

Documents for Digital Nomad Visa:

Employed



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a) Criminal Record Certificate

Apply for a Criminal Record Certificate from the country or countries where you have been living for the past 2 years. If this document isn't in Spanish, it will need to be translated by an official translator, and if from a country outside of the EU, it will need to be legalised.

Prepare and sign a declaration of the absence of criminal records for the last 5 years. This should be in Spanish. We will give you this document.

b) Evidence of Having Worked for at least 3 months for your employer

If you are employed, you must ask your employer for a letter stating the length of time you have been employed by them, length of your future contract, salary and description of your role and duties, and confirmation that that they authorise you to carry out your job from Spain. Again, if this letter isn't in Spanish, it will need to be translated.

You'll need to get evidence that your clients have existed for longer for one year.

Certificate of Incorporation : these are held by each state in the US.

These certificates will need an apostille.

c) Professional Qualifications or Work Experience

You'll need to provide one of the following:

A copy of your degree or other qualification which is related to your job or profession, with apostille of the Hague.

Evidence that you have sufficient experience to carry out your work

If you are not in the EU, you'll have to get an apostille and sworn translation for your qualification so it might be easier to go for the second option. If your profession is regulated in Spain (i.e. if you are a lawyer, architect etc.), you'll unfortunately have to go a step further and get your qualification homologised.

As for providing evidence of your experience, this is something that could be included in the letter from an employer: a statement that you have sufficient experience to carry out the work.

It will be necessary to provide a very full description of the specific work that has been and will be carried out as well as the periods involved.



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d) Curriculum Vitae

Your CV is now listed as a requirement when submitting the application.

It should be in Spanish – we can translate this for you.

e) Social Security

This aspect will depend on the country you are working in. Some countries have a reciprocal agreement with Spain which means that your employer will continue to pay social security contributions in that country for you. Please check before starting to collect other documentation because the corresponding certificate can take some time to obtain.

The application:

There are a number of application forms and tasas (small taxes) which need to be completed and paid in advance. We take care of this for you.

TIE card:

We handle every aspect of your application and we make your appointments for TIE ordering and collection when the application has been approved.

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