

## New Client Info Sheet

D-4	
Date:	

Taxpayer Name:			SSN:	Birthday:		
Spouse Name:			SSN:	Birthday:		
Taxpayer Occupatio	n <u>:</u>		Spouse Occup	ation:		
Mailing Address:						
Contact Info - Circle either Taxpayer or Spouse to indicate who our primary contact is.						
Taxpayer: Cell		E	Email			
Spouse: Cell		E	Email			
Home Number:						
Filing Status-Circle one: Married Filing Jointly / Married Filing Separately / Single / Head of Household						
Business Name(s) (if applicable):						
How did you hear al	oout us?					
Dependents:	Name:	SSN:		DOB:		
Notes:						
For office use only: Projects:						
Tax Form(s):		Bookkeeping (how often?):				
Payroll Reports:			1099s:			
Client Number:		Projects Added:		Scanned by:		
Partner:		Manager:		Scanned:		