

Valley Academy Inc. Public Board Meeting Agenda
December 14, 2023 @ 6:00 pm
539 N 870 W, Hurricane, UT 84737

1. Welcome
2. Pledge of Allegiance and Mission Statement

At Valley Academy we are dedicated to achieving excellence in our education, our character, and our pathways for the future.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Monthly Training Topic: SEL by Daniela Stackhouse
5. Review and discussion of Annual Board Calendar
6. Review previous month's action items:
7. Student Council Report
8. Business Manager Monthly Report
9. Director's Monthly Report
10. Reports from Board Committees:
 - a. Finance/Audit
 - b. Policy
 - c. Charter Accountability
 - d. Executive
11. Approval of the November 9, 2023, meeting minutes.
12. Discussion and possible approval of the 2024-2025 school calendar.
13. Discussion and possible approval of the Student Council Disneyland trip
14. Discussion and possible approval of the Child Abuse Neglect and Reporting policy.
15. Discussion and possible approval of the updated Uniform Policy K-5th.
16. Discussion and possible approval to rename current policies to align with Utah State Code.
17. Discussion and possible approval of the fencing.
18. Discussion and possible approval of the travel for the following field trips:
 - a. Ski Club
 - b. Las Vegas Body Exhibit
 - c. Pipe Springs National Monument
19. Closed session, if needed. **Utah Code 52-4-205(a).**
20. Any action necessary from closed session
21. Recap and assignment of any action items needed from this meeting
22. Next proposed meeting is January 11, 2024.
23. Adjourn



Financial Summary

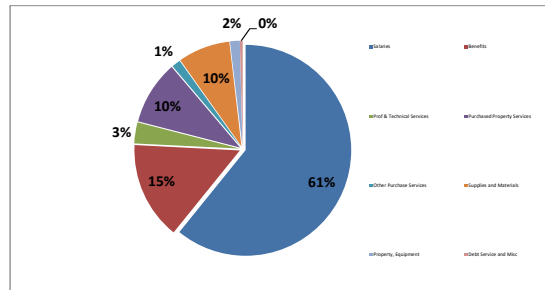
as of November 30th, 2023

42% through the Year

BUDGET REPORT

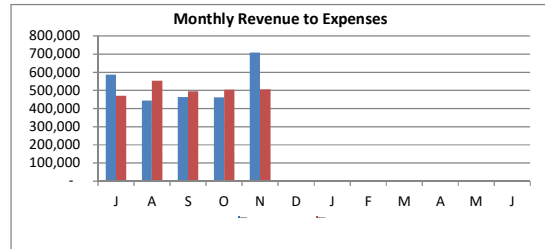
	YTD Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	573	552	573	
Revenue				
1000 Local	\$ 95,182	\$ 119,605	\$ 142,837	67%
3000 State	\$ 2,454,729	\$ 5,470,845	\$ 5,730,698	43%
4000 Federal	\$ 112,381	\$ 405,592	\$ 558,521	20%
Total Revenue	\$ 2,662,292	\$ 5,996,042	\$ 6,432,057	41%
Expenses				
100 Salaries	\$ 1,540,200	\$ 3,484,260	\$ 3,647,428	42%
200 Benefits	\$ 397,354	\$ 886,481	\$ 898,171	44%
300 Prof & Technical Services	\$ 63,533	\$ 192,132	\$ 192,132	33%
400 Purchased Property Services	\$ 255,253	\$ 587,595	\$ 587,595	43%
500 Other Purchase Services	\$ 17,396	\$ 80,901	\$ 80,901	22%
600 Supplies and Materials	\$ 263,010	\$ 461,982	\$ 477,775	55%
700 Property, Equipment	\$ 58,958	\$ 63,701	\$ 87,908	67%
800 Debt Service and Misc	\$ 9,702	\$ 45,000	\$ 25,000	39%
Total Expenses	\$ 2,605,406	\$ 5,802,052	\$ 5,996,910	43%
Net Income from Operations	\$ 56,887	\$ 193,991	\$ 435,146	
Operating Margin	2.1%	3.2%	6.8%	

EXPENSES



RATIOS

	Actual	Goal
Forecasted Operating Margin	6.8%	3%
Debt Service Coverage	2.10	1.25
Days Cash on Hand	120	60-90
Building Payment %	18.0%	20%



Cash Reserve	Operating Margin	Student Count
\$0-\$300,000	5%	0-600
\$300,000-\$500,000	4%	0-600
\$500,000-and above	3%	0-600

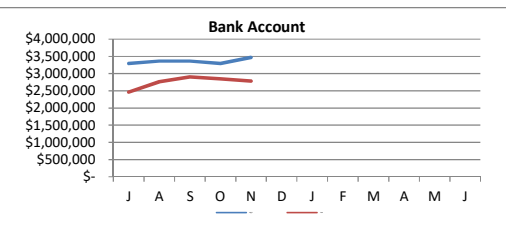
CASH

Building Set Aside	\$ 210,588	Since Jan. 2018
Restricted Cash Balance	\$ 204,815	
Ending Total Cash Balance (Restricted & Unrest.)	\$ 1,973,214	
Days Cash on Hand	120	

