

Valley Academy Inc. Public Board Meeting Agenda
February 9th, 2023 @ 6:00 pm
539 N 870 W, Hurricane, UT 84737

1. Welcome

2. Pledge of Allegiance and Mission Statement:

The mission of Valley Academy is to provide a superior, character building academic program enhanced by integrated training in fine and performing arts, and a technologically advanced curriculum; *in a Social Emotional Learning environment that promotes responsible freedom.*

3. Public Comment

The Board requests that you provide written notice to be heard for public comment so we can plan for the time required for this agenda item. Requests may be sent to miranda@valleyacademycharter.com. Please plan ahead for your comments to be 3 minutes or less. Due to open meeting regulations, please be aware that the board will not be able to *formally* discuss or take action on items brought up in this meeting's public comment period.

4. Monthly Training Topic: Utah Trust Lands Grant Overview [Training Videos \(utahcharters.org\)](https://www.utahcharters.org/training)

5. Review and discussion of Annual Board Calendar

6. Review and Report: Action Items from last month's meetings.

- a. Posting of items
- b. Updating charter goals to reflect committee goals

7. Student Council Report

8. Business Manager's Monthly Report

9. Director's Monthly Report

10. Nancy Roundy - Spalding report

11. Reports from Board Committees:

- a. Finance/Audit
- b. Policy
- c. Charter Accountability
- d. Executive

12. Approval of the January 12th, 2023 meeting minutes.

13. Discussion and possible approval of the Body Exhibit field trip to Las Vegas.

14. Discussion and possible approval of the spring book fair fundraiser.

15. Discussion of 2023-2024 School fees and Spend Plan..

16. Discussion and possible approval of the updated Wellness Policy.

17. Discussion and possible approval of the 2023-24 School Calendar.

18. Closed session, if needed. **Utah Code 52-4-205(a).**

19. Any action necessary from closed session

20. Recap and assignment of any action items needed from this meeting

21. Next proposed meeting is March 9th, 2023

22. Adjourn

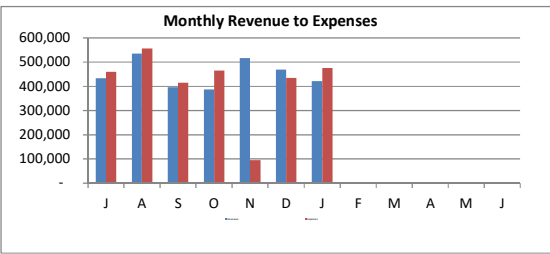
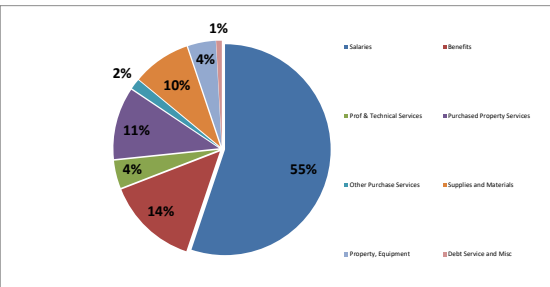


Financial Summary as of January 31st, 2023

BUDGET REPORT EXPENSES RATIOS

58% through the Year

	YTD Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	531	515	531	
Revenue				
1000 Local	\$ 81,500	\$ 37,218	\$ 82,642	99%
3000 State	\$ 2,950,926	\$ 4,465,490	\$ 4,981,742	59%
4000 Federal	\$ 138,192	\$ 509,218	\$ 594,542	23%
Total Revenue	\$ 3,170,618	\$ 5,011,927	\$ 5,658,926	56%
Expenses				
100 Salaries	\$ 1,732,383	\$ 2,795,388	\$ 2,903,831	60%
200 Benefits	\$ 462,156	\$ 735,524	\$ 735,524	63%
300 Prof & Technical Services	\$ 107,220	\$ 161,879	\$ 223,573	48%
400 Purchased Property Services	\$ 346,281	\$ 566,059	\$ 580,845	60%
500 Other Purchase Services	\$ 68,605	\$ 52,874	\$ 83,901	82%
600 Supplies and Materials	\$ 373,410	\$ 432,000	\$ 466,571	80%
700 Property, Equipment	\$ 210,538	\$ 77,000	\$ 225,477	93%
800 Debt Service and Misc	\$ 16,784	\$ 20,000	\$ 45,000	37%
Total Expenses	\$ 3,317,376	\$ 4,840,724	\$ 5,264,722	63%
Net Income from Operations	\$ (146,758)	\$ 171,203	\$ 394,204	
Operating Margin	-4.6%	3.4%	7.0%	

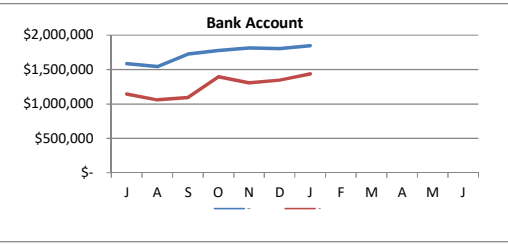


	Actual	Goal
Forecasted Operating Margin	7.0%	3%
Debt Service Coverage	1.99	1.25
Days Cash on Hand	128	60-90
Building Payment %	18.0%	20%

