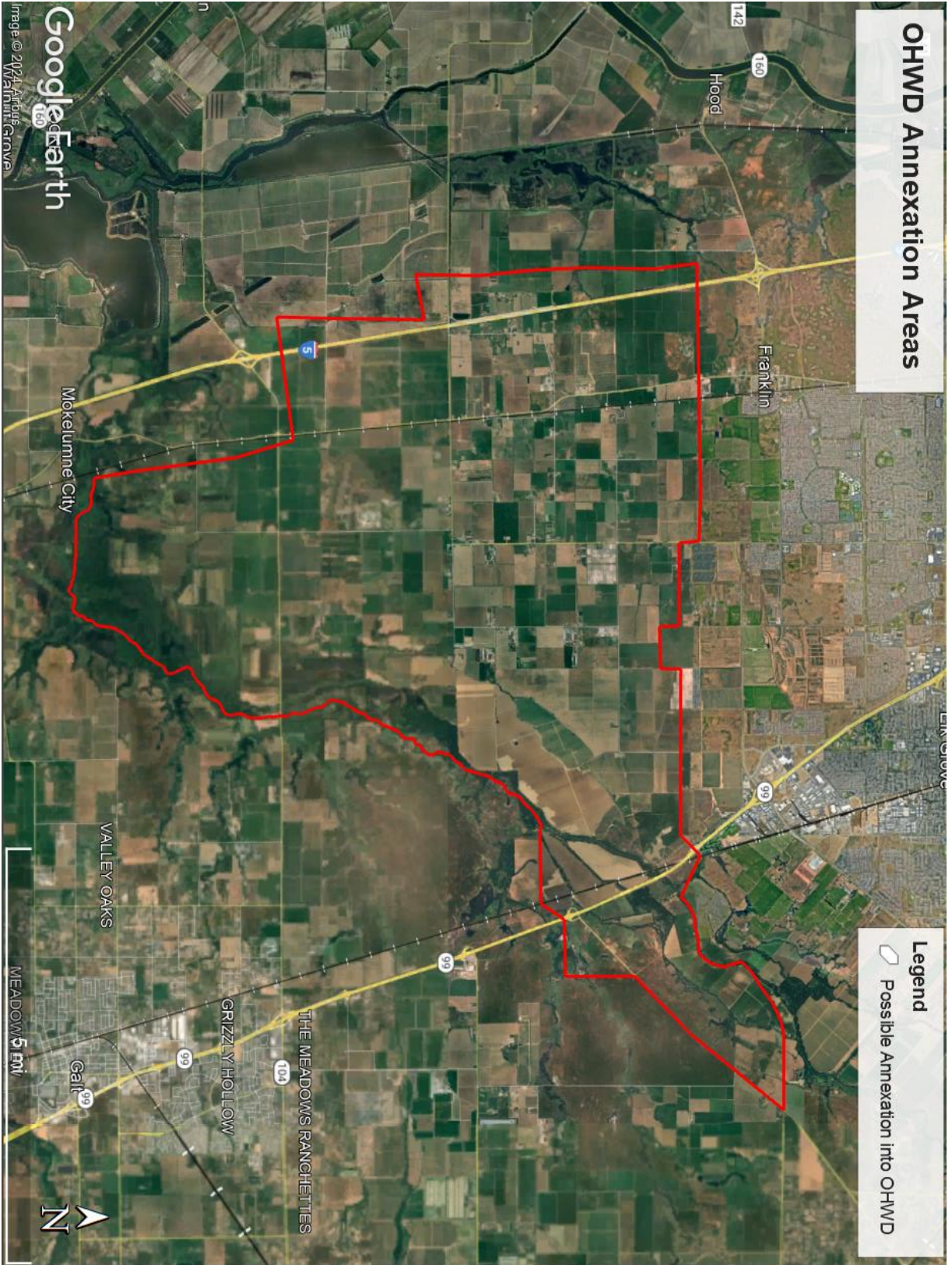
(next page)