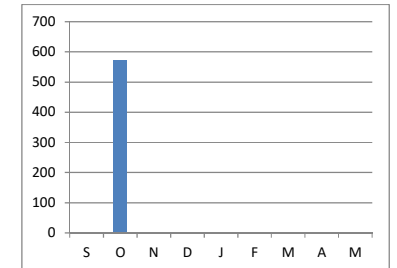
RESERVES

	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 1,603,798	\$ 1,603,798
Reserves Added this Year	\$ 56,887	\$ 435,146
Expenses from Reserves	\$ -	\$ -
New Reserve Balance	\$ 1,660,685	\$ 2,038,944

ENROLLMENT



	S	O	N	D	J	F	M	A	M
K	76								
1	77								
2	69								
3	72								
4	58								
5	76								
6	53								
7	53								
8	39								
Total	0	573	0	0	0	0	0	0	0



October 1st Count

Budget Detail Report

Actuals as of: **November 30th, 2023** Percentage of Year **41.7%**



	(531 Students) Previous Yr's Actuals FY23	(573 Students) Current Yr's Actuals FY24	(552 Students) Approved Budget FY24	Amount Changed	(573 Students) FY24 Forecast	Actuals as a % of Forecast
Revenue						
1000 Local						
1510 Interest on Investments	\$ 28,000	\$ 42,272	\$ 30,000	\$ 30,000	\$ 60,000	70.5%
1610 Food Service	\$ 50,000	\$ 24,378	\$ 34,184	\$ -	\$ 34,184	71.3%
1720 Yearbooks	\$ 6,219	\$ 2,935	\$ 3,500	\$ (565)	\$ 2,935	100.0%
1720 Book Fair	\$ -	\$ 2,113	\$ -	\$ 2,113	\$ 2,113	100.0%
1720 Student Government	\$ 3,616	\$ 1,905	\$ 2,284	\$ -	\$ 2,284	83.4%
1741 General Student Fees	\$ 5,000	\$ -	\$ -	\$ -	\$ -	0.0%
1743 Curricular Activity Fees	\$ 4,700	\$ -	\$ 4,700	\$ (4,700)	\$ -	0.0%
1747 Extra Curricular Activity Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1747 Ski Trip	\$ 1,957	\$ -	\$ 1,900	\$ -	\$ 1,900	0.0%
1747 Disneyland Fees	\$ 8,000	\$ -	\$ 12,000	\$ (6,800)	\$ 5,200	0.0%
1910 Rental of Facility	\$ 8,009	\$ 5,680	\$ 7,000	\$ -	\$ 7,000	81.1%
1920 Private Donations	\$ 3,049	\$ 5,833	\$ 3,049	\$ 2,784	\$ 5,833	100.0%
1920 Fundraisers (Spirit Shirts)	\$ 10,526	\$ 8,496	\$ 9,888	\$ -	\$ 9,888	85.9%
1920 Disneyland Fundraiser (Dixie Direct)	\$ 7,800	\$ 785	\$ 7,800	\$ -	\$ 7,800	10.1%
1920 PTO/PAC	\$ 3,300	\$ -	\$ 3,300	\$ -	\$ 3,300	0.0%
1930 Sale of Assets	\$ 770	\$ 400	\$ -	\$ 400	\$ 400	100.0%
1990 Miscellaneous	\$ -	\$ 385	\$ -	\$ -	\$ -	0.0%
Total 1000:	\$ 140,946	\$ 95,182	\$ 119,605	\$ 23,232	\$ 142,837	66.6%
3000 State						
0.3005 Regular School Prgm K	\$ 160,499	\$ 119,403	\$ 290,826	\$ (4,259)	\$ 286,567	41.7%
0.3010 Regular School Prgm 1-12	\$ 1,689,944	\$ 799,092	\$ 1,857,242	\$ 60,578	\$ 1,917,820	41.7%
0.3020 Professional Staff	\$ 130,635	\$ 57,943	\$ 140,292	\$ (1,229)	\$ 139,063	41.7%
31.1205 Special Education -- Add-On	\$ 394,186	\$ 159,932	\$ 394,186	\$ (39,627)	\$ 354,559	45.1%
31.1210 Special Education -- Self-Contained	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
31.1220 Special Education-- Extended Year	\$ 2,259	\$ 941	\$ 2,259	\$ -	\$ 2,259	41.7%
31.1225 Special Education -- Impact Aid	\$ 6,907	\$ 2,746	\$ 6,907	\$ -	\$ 6,907	39.8%
31.1278 Special Education -- Extended Year Stipend	\$ 2,012	\$ 1,118	\$ -	\$ 1,118	\$ 1,118	100.0%
31.5201 Class Size Reduction - K-8	\$ 199,159	\$ 94,350	\$ 213,883	\$ 12,558	\$ 226,441	41.7%
31.5344 Enhancement for At-Risk Students	\$ 92,379	\$ 60,098	\$ 99,209	\$ 45,027	\$ 144,236	41.7%
32.0500 Charter School Base Fund	\$ 50,089	\$ 27,456	\$ 63,480	\$ 2,415	\$ 65,895	41.7%
32.5310 Flexible Allocation	\$ -	\$ 565	\$ -	\$ 1,357	\$ 1,357	41.7%