Red Apple Target Budgeting Scale		
Cash Reserve	Operating Margin	Student Count
\$0-\$300,000	5%	0-600
\$300,000-\$500,000	4%	0-600
\$500,000-and above	3%	0-600

CASH RESERVES ENROLLMENT

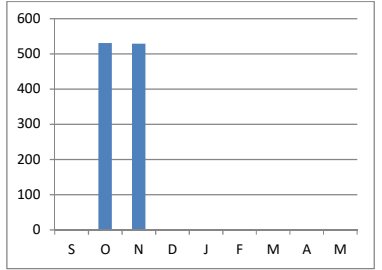
Building Set Aside	\$ 183,512	Since Jan. 2018
Restricted Cash Balance	\$ 204,815	
Ending Total Cash Balance (Restricted & Unrest.)	\$ 1,847,754	
Days Cash on Hand	128	



	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 1,603,798	\$ 1,603,798
Reserves Added this Year	\$ (146,758)	\$ 394,204
Expenses from Reserves	\$ -	\$ -
New Reserve Balance	\$ 1,457,040	\$ 1,998,002

	S	O	N	D	J	F	M	A	M
K	71	71							
1	70	70							
2	68	69							
3	52	51							
4	77	76							
5	53	52							
6	50	49							
7	52	52							
8	38	39							
Total	0	531	529	0	0	0	0	0	0