Phone: 916-682-5958

Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624

Mailing Address: P.O. Box 211, Wilton, CA 95693-0211

Email: info@ohwd.org



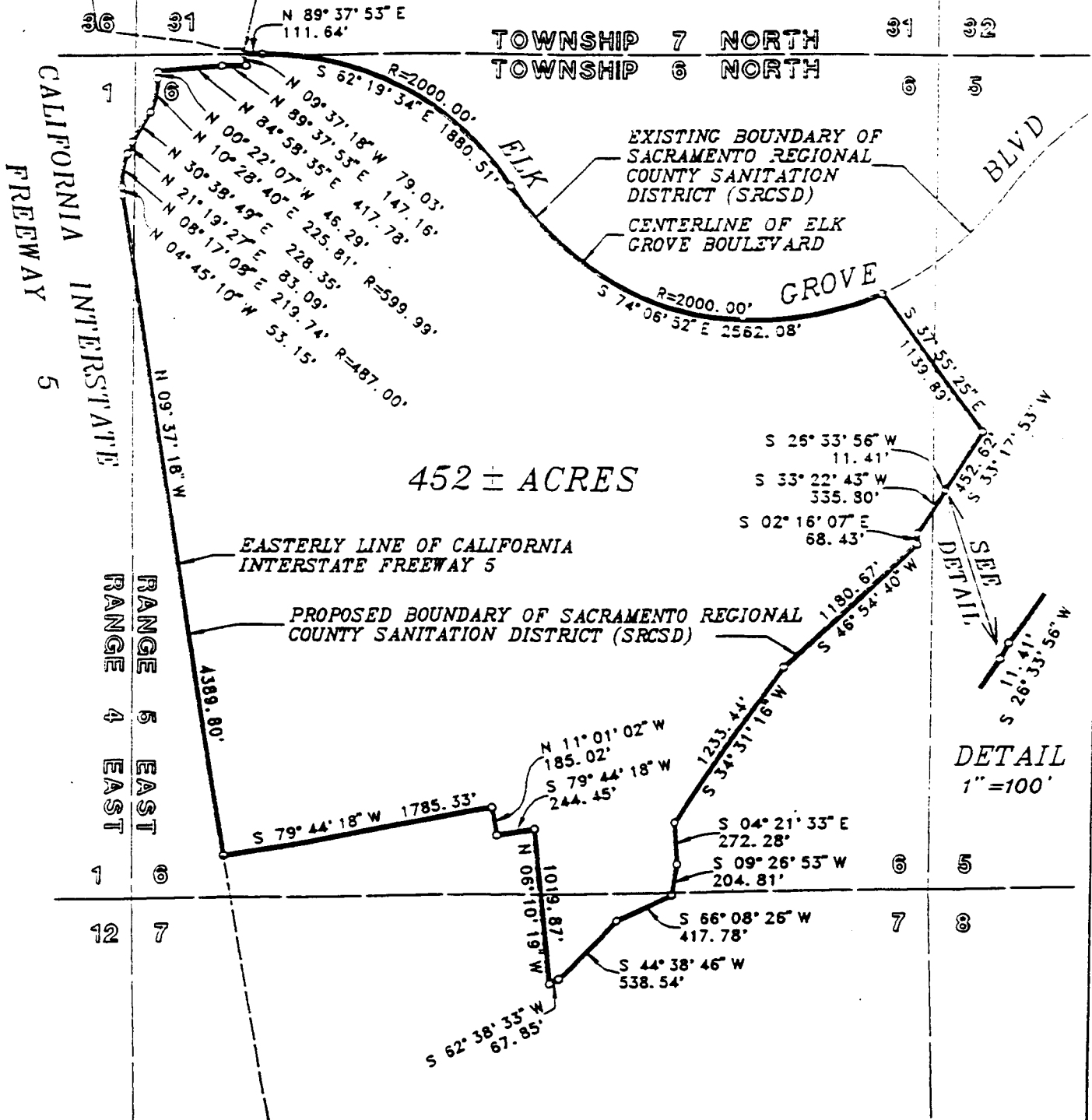
Phone: 916-682-5958
 Street Address: 8970 Elk Grove Boulevard, Elk Grove, CA 95624
 Mailing Address: P.O. Box 211, Wilton, CA 95693-0211
 Email: info@ohwd.org