32.5619 Charter School Local Replacement	\$ 1,566,337	\$ 745,882	\$ 1,696,848	\$ 93,268	\$ 1,790,116	41.7%
32.5651 Educator Professional Time	\$ 56,694	\$ 45,357	\$ 56,694	\$ -	\$ 56,694	80.0%
32.5653 Public Ed Capital & Tech Fund	\$ 74,117	\$ -	\$ -	\$ -	\$ -	0.0%
33.5641 Early Intervention OEK Grant	\$ 90,000	\$ -	\$ -	\$ -	\$ -	0.0%
33.5805 Early Literacy Prgm K-3	\$ 20,747	\$ 10,926	\$ 22,281	\$ 3,942	\$ 26,223	41.7%
34.5807 TSSP	\$ 2,678	\$ -	\$ -	\$ -	\$ -	0.0%
34.5868 Classroom Supplies & Materials	\$ 4,304	\$ 3,446	\$ 4,622	\$ -	\$ 4,622	74.6%
34.5876 Educator Salary Adjustment	\$ 149,133	\$ 159,943	\$ 299,506	\$ 84,357	\$ 383,863	41.7%
34.5911 English Language Learner Software	\$ 5,445	\$ -	\$ 5,445	\$ -	\$ 5,445	0.0%
35.5420 School Land Trust Program	\$ 69,408	\$ 76,828	\$ 76,480	\$ 348	\$ 76,828	100.0%
35.5666 Professional Learning Grant	\$ 4,968	\$ 2,039	\$ 4,968	\$ -	\$ 4,968	41.0%
35.5677 Computer Science Grant	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	0.0%
35.5678 Teacher & Student Success Act Program	\$ 106,243	\$ 55,280	\$ 132,674	\$ -	\$ 132,674	41.7%
35.5679 School Based Mental Health Grant	\$ 40,402	\$ -	\$ 40,402	\$ -	\$ 40,402	0.0%
35.5810 Library Books & Electronic Res	\$ 624	\$ -	\$ 670	\$ -	\$ 670	0.0%
38.5644 STEM Endorsement Incentive	\$ 700	\$ -	\$ 700	\$ -	\$ 700	0.0%
38.5654 Period Products	\$ 1,271	\$ -	\$ 1,271	\$ -	\$ 1,271	0.0%
38.5673 E-Cig & Nicotine Prevention	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	100.0%
38.5674 Suicide Prevention	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	100.0%
38.5697 LETRS Professional Development	\$ 6,081	\$ -	\$ -	\$ -	\$ -	0.0%
38.8070 State Liquor Tax (Lunch Program)	\$ 38,000	\$ 26,384	\$ 35,000	\$ -	\$ 35,000	75.4%
Total 3000:	\$ 4,990,220	\$ 2,454,729	\$ 5,470,845	\$ 259,853	\$ 5,730,698	42.8%
4000 Federal						
42.7210 ESSER Cares	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
42.7215 ESSER II CARES	\$ 66,841	\$ -	\$ -	\$ -	\$ -	0.0%
42.7225 ESSER III - ARP	\$ 279,471	\$ -	\$ -	\$ 133,032	\$ 133,032	0.0%
42.7230 GEERS Funding	\$ 36,592	\$ -	\$ -	\$ -	\$ -	0.0%
45.4522 IDEA Pre-School	\$ 1,994	\$ -	\$ 2,127	\$ -	\$ 2,127	0.0%
45.7525 IDEA ARP	\$ 5,606	\$ -	\$ -	\$ 14,135	\$ 14,135	0.0%
45.4524 IDEA Part-B	\$ 89,479	\$ -	\$ 90,029	\$ -	\$ 90,029	0.0%
45.4526 MTSS Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
45.8071 National School Lunch Prgm	\$ 46,929	\$ 8,994	\$ 40,000	\$ -	\$ 40,000	22.5%
45.8072 Free & Reduced Reimbursement	\$ 105,500	\$ 41,381	\$ 102,387	\$ -	\$ 102,387	40.4%
45.8074 Breakfast	\$ 32,825	\$ 11,711	\$ 26,793	\$ -	\$ 26,793	43.7%
45.8080 Pandemic EBT Flow Through	\$ 628	\$ 653	\$ 628	\$ 25	\$ 653	100.0%
45.8081 Emergency Operating Fund - NSLP	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
48.7801 Title IA	\$ 69,384	\$ -	\$ 77,124	\$ -	\$ 77,124	0.0%
48.7860 Title IIA	\$ 8,204	\$ -	\$ 12,600	\$ -	\$ 12,600	0.0%
48.7905 Title IV	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000	0.0%
REAP Grant	\$ 43,905	\$ 49,642	\$ 43,905	\$ 5,737	\$ 49,642	100.0%
Total 4000:	\$ 797,358	\$ 112,381	\$ 405,592	\$ 152,929	\$ 558,521	20.1%
Total Revenue:	\$ 5,928,524	\$ 2,662,292	\$ 5,996,042	\$ 436,014	\$ 6,432,057	41.4%