October 1st Count



Budget Detail Report

Actuals as of: **January 31st, 2023** Percentage of Year **58.3%**



	(514 Students) Previous Yr's Actuals FY22	(531 Students) Current Yr's Actuals FY23	(515 Students) Approved Budget FY23	Amount Changed	(531 Students) FY23 Forecast	Actuals as a % of Forecast
Revenue						
1000 Local						
1510 Interest on Investments	\$ 1,600	\$ 7,144	\$ 1,200	\$ 7,800	\$ 9,000	79.4%
1610 Food Service	\$ 2,000	\$ 25,128	\$ 979	\$ 24,149	\$ 25,128	100.0%
1720 Bookstore Sales (Yearbooks)	\$ 3,765	\$ 2,975	\$ 2,043	\$ -	\$ 3,000	99.2%
1720 Student Government	\$ 5,114	\$ 1,232	\$ 1,320	\$ -	\$ 1,320	93.3%
1741 General Student Fees	\$ -	\$ 2,225	\$ 5,000	\$ -	\$ 5,000	44.5%
1743 Curricular Activity Fees	\$ 6,000	\$ -	\$ 4,700	\$ -	\$ 4,700	0.0%
1747 Extra Curricular Activity Fees	\$ 6,082	\$ -	\$ 4,000	\$ (4,000)	\$ -	0.0%
1747 Disneyland	\$ -	\$ 5,788	\$ -	\$ 5,788	\$ 5,788	100.0%
1747 Ski Trip	\$ 5,700	\$ 1,957	\$ 1,990	\$ (33)	\$ 1,957	100.0%
1910 Rental of Facility	\$ 7,500	\$ 5,457	\$ 7,000	\$ -	\$ 7,000	78.0%
1920 Private Donations	\$ 5,500	\$ 3,049	\$ 2,500	\$ 549	\$ 3,049	100.0%
1920 Fundraisers	\$ 2,782	\$ 12,687	\$ 2,782	\$ 10,218	\$ 13,000	97.6%
1920 PTO/PAC	\$ 3,306	\$ 3,016	\$ 3,306	\$ -	\$ 3,300	91.4%
1930 Sale of Assets	\$ 700	\$ 375	\$ 398	\$ 2	\$ 400	93.8%
1990 Miscellaneous	\$ 8,255	\$ 10,466	\$ -	\$ -	\$ -	0.0%
Total 1000:	\$ 58,304	\$ 81,500	\$ 37,218	\$ 44,473	\$ 82,642	98.6%
3000 State						
0.3005 Regular School Prgm K	\$ 152,175	\$ 93,796	\$ 167,678	\$ (7,179)	\$ 160,499	58.4%
0.3010 Regular School Prgm 1-12	\$ 1,534,985	\$ 985,800	\$ 1,607,225	\$ 82,719	\$ 1,689,944	58.3%
0.3020 Professional Staff	\$ 85,981	\$ 76,204	\$ 86,148	\$ 44,486	\$ 130,635	58.3%
31.1205 Special Education -- Add-On	\$ 331,017	\$ 229,942	\$ 331,017	\$ 63,169	\$ 394,186	58.3%
31.1210 Special Education -- Self-Contained	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
31.1220 Special Education-- Extended Year	\$ 2,259	\$ 1,318	\$ 2,259	\$ -	\$ 2,259	58.3%
31.1225 Special Education- Impact Aid	\$ 6,171	\$ 4,029	\$ 6,171	\$ 736	\$ 6,907	58.3%
31.1278 Special Education - Extended Year Stipend	\$ 1,341	\$ -	\$ 447	\$ (447)	\$ -	0.0%
31.5201 Class Size Reduction - K-8	\$ 179,547	\$ 116,176	\$ 179,896	\$ 19,263	\$ 199,159	58.3%
31.5344 Enhancement for At-Risk Students	\$ 62,658	\$ 53,888	\$ 62,780	\$ 29,599	\$ 92,379	58.3%
32.0500 Charter School Base Fund	\$ 43,699	\$ 29,219	\$ 43,784	\$ 6,305	\$ 50,089	58.3%
32.5619 Charter School Local Replacement	\$ 1,388,314	\$ 913,697	\$ 1,488,350	\$ 77,987	\$ 1,566,337	58.3%
32.5651 Educator Professional Time	\$ -	\$ 56,694	\$ -	\$ 56,694	\$ 56,694	100.0%
32.5653 Public Ed Capital & Tech Fund	\$ -	\$ 74,117	\$ -	\$ 72,000	\$ 72,000	102.9%
33.5641 Early Intervention OEK Grant	\$ 92,652	\$ 52,500	\$ 92,832	\$ (2,832)	\$ 90,000	58.3%
33.5805 Early Literacy Prgm K-3	\$ 31,893	\$ 12,235	\$ 31,955	\$ (11,208)	\$ 20,747	59.0%
34.5807 TSSP	\$ 5,356	\$ -	\$ -	\$ -	\$ -	0.0%
34.5868 Classroom Supplies & Materials	\$ 4,141	\$ 4,304	\$ 4,149	\$ 155	\$ 4,304	100.0%
34.5876 Educator Salary Adjustment	\$ 142,615	\$ 86,994	\$ 142,615	\$ 6,518	\$ 149,133	58.3%
34.5911 English Language Learner Software	\$ 2,765	\$ -	\$ -	\$ 5,445	\$ 5,445	0.0%
35.5420 School Land Trust Program	\$ 66,713	\$ 69,408	\$ 69,314	\$ 94	\$ 69,408	100.0%
35.5666 Professional Learning Grant	\$ 5,524	\$ 2,898	\$ 5,500	\$ (532)	\$ 4,968	58.3%
35.5677 Computer Science Grant	\$ 20,000	\$ -	\$ 15,000	\$ 5,000	\$ 20,000	0.0%
35.5678 Teacher & Student Success Act Program	\$ 89,238	\$ 62,529	\$ 89,411	\$ 18,161	\$ 107,572	58.1%
35.5679 School Based Mental Health Grant	\$ -	\$ -	\$ -	\$ 40,402	\$ 40,402	0.0%
35.5810 Library Books & Electronic Res	\$ 624	\$ 364	\$ 625	\$ (1)	\$ 624	58.3%
38.5644 STEM Endorsement Incentive	\$ -	\$ 700	\$ -	\$ 700	\$ 700	100.0%
38.5654 Period Products	\$ -	\$ -	\$ -	\$ 1,271	\$ 1,271	0.0%
38.5673 E-Cig & Nicotine Prevention	\$ 2,333	\$ 4,000	\$ 2,333	\$ 1,667	\$ 4,000	100.0%
38.5674 Suicide Prevention	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	100.0%
38.5697 LETRS Professional Development	\$ -	\$ -	\$ -	\$ 6,081	\$ 6,081	0.0%
38.8070 School Lunch (Liquor Tax)	\$ 50,000	\$ 19,114	\$ 35,000	\$ -	\$ 35,000	54.6%
Total 3000:	\$ 4,303,000	\$ 2,950,926	\$ 4,465,490	\$ 516,252	\$ 4,981,742	59.2%
4000 Federal						
42.7210 ESSER Cares	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
42.7215 ESSER II CARES	\$ 145,059	\$ -	\$ 68,676	\$ (18,987)	\$ 49,689	0.0%
42.7225 ESSER III - ARP	\$ 35,923	\$ -	\$ -	\$ 99,601	\$ 99,601	0.0%
42.7230 GEERS Funding	\$ 11,800	\$ 9,513	\$ 20,000	\$ 16,593	\$ 36,593	26.0%
45.4522 IDEA Pre-School	\$ 2,127	\$ -	\$ 2,127	\$ -	\$ 2,127	0.0%
45.4524 IDEA Part-B	\$ 90,029	\$ -	\$ 90,029	\$ -	\$ 90,029	0.0%
45.4526 MTSS Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
45.8071 National School Lunch Prgm	\$ 22,500	\$ 20,786	\$ 20,000	\$ -	\$ 20,000	103.9%
45.8072 Free & Reduced Reimbursement	\$ 245,000	\$ 48,752	\$ 136,571	\$ (25,128)	\$ 111,443	43.7%
45.8074 Breakfast	\$ 54,000	\$ 14,608	\$ 40,805	\$ -	\$ 40,805	35.8%
45.8080 Pandemic EBT Flow Through	\$ -	\$ 628	\$ -	\$ 628	\$ 628	100.0%
45.8081 Emergency Operating Fund - NSLP	\$ 355	\$ -	\$ -	\$ -	\$ -	0.0%
48.7801 Title IA	\$ 72,787	\$ -	\$ 77,124	\$ -	\$ 77,124	0.0%
48.7860 Title IIA	\$ 12,600	\$ -	\$ 12,600	\$ -	\$ 12,600	0.0%
48.7905 Title IV	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	0.0%
REAP Grant	\$ 45,626	\$ 43,905	\$ 41,287	\$ 2,618	\$ 43,905	100.0%
Total 4000:	\$ 737,805	\$ 138,192	\$ 509,218	\$ 85,324	\$ 594,542	23.2%
Total Revenue:	\$ 5,099,109	\$ 3,170,618	\$ 5,011,927	\$ 646,049	\$ 5,658,926	56.0%



