The Ramah Navajo Chapter Geospatial Office is in coordination with Navajo Nation Addressing Authority to establish a 911 Address for Ramah Band of Navajos AND Complies with the State of New Mexico Motor Vehicle Code and Laws.

RAMAH NAVAJO CHAPTER

GEOSPATIAL OFFICE - RURAL ADDRESSING

Physical Address Verification (PAV) Request Form

Please follow all CDC COVID Safety Guidelines by Social Distancing and Wearing A Mask!

Dear Client,
By filling out this form you are attesting to the fact, and confirming that you reside permanently at the listed residence below to the best of your knowledge.

NM-MVD Warning: *Any person who makes any false affidavit, or knowingly swears or affirms falsely to any matter required by the Motor Vehicle Code is guilty of perjury, which is a fourth degree felony (Section 66-5-38 and 30-25-1 NMSA 1978)*

- *Our office will NOT modify any address that is not compliant with the Navajo Nation Addressing Authority and the State of New Mexico*
- *We do accept letter requests over the phone, thru emailed and 'in-person' with limited contact. However, if client is unable to request a letter for themselves, please provide a letter with the clients signature and contact number. All requests that do not have a letter of authorization from the client will be denied. For medical or disability reason, will be handled case by case.*
- *We are ONLY servicing community members that live within the boundary of Ramah Navajo.*
- *Clients that are over the age of 18 must complete their own physical address request (Per Navajo Nation).*
- *We reserve the right to not provide letters to individuals due to false information, illegal use of address request, and jurisdiction issues.*
- *Any and all illegal uses or requests will be reported to Navajo Nation Addressing Authority.*

Name (Legal Name Is Required) **Date:**_____

First: **Middle:** **Last:**

Phone Number: **Phone Type:** ☐Cell Phone / ☐Landline / ☐Message Number

Mailing Address (PO BOX): ☐Pine Hill | ☐Ramah, NM 87321 | Other:_____

How Many People Live In This Home?: _____ **Are You Under the Age of 18?** ☐ YES or ☐ NO

What Is The Location Of Your Home? _____
Where Do You Live? - OR What Is The Name Of The Person Who Owns The Home.

Do you want us to send the letter by email or by US Mail? ☐ **Email** | ☐ **USPS Mail** (will take up to 5 business days to arrive)

If email, what is your email (Please print): _____

If requesting a letter 'in-person' at the Business Office you are required to wear a mask. It is recommended that PAV letters should be completed over the phone or email. Our contact information: Email RuralAddress@ramahnavajo.org / Phone #: (505) 240-6211 **| Tribal Office# (505) 876**-9656

What are you going to use this address for: (Please Check All Would That Apply)

☐ Post Office Box Request	☐ NM Motor Vehicles Division ** (ID/Drivers License Renewal ONLY) **ID is required by the State of New Mexico Email a copy of your document or ID to RuralAddress@ramahnavajo.org. Hide DOB/ID#'s. We only need your Name Spelling on this document or ID.**	☐ NN Food Distribution/Commodity
☐ Employment Purposes	☐ Motor Vehicles Division - Vehicle Registration Purposes	☐ Social Security Office/ Birth Certificate Office
☐ Educational Purposes	☐ Credit Application/ Car Dealership	☐ Tax Return **Please list dependents/ relationship below**

☐ If other—Please specify:_____

IF NO Identification is submitted. NM-MVD will only issue you a standard Drivers License or ID. For a **REAL ID you must present your birth certificate and social security card.

(OPTIONAL): ONLY required for NNFD, TAX, or Educational Uses. List your Dependents and Relationship For **Tax Return** and/or other notes:

Name	Relationship to YOU	Age

TO LIST MORE PEOPLE. PLEASE USE THE BACK OF THE FORM. >>>>>>>>>>>>>

OFFICE USE ONLY. ***DO NOT FILL OUT BELOW THIS BLACK BOX***

Required by New Mexico MVD.
Ask for Identification from client. One of the following is a valid ID:
Identification is required to issue a Letter of Verification to the New Mexico Motor Vehicle Division per Real ID Act. This is process has been in effect since November 14, 2016.
Check all that would Apply:

State ID/ DL/ DAC ☐	Affidavit of Birth ☐	College Student ID ☐
SSN Card ☐	CIB/ NNID ☐	NM Voters Card ☐
Certificate of Birth ☐	Medical Documents ☐	Not Need ☐

OTHER:

How Many Letter(s) Where Issued: _____

Physical Address: _____

Structure Number: _____

Plus Code: _____

Completed By: _____

GIS Technician Use Only. (DO NOT COMPLETE)

Database Logged ☐ ArcGIS Entered ☐ Scanned ☐ Employee ID: _____

Excel ☐ NNWind ☐ NNWindFM ☐ Employee ID: _____

FORM 23-001