	(531 Students) Previous Yr's Actuals FY23	(573 Students) Current Yr's Actuals FY24	(552 Students) Approved Budget FY24	Amount Changed	(573 Students) FY24 Forecast	Actuals as a % of Forecast
Expenses						
100 Salaries						
121 Principals	\$ 204,750	\$ 146,347	\$ 351,233	\$ -	\$ 351,233	41.7%
131 Teachers	\$ 1,375,436	\$ 695,954	\$ 1,681,431	\$ (15,831)	\$ 1,665,600	41.8%
132 PTO Cash Out	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 25,000	0.0%
132 Substitute Teachers	\$ 30,000	\$ 14,010	\$ 30,000	\$ -	\$ 30,000	46.7%
133 Special Education Salary	\$ 200,000	\$ 109,837	\$ 277,271	\$ -	\$ 277,271	39.6%
134 Stipends	\$ 215,000	\$ 137,414	\$ 67,794	\$ 119,611	\$ 187,405	73.3%
142 Counselor/School Developer	\$ 188,333	\$ 55,400	\$ 133,800	\$ -	\$ 133,800	41.4%
145 Librarian	\$ -	\$ 8,458	\$ 19,836	\$ -	\$ 20,880	40.5%
149 School Nurse	\$ 47,000	\$ 20,917	\$ 51,000	\$ -	\$ 51,000	41.0%
152 Secretarial & Clerical	\$ 112,144	\$ 50,808	\$ 123,339	\$ -	\$ 123,339	41.2%
161 Teacher Aides	\$ 75,000	\$ 31,067	\$ 55,332	\$ 15,720	\$ 71,052	43.7%
162 SpEd Aides	\$ 145,015	\$ 71,788	\$ 128,806	\$ 4,392	\$ 133,198	53.9%
163 Title I Aides	\$ 125,370	\$ 36,252	\$ 187,119	\$ 18,792	\$ 205,911	17.6%
182 Custodian	\$ 114,000	\$ 61,158	\$ 101,261	\$ 10,800	\$ 112,061	54.6%
183 Bus Drivers	\$ 98,000	\$ 54,561	\$ 119,250	\$ -	\$ 119,250	45.8%
189 Christmas Bonuses	\$ 26,423	\$ -	\$ 28,000	\$ -	\$ 28,000	0.0%
192 Lunch Room	\$ 107,000	\$ 46,229	\$ 103,788	\$ 8,640	\$ 112,428	41.1%
Total 100:	\$ 3,088,471	\$ 1,540,200	\$ 3,484,260	\$ 162,124	\$ 3,647,428	42.2%
200 Benefits						
220 Social Security	\$ 224,000	\$ 112,196	\$ 266,546	\$ 12,482	\$ 279,028	40.2%
230 Retirement	\$ 115,000	\$ 60,081	\$ 128,354	\$ (792)	\$ 127,562	47.1%
240 Group Insurance	\$ 480,000	\$ 222,826	\$ 472,500	\$ -	\$ 472,500	47.2%
270 Worker's Compensation Fund	\$ 11,081	\$ -	\$ 11,081	\$ -	\$ 11,081	0.0%
280 Unemployment Insurance	\$ 8,000	\$ 2,251	\$ 8,000	\$ -	\$ 8,000	28.1%
Total 200:	\$ 838,081	\$ 397,354	\$ 886,481	\$ 11,691	\$ 898,171	44.2%
300 Prof & Technical Services						
323 SpEd Services (OT / Psych / Interpreter)	\$ 55,000	\$ 19,873	\$ 55,000	\$ -	\$ 55,000	36.1%
330 Employee Training & Development	\$ 14,000	\$ 1,376	\$ 11,000	\$ -	\$ 11,000	12.5%
340 Legal	\$ 4,000	\$ -	\$ 7,500	\$ -	\$ 7,500	0.0%
350 Business Manager Services	\$ 75,132	\$ 31,930	\$ 76,632	\$ -	\$ 76,632	41.7%
352 Audit	\$ 19,500	\$ -	\$ 20,000	\$ -	\$ 20,000	0.0%
355 Technology Services (IT)	\$ 20,000	\$ 10,354	\$ 22,000	\$ -	\$ 22,000	47.1%
Total 300:	\$ 187,632	\$ 63,533	\$ 192,132	\$ -	\$ 192,132	33.1%
400 Purchased Property Services						
411 Water / Sewage	\$ 4,200	\$ 1,490	\$ 5,200	\$ -	\$ 5,200	28.7%
412 Disposal Service	\$ 9,000	\$ 3,098	\$ 10,500	\$ -	\$ 10,500	29.5%
415 Fire Monitoring	\$ 3,500	\$ 135	\$ 3,500	\$ -	\$ 3,500	3.9%
430 Repairs & Maintenance	\$ 20,000	\$ 10,817	\$ 20,000	\$ -	\$ 20,000	54.1%
430 Repairs & Maintenance (Bus)	\$ 25,000	\$ 10,344	\$ 20,000	\$ -	\$ 20,000	51.7%
441 Building Lease	\$ 361,008	\$ 165,462	\$ 397,109	\$ -	\$ 397,109	41.7%
441 Portable Lease	\$ 117,475	\$ 53,556	\$ 111,286	\$ -	\$ 111,286	48.1%
443 Copy Machine Lease & Servicing	\$ 25,000	\$ 10,351	\$ 20,000	\$ -	\$ 20,000	51.8%
Total 400:	\$ 565,183	\$ 255,253	\$ 587,595	\$ -	\$ 587,595	43.4%
500 Other Purchase Services						
521 Property Insurance	\$ 5,480	\$ -	\$ 5,480	\$ -	\$ 5,480	0.0%
522 Liability Insurance	\$ 9,840	\$ -	\$ 9,840	\$ -	\$ 9,840	0.0%
530 Telephone	\$ 4,200	\$ 1,781	\$ 4,200	\$ -	\$ 4,200	42.4%
540 Marketing	\$ 17,546	\$ 1,107	\$ 5,000	\$ -	\$ 5,000	22.1%
542 Board Expenses	\$ 500	\$ 59	\$ 500	\$ -	\$ 500	11.8%
580 Travel	\$ 26,000	\$ 11,734	\$ 23,881	\$ -	\$ 23,881	49.1%
595 Heritage Trip	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
595 Student Activities	\$ 44,000	\$ 2,715	\$ 32,000	\$ -	\$ 32,000	8.5%
Total 500:	\$ 107,566	\$ 17,396	\$ 80,901	\$ -	\$ 80,901	21.5%