	(514 Students) Previous Yr's Actuals FY22	(531 Students) Current Yr's Actuals FY23	(515 Students) Approved Budget FY23	Amount Changed	(531 Students) FY23 Forecast	Actuals as a % of Forecast
Expenses						
100 Salaries						
121 Principals	\$ 195,700	\$ 118,979	\$ 204,750	\$ -	\$ 204,750	58.1%
131 Teachers	\$ 1,300,000	\$ 790,546	\$ 1,302,426	\$ -	\$ 1,302,426	60.7%
132 PTO Cash Out	\$ 20,000	\$ -	\$ 25,000	\$ -	\$ 25,000	0.0%
132 Substitute Teachers	\$ 37,000	\$ 11,905	\$ 30,000	\$ -	\$ 30,000	39.7%
133 Special Education Salary	\$ 134,750	\$ 107,846	\$ 290,880	\$ (65,880)	\$ 225,000	47.9%
134 Stipends	\$ 35,000	\$ 113,138	\$ 11,100	\$ 103,900	\$ 115,000	98.4%
142 Counselor/School Developer	\$ 104,743	\$ 111,869	\$ 188,333	\$ -	\$ 188,333	59.4%
149 School Nurse	\$ 5,000	\$ 23,129	\$ 3,000	\$ 44,000	\$ 47,000	49.2%
152 Secretarial & Clerical	\$ 105,000	\$ 67,072	\$ 112,144	\$ -	\$ 112,144	59.8%
161 Teacher Aides	\$ 75,000	\$ 38,263	\$ 86,985	\$ -	\$ 86,985	44.0%
162 SpEd Aides	\$ 130,000	\$ 81,319	\$ 120,015	\$ 25,000	\$ 145,015	56.1%
163 Title I Aides	\$ 133,440	\$ 68,192	\$ 125,370	\$ -	\$ 125,370	54.4%
182 Custodian	\$ 95,000	\$ 65,373	\$ 95,561	\$ -	\$ 95,561	68.4%
183 Bus Drivers	\$ 69,390	\$ 50,418	\$ 80,820	\$ -	\$ 80,820	62.4%
189 Christmas Bonuses	\$ 18,524	\$ 26,423	\$ 25,000	\$ 1,423	\$ 26,423	100.0%
192 Lunch Room	\$ 87,542	\$ 57,911	\$ 94,004	\$ -	\$ 94,004	61.6%
Total 100:	\$ 2,546,089	\$ 1,732,383	\$ 2,795,388	\$ 108,443	\$ 2,903,831	59.7%
200 Benefits						
210 Retirement	\$ 95,000	\$ 64,215	\$ 104,927	\$ -	\$ 104,927	61.2%
220 Social Security	\$ 175,749	\$ 128,231	\$ 213,847	\$ -	\$ 213,847	60.0%
240 Group Insurance	\$ 410,000	\$ 266,436	\$ 400,000	\$ -	\$ 400,000	66.6%
270 Worker's Compensation Fund	\$ 10,760	\$ -	\$ 8,750	\$ -	\$ 8,750	0.0%
280 Unemployment Insurance	\$ 8,000	\$ 3,274	\$ 8,000	\$ -	\$ 8,000	40.9%
Total 200:	\$ 699,509	\$ 462,156	\$ 735,524	\$ -	\$ 735,524	62.8%
300 Prof & Technical Services						
323 SpEd Services (OT / Psych / Interpreter)	\$ 52,000	\$ 29,855	\$ 40,000	\$ -	\$ 40,000	74.6%
330 Employee Training & Development	\$ 18,000	\$ 8,325	\$ 10,000	\$ 56,694	\$ 66,694	12.5%
340 Legal	\$ 7,500	\$ 2,868	\$ 7,500	\$ -	\$ 7,500	38.2%
350 Business Manager Services	\$ 73,656	\$ 43,827	\$ 75,129	\$ -	\$ 75,129	58.3%
352 Audit	\$ 13,200	\$ 8,000	\$ 12,250	\$ -	\$ 12,250	65.3%
355 Technology Services (IT)	\$ 20,000	\$ 14,345	\$ 17,000	\$ 5,000	\$ 22,000	65.2%
Total 300:	\$ 184,356	\$ 107,220	\$ 161,879	\$ 61,694	\$ 223,573	48.0%
400 Purchased Property Services						
411 Water / Sewage	\$ 5,200	\$ 2,499	\$ 5,200	\$ -	\$ 5,200	48.1%
412 Disposal Service	\$ 7,000	\$ 5,345	\$ 7,000	\$ 3,500	\$ 10,500	50.9%
415 Fire Monitoring	\$ 2,500	\$ 1,100	\$ 1,750	\$ -	\$ 1,750	62.9%
430 Repairs & Maintenance	\$ 9,000	\$ 15,518	\$ 20,000	\$ -	\$ 20,000	77.6%
430 Repairs & Maintenance (Bus)	\$ 20,000	\$ 9,029	\$ 15,000	\$ -	\$ 15,000	60.2%
441 Building Lease	\$ 397,109	\$ 231,647	\$ 397,109	\$ -	\$ 397,109	58.3%
441 Portable Lease	\$ 100,551	\$ 65,341	\$ 100,000	\$ 11,286	\$ 111,286	58.7%
443 Copy Machine Lease & Servicing	\$ 25,000	\$ 15,802	\$ 20,000	\$ -	\$ 20,000	79.0%
Total 400:	\$ 566,360	\$ 346,281	\$ 566,059	\$ 14,786	\$ 580,845	59.6%
500 Other Purchase Services						
521 Property Insurance	\$ 7,407	\$ 5,480	\$ 7,407	\$ (1,927)	\$ 5,480	100.0%
522 Liability Insurance	\$ 6,767	\$ 9,840	\$ 6,767	\$ 3,073	\$ 9,840	100.0%
530 Telephone	\$ 4,200	\$ 2,539	\$ 4,200	\$ -	\$ 4,200	60.5%
540 Marketing	\$ 12,000	\$ 13,416	\$ 10,000	\$ 5,000	\$ 15,000	89.4%
542 Board Expenses	\$ 450	\$ 141	\$ 500	\$ -	\$ 500	28.2%
580 Travel	\$ 17,000	\$ 17,171	\$ 14,000	\$ 9,881	\$ 23,881	71.9%
595 Heritage Trip	\$ (5,327)	\$ -	\$ -	\$ -	\$ -	0.0%
595 Student Activities	\$ 20,500	\$ 20,018	\$ 10,000	\$ 15,000	\$ 25,000	80.1%
Total 500:	\$ 62,997	\$ 68,605	\$ 52,874	\$ 31,027	\$ 83,901	81.8%



