

## **MODERN SLAVERY POLICY**

Modern Slavery is an international crime and a violation of fundamental human rights. It is a global problem that transcends age, gender and ethnicities. It may take various forms, such as slavery, servitude, forced and compulsory labour and human trafficking, all of which have in common the deprivation of a person's liberty by another in order to exploit them for personal or commercial gain. It permeates many aspects of the legitimate economy, and many industries in the UK are targeted by traffickers and illegal / unlicensed gang leaders.

The Modern Slavery Act 2015 was introduced in the UK in October 2015 with the aim of stamping out slavery and trafficking and created a number of new criminal offences. It also increased penalties and strengthened the powers of the police and border forces. The Act also contains a number of measures intended to encourage businesses to take steps to address modern slavery. In particular, commercial organisations supplying goods or services with a turnover above £36 million must now comply with disclosure requirements.

The purpose of this policy is to provide information and guidance to all persons working / volunteering for the hall in any capacity on how we deal with modern slavery and the role that all individuals involved with our business must play in ensuring compliance with the Act.

### **OUR POLICY STATEMENT**

The Company takes a Zero-tolerance approach to modern slavery, and we are committed to acting ethically and with integrity in all our business dealings and relationships and to implementing effective systems and controls to ensure modern slavery is not taking place anywhere in our own business or in any of our supply chains.

We are also committed to ensuring there is transparency in our own business and in our approach to tackling modern slavery throughout our supply chains, consistent with our disclosure obligations under the Modern Slavery Act 2015. We expect the same high standards from all of our contractors, consultants, suppliers and other business partners, and expect our supply chain to impose the same standards on their own supply chain. We will therefore require this policy to be included in our supply chain contracts and appointments, and to be complied with.

### **POLICY APPLICATION**

This policy applies to all persons working / volunteering for the hall or on our behalf in any capacity and within any part of our business units, including employees at all levels agency workers, , volunteers and our supply chain including all sub-contractors, consultants, service providers, and any other agents, third-party representatives and business partners.

## **COMPLIANCE WITH THE POLICY**

All our employees/volunteers must read, understand and comply in all respects with this policy. Any activity which could lead to or suggest a breach of this policy is strictly prohibited. It is the responsibility for all those that either work/volunteer for the hall or are under our control to ensure the prevention, detection and reporting of any possible breaches of this policy.

All our employees / volunteers are encouraged to raise any concerns about any issue or suspicion of modern slavery at the earliest possible stage. The hall encourages openness and transparency and any person that raises a genuine concern in good faith under this policy will be supported by the business, even if they turn out to be mistaken. We will investigate all genuine concerns which are raised in connection with this policy and our employees/volunteers are encouraged to act without fear of reprisal.

If an employee/volunteer believes or suspects that there has been a breach of this policy, or a breach may occur in the future, they must notify the hall's chairperson.

The hall will do everything it can to protect the confidentiality if this has been requested by an employee/volunteer. However, employees/volunteers are discouraged from making any disclosures anonymously, as this can limit the investigation process.

Following an internal investigation, the hall may alert the police.

## **SAFEGUARDS**

We are committed to ensuring no one suffers any detrimental treatment as a result of reporting in good faith any suspicion they might have. If an employee/volunteer considers that they have suffered any such treatment, then they should inform the chairperson immediately.

## **COMMUNICATION and AWARENESS OF THIS POLICY**

The hall recognises its statutory obligations in connection with the Modern Slavery Act and is taking appropriate steps to ensure that Modern Slavery does not take place within our business and our supply chains. However, we recognise that we do not control the conduct of individuals and organisations in our supply chains. We will take the following measures to ensure compliance, so far as we are reasonable able, to prevent modern slavery from occurring:

We will provide training on this policy to all our employees/volunteers focussing on the risk our business faces from modern slavery in its supply chains.

We will communicate our zero-tolerance approach to modern slavery and this Policy to all sub-contractors, consultants, and any other agents, third-party representatives and business partners at the outset of our business relationships, with them and as appropriate thereafter.

We will introduce contractual provisions for all our suppliers to confirm their adherence to this policy and accept our right to audit their activities and (where practicable) relationships, both routinely and at times of reasonable suspicion.

We will review this policy annually and update where necessary.

### **BREACHES OF THIS POLICY**

Any employee/ volunteer found to be in breach of this policy will face disciplinary action, which could result in dismissal for misconduct or gross misconduct.

Any claims or allegations which are found to be malicious or vexatious will result in disciplinary action being taken against the individual.

We may terminate our relationship with other individuals and organisations working on our behalf if they are found to be in breach of this policy.

### **SUPPLY CHAIN AND THIRD-PARTY COMPLIANCE WITH THIS POLICY**

Those who are accessing this policy because they are either seeking to have or already have a business relationship with the company are also advised to familiarise themselves with this policy and should refer any questions or comments to the Upwell Village Hall Committee or chairperson.

### **RESPONSIBILITY FOR THE POLICY**

The Chairperson has overall responsibility for ensuring that this policy complies with our legal and ethical obligations, and that all those under our control comply with it. Leaders at all levels within our business are responsible for ensuring that those reporting to them understand and comply with this policy and are given adequate and regular training on it and the issue of modern slavery in supply chains.

The committee has primary and day-to-day responsibility for implementing this policy, monitoring its use and effectiveness, dealing with any queries about it, and auditing internal control systems and procedures to ensure they are effective in countering modern slavery.