	(531 Students) Previous Yr's Actuals FY23	(573 Students) Current Yr's Actuals FY24	(552 Students) Approved Budget FY24	Amount Changed	(573 Students) FY24 Forecast	Actuals as a % of Forecast
600 Supplies and Materials						
611 Classroom	\$ 60,500	\$ 20,580	\$ 55,000	\$ -	\$ 55,000	37.4%
611 Intro to Agriculture Supplies	\$ 4,000	\$ 909	\$ 6,182	\$ -	\$ 6,182	14.7%
612 Office	\$ 40,000	\$ 22,174	\$ 35,000	\$ -	\$ 35,000	63.4%
612 PTO/PAC	\$ 3,049	\$ -	\$ 3,300	\$ -	\$ 3,300	0.0%
613 SpED Supplies	\$ 9,500	\$ 1,734	\$ 9,500	\$ -	\$ 9,500	18.3%
617 Student Appreciation / Parties	\$ 4,500	\$ 1,142	\$ 3,500	\$ -	\$ 3,500	32.6%
618 Student Gov't	\$ 7,500	\$ 696	\$ 7,500	\$ -	\$ 7,500	9.3%
618 Professional Dev / Appreciation	\$ 27,000	\$ 22,465	\$ 23,000	\$ -	\$ 23,000	97.7%
619 Counselor Supplies	\$ 3,200	\$ 2,431	\$ 3,000	\$ -	\$ 3,000	81.0%
621 Natural Gas	\$ 7,000	\$ 109	\$ 5,500	\$ -	\$ 5,500	2.0%
622 Electricity	\$ 44,000	\$ 22,359	\$ 38,000	\$ -	\$ 38,000	58.8%
626 Motor Fuel (Buses)	\$ 43,000	\$ 18,387	\$ 43,000	\$ -	\$ 43,000	42.8%
631 Food Program Supplies	\$ 160,000	\$ 80,937	\$ 140,000	\$ -	\$ 140,000	57.8%
641 Textbooks & Curriculum	\$ 76,000	\$ 25,278	\$ 40,000	\$ -	\$ 40,000	63.2%
644 Library Books	\$ 5,528	\$ 1,813	\$ 5,500	\$ -	\$ 5,500	33.0%
650 Supplies - Technology Related	\$ 79,467	\$ 15,793	\$ -	\$ 15,793	\$ 15,793	100.0%
670 Software (Educational)	\$ 27,000	\$ 4,919	\$ 9,000	\$ -	\$ 9,000	54.7%
680 Maintenance & Cleaning Supplies	\$ 32,000	\$ 21,284	\$ 35,000	\$ -	\$ 35,000	60.8%
Total 600:	\$ 633,244	\$ 263,010	\$ 461,982	\$ 15,793	\$ 477,775	55.0%
700 Property, Equipment						
710 Land & Site Improvements	\$ 92,500	\$ 33,616	\$ 20,000	\$ 24,000	\$ 44,000	76.4%
720 Buildings	\$ 99,000	\$ 1,613	\$ -	\$ 2,000	\$ 2,000	80.7%
732 Buses	\$ 28,263	\$ -	\$ -	\$ -	\$ -	0.0%
733 Furniture & Fixtures	\$ 10,000	\$ 4,209	\$ 8,000	\$ -	\$ 8,000	52.6%
734 Technology Hardware	\$ 18,500	\$ 19,262	\$ 30,000	\$ (1,793)	\$ 28,207	68.3%
739 Kitchen Equipment	\$ 5,701	\$ 258	\$ 5,701	\$ -	\$ 5,701	4.5%
790 Cap Ex Fund	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total 700:	\$ 253,964	\$ 58,958	\$ 63,701	\$ 24,207	\$ 87,908	67.1%
800 Debt Service and Misc						
810 Dues & Fees	\$ 14,500	\$ 6,731	\$ 15,000	\$ -	\$ 15,000	44.9%
812 Banking Fees	\$ 2,000	\$ 160	\$ 3,000	\$ -	\$ 3,000	5.3%
831 Wells Fargo Loan Re-payment	\$ 6,500	\$ 2,811	\$ 7,000	\$ -	\$ 7,000	40.2%
890 Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
890 Contingency	\$ 36,101	\$ -	\$ 20,000	\$ (20,000)	\$ -	0.0%
Total 800:	\$ 59,101	\$ 9,702	\$ 45,000	\$ (20,000)	\$ 25,000	38.8%
Total Expenses:	\$ 5,733,242	\$ 2,605,406	\$ 5,802,052	\$ 193,815	\$ 5,996,910	43.4%
Net Income:	\$ 195,282	\$ 56,887	\$ 193,991		\$ 435,146	
				Current Operating Margin	\$ 435,146	6.77%
				Operating Goal 3+%	\$ 192,962	3.00%
				Operating Goal 5+%	\$ 321,603	5.00%
				Operating Goal 6+%	\$ 385,923	6.00%