	(514 Students) Previous Yr's Actuals FY22	(531 Students) Current Yr's Actuals FY23	(515 Students) Approved Budget FY23	Amount Changed	(531 Students) FY23 Forecast	Actuals as a % of Forecast
600 Supplies and Materials						
611 Classroom	\$ 40,000	\$ 43,338	\$ 45,000	\$ 10,000	\$ 55,000	78.8%
611 Intro to Agriculture Supplies	\$ 3,000	\$ 1,232	\$ 2,500	\$ 3,682	\$ 6,182	19.9%
612 Office	\$ 15,000	\$ 21,545	\$ 20,000	\$ 2,000	\$ 22,000	97.9%
612 PTO/PAC	\$ 3,000	\$ 3,049	\$ 3,000	\$ 49	\$ 3,049	100.0%
613 SpED Supplies	\$ 7,000	\$ 8,928	\$ 7,000	\$ 2,000	\$ 9,000	99.2%
617 Student Appreciation / Parties	\$ 4,000	\$ 2,829	\$ 3,500	\$ -	\$ 3,500	80.8%
618 Student Gov't	\$ 2,500	\$ 7,343	\$ 4,000	\$ 3,500	\$ 7,500	97.9%
618 Professional Dev / Appreciation	\$ 23,500	\$ 16,865	\$ 20,000	\$ -	\$ 20,000	84.3%
619 Counselor Supplies	\$ 2,500	\$ 2,173	\$ 3,000	\$ -	\$ 3,000	72.4%
621 Natural Gas	\$ 4,500	\$ 1,410	\$ 4,000	\$ -	\$ 4,000	35.3%
622 Electricity	\$ 38,000	\$ 24,319	\$ 38,000	\$ -	\$ 38,000	64.0%
626 Motor Fuel (Buses)	\$ 35,500	\$ 25,059	\$ 35,000	\$ -	\$ 35,000	71.6%
631 Food Program Supplies	\$ 178,000	\$ 91,520	\$ 120,000	\$ -	\$ 120,000	76.3%
641 Textbooks & Curriculum	\$ 72,000	\$ 70,822	\$ 61,000	\$ 11,000	\$ 72,000	98.4%
644 Library Books	\$ 5,000	\$ 4,256	\$ 5,000	\$ -	\$ 5,000	85.1%
650 Supplies - Technology Related	\$ 105,520	\$ 2,340	\$ -	\$ 2,340	\$ 2,340	100.0%
670 Software (Educational)	\$ 32,000	\$ 23,838	\$ 31,000	\$ -	\$ 31,000	76.9%
680 Maintenance & Cleaning Supplies	\$ 30,000	\$ 22,544	\$ 30,000	\$ -	\$ 30,000	75.1%
Total 600:	\$ 601,020	\$ 373,410	\$ 432,000	\$ 34,571	\$ 466,571	80.0%
700 Property, Equipment						
710 Land & Site Improvements	\$ 65,000	\$ 88,068	\$ 55,000	\$ 26,900	\$ 81,900	107.5%
720 Buildings	\$ -	\$ 67,943	\$ -	\$ 75,000	\$ 75,000	90.6%
732 Buses	\$ -	\$ 23,700	\$ -	\$ 23,700	\$ 23,700	100.0%
733 Furniture & Fixtures	\$ 12,000	\$ 9,627	\$ 6,000	\$ 3,627	\$ 9,627	100.0%
734 Technology Hardware	\$ 45,000	\$ 18,315	\$ 16,000	\$ 4,000	\$ 20,000	91.6%
739 Kitchen Equipment	\$ 20,000	\$ 2,885	\$ -	\$ 3,250	\$ 3,250	88.8%
790 Cap Ex Fund	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	0.0%
Total 700:	\$ 142,000	\$ 210,538	\$ 77,000	\$ 148,477	\$ 225,477	93.4%
800 Debt Service and Misc						
810 Dues & Fees	\$ 12,000	\$ 10,085	\$ 10,000	\$ 5,000	\$ 15,000	67.2%
812 Banking Fees	\$ 3,000	\$ 1,537	\$ 3,000	\$ -	\$ 3,000	51.2%
831 Wells Fargo Loan Re-payment	\$ 7,000	\$ 3,391	\$ 7,000	\$ -	\$ 7,000	48.4%
890 Miscellaneous	\$ -	\$ 1,771	\$ -	\$ -	\$ -	0.0%
890 Contingency	\$ 15,000	\$ -	\$ -	\$ 20,000	\$ 20,000	0.0%
Total 800:	\$ 37,000	\$ 16,784	\$ 20,000	\$ 25,000	\$ 45,000	37.3%
Total Expenses:	\$ 4,839,331	\$ 3,317,376	\$ 4,840,724	\$ 423,998	\$ 5,264,722	63.0%
Net Income:	\$ 259,778	\$ (146,758)	\$ 171,203		\$ 394,204	
				Current Operating Margin	\$ 394,204	6.97%
				Operating Goal 3+%	\$ 169,768	3.00%
				Operating Goal 5+%	\$ 282,946	5.00%
				Operating Goal 6+%	\$ 339,536	6.00%



