



Executive Board Meeting NOTICE & AGENDA

Meeting to be held at: Downtown Vacaville Office

313 Parker Street, Vacaville

February 13, 2024 @ 9:00 am

1. Call to Order

2. Roll Call by Secretary:

President: Adina Schwerdtfeger

Secretary: Chandra Crowley

Treasurer: Duana Rios

Vice-President: Elaine Cloutier

Sergeant-at-Arms: Greg Schulze

Executive Director: Leslie Silver

3. Approval of Agenda

4. Approval of Minutes January Meeting

5. Comments from Downtown Vacaville Members or the Public pertaining to Downtown Vacaville Issues

6. Downtown Vacaville Business

a. President's Report

Reorganize the Committees to Match Main Street

b. Secretary's Report

c. Treasurer Report

New Computer/Payroll/Quick Books

d. Executive Director Report

Budget For General Membership Meeting (Appetizers)

Review Website Quotes

Upcoming Events/What can we do effectively this year? What should we do?

Farmer's Market/Thursday Town Square/Oktoberfest/Velocity

Prepare For February 27th Presentation

Employee Handbook Update

e. Other New Business by Executive Committee Members

f. Closed Session/HR Issue

7. Motion to Adjourn