

**Lewis County Fire District #6**  
Commissioners Meeting  
January 24, 2023  
Minutes

In attendance:

- Commissioners: Gregory Greene, Jim Martin, and Colin Mason
- Administration: Fire Chief Ken Cardinale and Executive Secretary Kiley Dyas
- Visitors: Zach Brotherson (Zoom), Gregory Lund, Dave Luxenburg, Matt McCoy, Colton Moorhead, Brian Snure, and James Van Ornum

The meeting of the Board of Commissioners, Lewis County Fire District Number Six, was called to order at 6:30 P.M. by the Board Chair, Commissioner Colin Mason.

The Board reviewed the agenda. Commissioner Greene made a motion to approve the agenda as presented. Commissioner Mason seconded the motion. All in favor; none opposed.

Gregory Lund addressed the Commissioners regarding the adequate facilities document that is currently being discussed with Lewis County. Chief Cardinale has not been signing the adequate facilities document due to liability issues; Chief Cardinale explained that he has been working with the county for a solution. Mr. Lund expressed his desire to find a resolution so that development in the district could continue.

The Board reviewed the minutes from the regular commissioner's meeting on December 27, 2022. The motion to approve the minutes as presented was made by Commissioner Greene and was seconded by Commissioner Mason. All in favor; none opposed.

Vouchers were reviewed by the Board. A motion to approve vouchers as presented was made by Commissioner Martin. The motion was seconded by Commissioner Mason and carried unanimously. Commissioner Greene noted that items that would exceed line-item budgets would be addressed in the first budget amendment in March.

Payroll was reviewed by the Board. A motion to approve payroll as presented was made by Commissioner Greene. The motion was seconded by Commissioner Mason and carried unanimously.

Chief Cardinale provided the Board with a monthly staffing report. He informed the Board that a request to increase the training line-item budget for staff under code 522.45.49.01 from \$2,000 to \$5,000 had been received. The Board agreed that the budget should be increased and would address the increase during the first budget amendment. Chief Cardinale explained that work with the Lewis County Communications Center continued; efforts to increase the district's radio coverage was underway. He asked that the Board review the lieutenant's job description and the training captain's position documents. Chief Cardinale asked the Board for a decision regarding placing an Adna Pirate's logo on the ambulance at Station 62; the Board agreed that the decal was not appropriate for apparatus.

The Board discussed appointment of the Board Chair. Commissioner Greene nominated Commissioner Mason for the position. Commissioner Mason accepted the nomination. All in favor; none opposed.

Chief Cardinale presented a proposal for new district badges for review. He explained that the design represented the balance between fire and EMS in the district. He noted that badges for the Commissioners were aesthetically pleasing for ceremonial purposes and had been included in the proposal.

Secretary Dyas explained that the meeting in February fell on the last day of the month and payroll would need to be approved prior to the meeting. The Commissioners noted that they would need to leave the night of February 28, 2023 to attend the Leadership Conference; it was decided to cancel the February 28, 2023 meeting and schedule a special meeting on February 21, 2023 instead.

The board recessed into Executive Session per RCW 42.30.110 (1)(i), RCW 42.30.140(4)(b), and RCW 42.30.110(1)(g) at 7:36 PM, not to exceed 9:36 PM. At 9:36 P.M. the executive session was extended until 10:06 P.M. At 10:06 P.M. the executive session was extended until 10:24 P.M. At 10:24 P.M. the executive session was extended until 11:24 P.M. At 11:24 P.M. the regular meeting was reopened.

Commissioner Martin informed the Board that he had attended a meeting regarding medical response in the county. He informed the Board that mutual aid agreements were mostly from 2002 and were in need of review and updates. The district's auto-aid agreements need review as well.

The motion was made to adjourn the meeting at 11:32 P.M. by Commissioner Mason and was seconded by Commissioner Martin; the motion carried unanimously.

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner

By: \_\_\_\_\_  
Commissioner