Valley Academy Charter School

2024-2025

www.valleyacademycharter.com

(435) 635-7815
Fax: (435) 705-7576

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Weekly Schedule	Regular School Day	Fridays & Min. Days	Last Day of School	1st & Last Day
Monday-Thursday	8:30 AM - 3:00 PM		12:45 PM	SLCs Minimum Day
Friday		8:30 AM - 12:45 PM		NO SCHOOL
Schedule at a Glance				Teacher In-Service Days
August 6-9th, 2024	Teacher PD and Prep days			Minimum Days
August 9, 2024	Back-To-School Open House 1-3 PM			
August 12, 2024	First Day of School Kinder-8th grades (Minimum Day)			
August 29, 2024	Picture Day			
September 2, 2024	Labor Day- No School			
October 17-21, 2024	Fall Break (No School)			
October 21, 2024	Teacher In-Service Day (No School for Students)			
October 23-25	Student Lead Conferences (SLCs)(Minimum Days)			
November 1, 2024	Teacher In-Service Day (No School for Students)			
November 27-Dec 2	Thanksgiving Break- No School			
December 2, 2024	Teacher In-Service Day (No School for Students)			
Dec. 21 - Jan 3rd	Winter Break- No School			
January 3, 2025	Teacher In-Service Day (No School for Students)			
January 20, 2025	Martin Luther King Jr. Day- No School			
February 17, 2025	Presidents Day (No School)			
March 10-17, 2025	Spring Break (No School)			
March 17, 2025	Teacher In-Service Day			
March 19-21, 2025	Student Lead Conferences (SLCs)(Minimum Days)			
March 28, 2025	Spring Fling/Lottery			
April 18-21, 2025	Easter Break (No School)			
May 19, 2025	Kindergarten Open House 3-5 PM			
May 22, 2025	Kinder-8th Last Day of School			

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DRAFT

180 DAYS	990 HOURS		
End of 1st Quarter 10/16/2024	End of 2nd Quarter 12/20/2024	End of 3rd Quarter 3/7/2025	End of 4th Quarter 5/22/2025

