

**PLS. PHOTOCOPY FOR DISTRIBUTION TO EACH VEHICLE FOR PRESENTATION TO SECURITY GUARDS**



**CENTRAL BUSINESS PARK 1 – ISLAND A ASSOCIATION INC.**

Ground Floor, One E-Com Center Building, Harbor Drive, Mall of Asia Complex, Pasay City  
Call 822-02-64 or 401-17-11

**THE ADMINISTRATOR**

Central Business Park 1 – Island A Associations Inc.  
Ground Floor, One E-Com Center Building  
Harbor Drive, Mall of Asia Complex  
Pasay City

|                         |
|-------------------------|
| <b>VALID ONLY UNTIL</b> |
| _____                   |
| <b>DATE</b>             |

|                       |
|-----------------------|
| <b>EXTENDED UP TO</b> |
| _____                 |
| <b>DATE</b>           |

**APPLICATION FOR PERMIT FOR USE OF CBP1A ROADWAYS  
AND OTHER COMMON AREA  
FOR DELIVERY/HAULING OF EQUIPMENT AND MATERIALS**

To be filled up COMPLETELY by the Applicant

|  |             |  |                |
|--|-------------|--|----------------|
| Name of Applicant  |             |  |                |
| Designation of Applicant   |             |  |                |
| Address of Applicant   |             |  | Contact Nos.   |
| Name of Corporation  |             |  |                |
| Address of Corporation   |             |  | Contact Nos.   |
| Name of Project / Event  |             |  |                |
| Name of Roads/Streets to be used (attached Map/Route)  |             |  |                |
| Applicant's Right over Property (Owner, Contractor or Project Manager)   |             |  | Date of Filing |
| Kind/Type of Materials (Please Check)  |             |  |                |
| <input type="checkbox"/> Construction Materials <input type="checkbox"/> Excavated Materials <input type="checkbox"/> Construction Waste/Garbage<br><input type="checkbox"/> Others (please specify)   |             |  |                |
| Type of Vehicles : _____<br>No. of Vehicles : _____<br>No. of Deliveries : _____<br>No. of Hauling : _____   |             | Covering Period of Deliveries : _____<br>Date and Time of Delivery : _____<br><b>Per Attached List of Plate Number of Vehicles</b> |                |
| Details of Payment :   | Amount Paid | O.R. No.   | Valid Only     |
| <b>Conditions:</b><br>Applicants have read, understood and agreed to the Rules and Regulations of the CBP 1-Island A Association and agree and consent to all the conditions stipulated at the back portion of this Application and in all the representations of the applicant which shall form part of the approval of the Permit and are subject to monitoring.<br>Non-compliance therewith shall be a cause for the immediate cancellation of this permit without prejudice to charges of fines, penalties and actual damages to the common area.<br>The applicable requirements of other government entities and applicable provisions of existing laws shall be complied with.<br>CBP 1 – Island A shall not be responsible for any damages, physical injury or death caused by the Suppliers, Contractors or personnel of the Applicant and shall be free from civil or criminal liability. |             |  |                |
| Applicant Name   |             | Applicant Signature  |                |
| Recommending Approval<br><br><b>BENJAMIN L. MANCHUS</b><br>Security Head<br><br><b>MAMERTO Q. VILLALUZ, JR</b><br>Project and Planning Officer   |             | Approved By :<br><br><b>ERNESTO S. ENCARNACION</b><br>CBP 1 – A Administrator  |                |

**TERMS AND CONDITIONS OF THE PERMIT:**

1. No other activities other than that applied for shall be conducted within the closure.
2. Confine all equipment and workers within the area applied .
3. Provide the necessary personnel or guards with proper reflectorize vest, early warning signs and other devices to ensure the safety of vehicles and pedestrian upon closure of the area up to the time it will be opened.
4. Require all workers to wear proper identification.
5. Assign a responsible representative to monitor the activity.
6. Observe cleanliness and sanitary practices during and after the activity.
7. In case the CBP 1- Island A Association provides additional guards and janitorial deployment during the said activity, the Applicant shall be charge Service Fee.
8. In case the Applicant’s Suppliers or Contractors incur damages on the common area, the cost of damage shall be valued by the CBP 1-Island A and shall be chargeable to the Applicant.
9. Applicant shall inform the CBP 1 –IA at least two (2) hours prior to the closure or occupancy of the common area.
10. The Applicant shall inform at least one (1) day should there be any changes in the schedule indicated in this application.
11. Construction litter which may include dirt, soil and other debris shall be immediately removed and cleaned upon the opening of the common areas. Spillage of Concrete, oil and other similar liquid materials shall be washed using water and shall see to it that hard materials should not flow to the drainage.
12. The Applicant shall present to the CPB 1 – Island A Guard this Permit prior to the use/entry of roads and shall allow the Guards to enter the enclosed area for proper monitoring.
13. Failure to comply with these conditions shall cause the immediate cancellation of this Permit without prejudice to the fines and penalties provided for under the Rules and Regulations.