Valley Academy Charter School

2023-2024

www.valleyacademycharter.com

(435) 635-7815
Fax: (435) 705-7576

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Weekly Schedule	Regular School Day	Fridays & Min. Days	Last Day of School
Monday-Thursday	8:30 AM - 3:00 PM		12:45 PM
Friday		8:30 AM - 12:45 PM	
Schedule at a Glance			
August 9, 10, & 11	Teacher PD and Prep days		
August 14, 2023	Back-To-School Open House 3-5 PM		
August 14, 2023	First Day of School 1st-8th Grades Min. Day		
August 21, 2023	Kindergarten Back-To-School Open House 3-5 PM		
August 22, 2023	First Day of Kindergarten		
September 1, 2023	Picture Day		
September 4, 2023	Labor Day- No School		
	Picture Retake Day		
October 12-16th	Fall Break- No School		
October 16, 2023	Teacher In-Service Day (U.C. 53F-2-102)		
October 18-20	Student Education Plans (SEPs)-Minimum Days		
November 22-27th	Thanksgiving Break- No School		
November 27, 2023	Teacher In-Service Day (U.C. 53F-2-102)		
Dec. 21 - Jan 2nd	Winter Break- No School		
January 2, 2024	Teacher In-Service Day		
January 15, 2024	Martin Luther King Jr. Day- No School		
February 16, 2024	Teacher In-Service Day (U.C. 53F-2-102)		
February 19, 2023	Presidents' Day- No School		
March 20-22	Student Education Plans (SEPs)-Minimum Days		
March 11-18th	Spring Break- No School		
March 18, 2024	Teacher In-Service Day (U.C. 53F-2-102)		
March 21, 2024	Spring Fling/VAC Lottery & Spring Picture Day		
March 29-April 1st	Spring Recess- No School		
May 16, 2024	Kinder Graduation & Last Day Kindergarten		
May 23, 2024	1st-8th grade Last Day of School		
End of 1st Quarter	End of 2nd Quarter	End of 3rd Quarter	End of 4th Quarter
10/11/2023	12/20/2023	3/8/2024	5/23/2024