11/28/2023



Valley Academy Child Abuse and Neglect Reporting Policy

- I. **Purpose:**

To clearly identify responsibility for reporting and responding to allegations of child abuse and neglect.
- II. **Policy:**

It is the policy of the Valley Academy Board of Directors that any school employee who in the course of the duties as an employee knows or has reason to believe that a child's health or welfare has been or appears to have been harmed as a result of sexual or physical abuse or neglect, or who observes a child being subjected to conditions or circumstances which would reasonably result in sexual abuse, physical abuse, or neglect, shall report or cause reports to be made in accordance with the law, policies and rules and procedures of the District.
- III. **Definitions:**
 - a. "Child abuse or neglect" means causing harm or threatened harm to a child's health or welfare.
 - b. "Harm or threatened harm" means damage or threatened damage to the physical or emotional health and welfare of a child through neglect or abuse, and includes causing nonaccidental physical or mental injury, incest, sexual abuse, sexual exploitation, molestation, or repeated negligent treatment or maltreatment.
 - c. Neglect means:
 - i. abandonment of a child,
 - ii. subjecting a child to mistreatment or abuse,
 - iii. lack of proper parental care by reason of the fault or habits of the parent, guardian, or custodian
 - iv. failure or refusal of a parent, guardian, or custodian to provide proper or necessary subsistence, education, or medical care, including surgery or psychiatric services when required, or any other care necessary for his health, safety, morals, or well-being; or
 - v. a child at risk of being neglected or abused because another child in the same home is neglected or abused.
 - d. The aspect of neglect relating to education, described in section III-c-iv means that:
 - i. after receiving notice that a child has been frequently absent from school (ten consecutive days or more than 1/16th of the applicable school term) without good cause, or
 - ii. that the child has failed to cooperate with school authorities in a reasonable manner, or
 - iii. a parent or guardian fails to make a good faith effort to ensure that the child receives an appropriate education.

- e. An allegation of educational neglect may not be sustained, based solely on a child's absence from school. In addition to frequent absence from school, the child must be two or more years behind local public school's age group expectations in one or more basic skills, and not be receiving special educational services or systematic remediation efforts designed to correct the problem.
- f. "Subject" or "subject of the report" means any person reported, including, but not limited to, a child, parent, guardian, or other person responsible for a child's care.
- g. Prior to holding a student after school on a particular day, notice shall be given to the parents or guardian of the student. Exceptions to the notice provision will be permitted if detention is necessary for the student's health or safety (House Bill 56, 1988, Utah State Legislature). (6-14-88)
- h. Questioning of Students by Law Enforcement Officers:
 - i. In accordance with court decisions and administrative consideration, the following procedures will be followed when law enforcement officers wish to question students unless otherwise authorized by the Superintendent.
 - 1. It is not permissible to question a student on school property unless a teacher or principal is present.
 - 2. The student may not be taken from school for questioning unless the officer has a warrant for the arrest of the student, or has the permission of the student's parent or guardian.
 - ii. The same procedures will apply to visitation by parole, probation, or juvenile officers.

IV. Responsibility:

- a. School employees are immune from any civil and/or criminal liability when reporting in good faith, suspected child abuse or neglect.
- b. Failure on the part of any school employee to report may result in legal and/or disciplinary action being brought against the employee
- c. If a school employee knows or reasonably suspects that a child's health or welfare has been or appears to have been harmed as a result of physical abuse, sexual abuse or neglect, he/she shall immediately make an oral report to the Division of Child and Family Services, nearest peace officer, or law enforcement agency as required by state law.
* Within 24 hours, the employee should make an oral report to the school principal or his/her designee concerning the alleged abuse or neglect.
- d. It is not the responsibility of the school employee to:
 - i. Prove that the child has been abused or neglected.
 - ii. Determine whether the child is in need of protection, i.e., conduct his/her own investigation.
- e. Investigations are the responsibility of the Division of Family Services. The Division of Family Services feels that the fewer times a child is questioned about suspected abuse or neglect the more effective the results of their investigation.
- f. School employees shall not contact the parents, relatives, friends, neighbors, etc. for the purpose of determining the cause of the injury and/or apparent neglect. Contact with the parents shall be handled by the Division of Family Services or the police department, not by the school.
- g. School personnel should refer to the possible signs and symptoms of abuse or neglect in Rules and Procedures Section 5 for help in determining if the child may have been physically or sexually abused or neglected.
- h. Division workers or other child protection team members have authority to enter upon public or private premises, using appropriate legal processes, to investigate reports of

alleged child abuse or neglect. Schools may provide an effective neutral setting where children may be interviewed.