**PROPOSED BOUNDARY OF
SACRAMENTO REGIONAL COUNTY
SANITATION DISTRICT (SRCS D)**

All that portion of Sections 5, 6 & 7, Township 6 North, Range 5 East and Section 1, Township 6 North, Range 4 East, M.D.M., described as follows:

Beginning at a point located on the North line of said Section 6, said point being the point of intersection of the centerline of Elk Grove Boulevard with the Easterly line of California Interstate Freeway 5; thence from said point of beginning along said centerline, also being the existing boundary of Sacramento Regional County Sanitation District, the following three (3) courses: (1) North 89°37'53" East 111.64 feet, (2) curving to the right on an arc of 2000.00 feet radius, said arc being subtended by a chord bearing South 62°19'34" East 1880.51 feet and (3) curving to the left on an arc of reverse curvature with a radius of 2000.00 feet, said arc being subtended by a chord bearing South 74°06'52" East 2562.08 feet; thence South 37°55'25" East 1139.89 feet; thence South 33°17'53" West 452.62 feet; thence South 26°33'56" West 11.41 feet; thence South 33°22'43" West 335.80 feet; thence South 02°16'07" East 68.43 feet; thence South 46°54'40" West 1180.67 feet; thence South 34°31'16" West 1233.44 feet; thence South 04°21'33" East 272.28 feet; thence South 09°26'53" West 204.81 feet; thence South 66°08'26" West 417.78 feet; thence South 44°38'46" West 538.54 feet; thence South 62°38'33" West 67.85 feet; thence North 06°10'19" West 1019.87 feet; thence South 79°44'18" West 244.45 feet; thence North 11°01'02" West 185.02 feet; thence South 79°44'18" West 1785.33 feet to said Easterly line of California Interstate Freeway 5; thence along said Easterly line the following ten (10) courses: (1) North 09°37'18" West 4389.80 feet, (2) North 04°45'10" West 53.15 feet, (3) curving to the right on an arc of 487.00 feet radius, said arc being subtended by a chord bearing North 08°17'08" East 219.74 feet, (4) North 21°19'27" East 83.09 feet, (5) North 30°38'49" East 228.35 feet, (6) curving to the left on an arc of 599.99 feet radius, from a radial bearing of South 68°40'34" East, said arc being subtended by a chord bearing North 10°28'40" East 225.81 feet, (7) North 00°22'07" West 46.29 feet, (8) North 84°58'35" East 417.78 feet, (9) North 89°37'53" East 147.16 feet and (10) North 09°37'18" West 79.03 feet to the point of beginning; containing 452 acres, more or less.

POINT OF BEGINNING: INTERSECTION
OF CENTERLINE OF ELK GROVE BLVD
WITH EASTERLY LINE OF CALIFORNIA
INTERSTATE FREEWAY 5



UNPUBLISHED WORK
©, 1996
THE SPINK CORPORATION

2602-002/260212:157

TITLE: PROPOSED BOUNDARY OF
SACRAMENTO REGIONAL COUNTY
SANITATION DISTRICT (SRCSD)

DATE: 8/96 JOB NO.: 2602-014
DRAWN BY: J.K. CHECKED BY: C.W.

REVISION

CLIENT: E & J PROPERTIES

The Spink Corporation

2590 VENTURE OAKS WAY SACRAMENTO, CA 95833
PHONE: (916)925-5550 FAX: (916)921-9274

SCALE: 1"=1000' CODE: N-31

DR.NO.: H-7809