**Approved Route and Lane Closure for the Delivery / Hauling:**



**Vehicles Type and Plate Numbers:**

| Type | Plate Number | Type | Plate Number |
|------|--------------|------|--------------|
|      |              |      |              |
|      |              |      |              |
|      |              |      |              |



## EVENT CAR PASS REQUEST FORM

Event \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Contact No. \_\_\_\_\_

Name of Authorized Representative \_\_\_\_\_

Designation of Authorized Representative \_\_\_\_\_

Signature \_\_\_\_\_

Please check the type of car pass:

**PRE-SOLD CAR PASS**  
 (Tri-Entry; No Guaranteed Slot)  
 Php200 per day per car

**RESERVED CAR PASS**  
 (Tri-Entry; Guaranteed Slot)  
 Php300 per day per car

Date: From: \_\_\_\_\_ To: \_\_\_\_\_

Quantity per day: \_\_\_\_\_

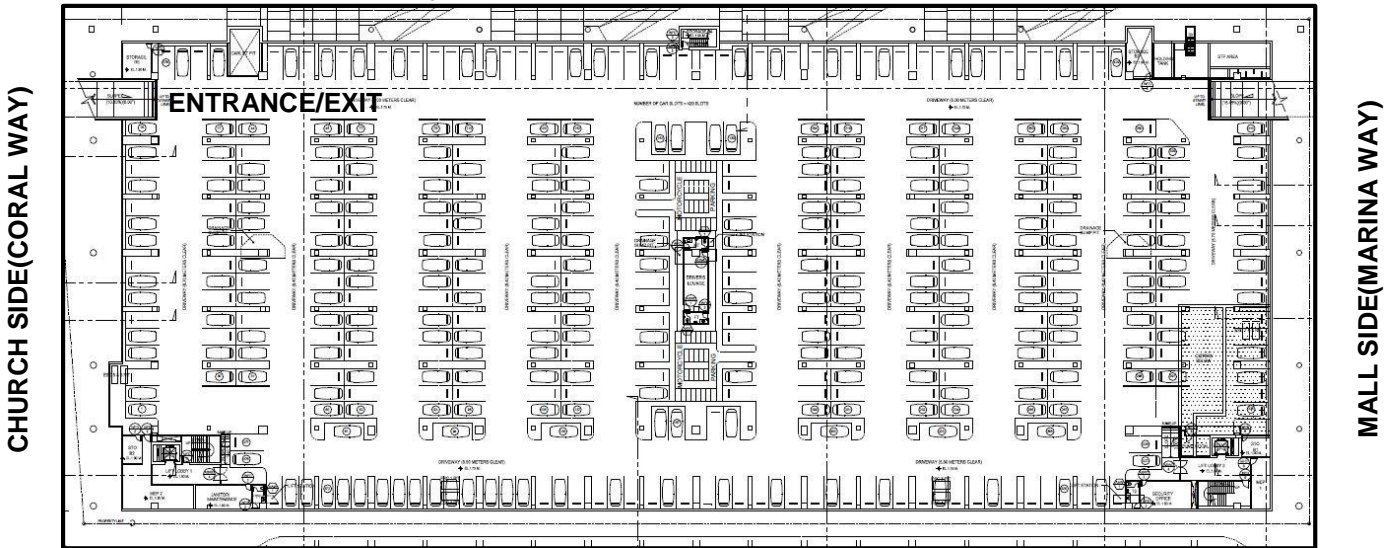
Total Pass/es: \_\_\_\_\_

Date: From: \_\_\_\_\_ To: \_\_\_\_\_

Quantity per day: \_\_\_\_\_

Total Pass/es: \_\_\_\_\_

*For Reserved Car Pass only:*





# GATEPASS

INGRESS/IN

EGRESS/OUT

EVENT TITLE : \_\_\_\_\_  
 INGRESS : \_\_\_\_\_  
 EVENT DATE : \_\_\_\_\_  
 EGRESS : \_\_\_\_\_  
 COMPANY : \_\_\_\_\_

ORGANIZER

EXHIBITOR

CONTRACTOR

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
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|  |  |
|  |  |

### Steps for INGRESS

1. Fill out form in three(3) copies. Exhibitor can attach delivery receipt or a separate list on the form.
2. Organizer signs two (2) copies. Items will only be allowed entry if covered by a properly accomplished Gate Pass.
3. Guard at delivery entrance checks the forms and items declared and keeps 1<sup>st</sup> copy.
4. Exhibitor enters exhibit area with items declared and keeps 2<sup>nd</sup> copy.

### INGRESS

Requested by:

Approved for ingress:

\_\_\_\_\_  
Company Authorized Representative

\_\_\_\_\_  
Event Organizer

### Steps for EGRESS

1. Fill out form in Three (3) copies. Exhibitor can attach delivery receipt or separate list on the form.
2. Organizer signs Three (3) copies.
3. Guard will get 1<sup>st</sup> copy and inspects items declared.
4. Exhibitor keeps 2<sup>nd</sup> copy and exits exhibit area with items declared.

### EGRESS

Requested by:

Approved for egress:

\_\_\_\_\_  
Company Authorized Representative

\_\_\_\_\_  
Event Organizer