1st & Last Days of School
SEP Minimum Days
NO SCHOOL
Teacher In-Service Days
Minimum Days

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Drafted January 31, 2023

Valley Academy Charter School Board:

GOALS



2022 - 2023 Goals

1. Charter Accountability

- Once a year (usually in the fall), review the school grade/report card from the state. This will coincide with our goal in the Exhibit A to compare our scores with the 20 closest comparable schools.
- After the Data Moments meetings, Admin will bring the findings to the Accountability Committee (currently scheduled for Oct, Feb, and May Accountability meetings)
- Review of how the school is developing and managing each of the pillars.
- Using the mission/vision statement and goals to drive the conversation and questions for each meeting.
- Safety (getting an update on Risk Assessment survey, etc)

2. Executive

- To understand the School's Culture, Liability, and Governance and to be proactive to ensure optimal performance.
 - 1) Each meeting we discuss the culture of the school and how the Board can support it.
 - 2) Each meeting Tracy will give the committee an update on any potential liability issues.
 - 3) Governance will be monitored with the LEA reporting and the evaluation check-ins.

3. Finance

- To obtain the projections for a mock-up budget with the increased student enrollment and an additional building payment.
- Will modify budget items to maintain at least a 3% net profit margin.

4. Policy

- complete at least 6 policies for board vote per year
- *consistent meetings—once a month on third wednesday of each month

5. Building Plans

- **Development Taskforce to continue preliminary steps**

6. Board Development

- **100% Completion of required training - Open Meeting Act and Audit**
- **Update calendar with training applicable to school pathways**

3 Year Goals:

Goals were set in 2020 for completion by 2023

1. Gain approval and implement 9th Grade and enrollment cap at 750
2. Additional facilities
3. Completed Natural Amphitheatre
4. Explore Pre-School



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Valley Academy School Fee Schedule 2023-2024

General Information:

1. All fees listed are the maximum allowable.
2. The maximum fee per student per activity will not exceed \$100 with the exceptions of the 8th grade American Heritage trip for which the maximum fee is \$1400, the Student Council Leadership trip for which the maximum fee is \$1105, and the Ski Trip for which the maximum fee is \$50 per trip.
3. The maximum aggregate fee amount per 6-8 grade student will not exceed \$2700 per student, including fundraised money.
4. Any payment for student participation in a class, program, or activity is a fee and is subject to the fee waiver requirement. Families will receive fee waiver information and forms at school registration. For more specific information on fee waivers and other details contact the Valley Academy Director. The information and forms are also published on the school website, as required by law.
5. Students are responsible to pay for any loss, breakage, or damage they cause to school property. Loss breakage or damage is not subject to the waiver requirement in accordance with Utah Code Ann. 53G-8-212.
6. Donations are permissible in both elementary and secondary school, but all such requests are voluntary. A student may not be excluded from an activity or program because they did not donate. If donations are sought in grades K-5, the request must include the express language required in R277-407-3(6); “NOTICE: THE ITEMS ON THIS LIST WILL BE USED DURING THE REGULAR SCHOOL DAY. THEY MAY BE BROUGHT FROM HOME ON A VOLUNTARY BASIS, OTHERWISE, THEY WILL BE FURNISHED BY THE SCHOOL.”
7. There are no fees charged in grades K-5. Students may however purchase items such as lunch, yearbook, etc. as a convenience.

Elementary School K-5

There are no school fee charges for students in grades K-5.

Middle School Fees

\$50.00 Ski Activity (per trip, max 4)

Includes Ski pass, rental fee for skis and boots (or snowboard)

\$110.00 6-7th Utah History Trip

- \$60 Outfitter Costs
- \$40 Meals
- \$10 Lodging

\$1400.00 8th Grade American Heritage Trip (6-7th special circumstance)

- \$825 Transportation (Air and Ground)
- \$325 Lodging
- \$200 Meals
- \$50 Entrance fees to non-governmental sites

\$1105 Student Council Leadership Trip

- \$254 Admission to destination
- \$36 Leadership Experience Fee
- \$170 Transportation
- \$120 Meals
- \$525 Lodging



Valley Academy Health and Wellness Policy

I. **Rationale**

The link between nutrition, physical activity and learning is well documented. Healthy eating and activity patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. Healthy eating and physical activity are essential to reduce risk for many chronic diseases. Schools have a responsibility to help students learn, establish and maintain lifelong healthy eating and activity patterns. Well planned and effectively implemented school nutrition and fitness programs have been shown to enhance students' overall health as well as their behavior and academic achievement in school. Staff wellness also is an integral part of a health school environment, since school staff can be daily role models for healthy behaviors.