- i. A child being interviewed has the right, if he/she chooses, to select a support person to be present in the interview. The support person is there only to provide support to the child. They are not to take part in the questioning or to coach the child's answers.
 - ii. It is not mandatory for a support person to be present but may be if the child wishes.
- i. It is the responsibility of the investigating officer or worker to inform the parents of what is taking place.
 - i. As a courtesy, the division is to provide the school with a record of investigations which have been conducted at their school.
 - ii. Any documents shared with the school regarding an investigation are to be kept as confidential as [School Record Policy](#) permits, and are to be kept in a locked file.

V. Indicators:

The following indicators should be referred to as a help for determining if a child may have been physically or sexually abused or neglected.

- a. Child shows evidence of repeated injury--signs of new injuries appear before old injuries have healed.
- b. Child is apprehensive about physical contact with adults or shows knowledge of, interest in, or concern about sexual matters not commensurate with the child's age.
- c. History is not consistent with injuries--the way the child states receiving the injury is not consistent with the type of injury.
- d. Child complains of abdominal pain.
- e. Child has injuries on more than one plane of his/her body.
- f. Child shows evidence of injury or other problems such as:
 - i. bruises
 - ii. welts
 - iii. wounds, cuts or puncture
 - iv. scalding
 - v. caustic burns
 - vi. frostbite
 - vii. other burns, especially apparent cigarette burns on the back of the head, neck and extremities--these are seldom self-inflicted
 - viii. is inappropriately dressed for the weather
 - ix. wears torn, tattered or unwashed clothing
 - x. is unbathed
 - xi. has poor skin hygiene
 - xii. is rejected by other children because of offensive body odor
 - xiii. is undernourished
 - xiv. comes to school without breakfast, goes without lunch
 - xv. begs for food
 - xvi. is lethargic or listless
 - xvii. is frequently absent for flimsy reasons and lame excuses
 - xviii. comes to school much too early
 - xix. hangs around after school is dismissed
 - xx. is unusually aggressive, disruptive or destructive
 - xxi. is unusually shy, withdrawn, passive, or complains excessively
 - xxii. is unusually apprehensive when other children cry
 - xxiii. is unusually apprehensive when adults approach a crying child

- xxiv. is consistently on the alert for danger
- xxv. is subject to frequent and severe mood changes.

Draft: Nov. 20, 2023

Committee Review: Dec. 7, 2023

Board Approval:

DRAFT



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Uniform Policy (K-5)

I. Purpose and Philosophy

Valley Academy has chosen to adopt a uniform dress code in order to create a positive atmosphere where students can feel safe and comfortable. Uniforms minimize visual socioeconomic differences between students and create an environment where clothing and fashion are not a distraction to the daily educational process.

II. Policy

Students are required to wear the Valley Academy uniform daily while on school property during normal school hours, during after-school activities and on all field trips, unless otherwise specified. Dress code violations will be addressed with parents.

III. Special Accommodations

- a. Accommodations regarding the dress code may be made for students and families who have the following challenges.
 - i. Are financially unable to provide the uniform. They may meet with a school administrator to discuss the options available.
 - ii. Medical reasons. A doctor's note to the school administrator explaining the necessary modifications to the dress code and the length of time the modification must be held will be necessary.
 - iii. Items of clothing or jewelry that have previously been identified for religious reasons.
- b. Valley Academy administration reserves the right to be the ultimate authority in deciding what constitutes appropriate school attire.

IV. Procedure of Policy

- a. This policy applies to all learning environments, including online.
- b. Uniforms will be plain, simple, and conservative. All clothing worn during school hours must be solid colors; no prints, patterns, or logos are allowed, except for the school logo clothing.
- c. Clothing should fit properly and should be clean and in good condition.
- d. **Tops**
 - i. Acceptable tops are Valley Academy spirit shirts or polo-style shirts in any solid color and polo-style dresses in either short or long sleeves. No logos are allowed on tops

except for the school logo.

- ii. Long sleeve undershirts must be a solid color.
- iii. Any outerwear that has school-appropriate content is permitted. Hoods are not allowed to be pulled over the head inside the buildings.

Bottoms

- iv. All pants, shorts, skorts, skirts, and jumpers may be any solid color. Jeans/denim are allowed, but they must not have holes, tears, or rips.
 - v. Shorts, skirts, skorts, jumpers, and dresses must be no shorter than 4 inches above the knee in length.
 - vi. All bottoms must fit properly. The following are not allowed as a part of the normal daily uniform: athletic wear, sweatpants, pajama pants, leggings, or jeggings.
 - vii. Children will be active throughout the day, therefore, if skirts, jumpers, and dresses do not have built-in shorts, appropriate apparel must be worn underneath.
- e. **Shoes and Socks**
- i. Shoes must have a closed toe and back.
 - ii. Wheels are not allowed.
 - iii. Any color of socks is allowed but must be worn under the pants.
- f. Valley Academy administration reserves the right to be the ultimate authority in deciding what constitutes appropriate school attire.