II. **Goal**

All students at Valley Academy Charter School will possess the knowledge and skills necessary to make nutritious food choices and enjoyable physical activity choices for a lifetime. All staff members at Valley Academy Charter School are encouraged to model healthful eating and physical activity as a valuable part of daily life.

To meet this goal, Valley Academy adopts this school wellness policy with the following commitments to nutrition education, physical activity, nutrition guidelines, other school-based activities, and implementations. This policy is designed to effectively utilize school and community resources to equitably serve the needs and interest of all students, families, and staff, taking into consideration difference in culture.

This policy will be made available to our stakeholders on the school website, through staff training, and education of the students and families.

This policy may be updated to reflect new federal and state guidelines.

III. **Nutrition Education**

- a. The school cafeteria or eating area serves as a learning laboratory to support nutrition education through menu offerings and signage.
- b. The school will provide education for students, families, and staff to help them learn skills needed to practice lifelong healthy eating, through such things as fun assemblies, school gardening projects, and many others.
- c. The classroom, cafeteria, and other school venues provide clear and consistent messages

that explain and reinforce healthy eating and physical activity habits.

IV. Promotion of Healthy Eating and Nutrition Guidelines

- a. Encourage the increased consumption of a variety of healthy foods, including fruits, vegetables, whole grain and low-fat dairy products. This includes all foods available at Valley Academy. Since 2014, all foods must comply with the federal Smart Snacks Rule.
- b. Offer food and beverages outside the lunch and breakfast meal service which are a good source of nutrients, moderate in sodium, moderate or low in fat, and moderate in sugar that is not naturally occurring in the food and moderate in calories.
- c. Classroom celebrations should encourage healthy choices and portion control. Celebrations involving treat food should be limited to Halloween, Christmas, and Valentine's Day. During these three food parties, a healthy food option should also be offered alongside the treats. Students who bring treats for their birthday should be encouraged to bring non-food items or healthy snacks.
- d. Non-food rewards will be planned for classrooms that participate in the Healthy Eating and Nutrition Guidelines.
- e. Vending machine items, if provided, and any onsite fundraising that will be selling food items, should be moderate in sodium, fat, and sugar. Drinks should be limited to water, 1% milk, and juices that are 100% juice with no sugar added. Since 2014, all foods comply with the federal Smart Snacks Rule.
- f. Strive to improve student nutrition behaviors on the school campus; include an increase of healthier meal choices by students to include fruits, vegetables, whole grains, and low-fat dairy products.
- g. Serve school meals which meet the USDA nutrition standards for all meals as well as provide sufficient choices, including new foods and foods prepared in new ways to meet the taste preference of the students.
- h. Designated lunch periods for all students should offer sufficient time to enjoy eating healthy foods. Lunch periods will be scheduled near the middle of the school day when possible.
- i. Students shall be encouraged to test healthy food items with which they are not familiar to promote behavior change and healthy school meal consumption.
- j. Support healthy eating by utilizing the food service area as a learning laboratory to support classroom instruction through menu offerings and signs supporting healthy eating.
- k. Food and beverages are not used as reward or punishment. Time scheduled for lunch should never be shortened or taken away.
- l. Provide student's opportunities to practice healthy habits – they can choose from an array of healthy food options, eat in relaxed and comfortable surroundings and enjoy daily physical activity.

V. Physical Activity

- a. Valley Academy will ensure that all students receive regular, age-appropriate quality physical education.
- b. Provide within the school environment a safe enjoyable activity for all students, including those who are not athletically gifted.
- c. Provide, through physical education, safe and satisfying physical activity for all students,

including those with special needs.

- d. Provide for fitness education and assessment to help students understand and improve or maintain their physical well-being.
- e. Promote the benefits of doing regular amounts of physical activity now and through life.
- f. Schools should ensure that physical activity facilities on school grounds are kept safe and well maintained.
- g. Physical activity should be encouraged throughout the school day to help improve on-task behavior. Programs such as Take 10!, Instant Recess, and The Energizers are just a few ideas that teachers can utilize.
- h. Students will be encouraged to be physically moving during recess.

VI. Goals for Other School Based Activities

- a. The before and after-school environment includes physical activity and promotes healthy eating habits as outlined above, including clubs, celebrations, fundraisers, meetings, and any other extra-curricular activities.
- b. Our goal is to provide a points system for classes, with fun rewards for healthy behaviors. We will also provide a “treasure chest” of non-food rewards that will replace food rewards.
- c. Valley Academy will participate in the Gold Medal School’s program.
- d. Valley Academy will provide services for students with nutrition-related health problems, referring them to appropriate services for counseling or medical treatment.
- e. Dining room supervisory staff (teachers, aids, janitorial staff, etc.) shall receive appropriate training in how to maintain a safe, orderly, and pleasant eating environment.

VII. Staff as Role Models

- a. Train staff members who supervise student dining areas to encourage healthy eating patterns through positive experiences, allowing students adequate time to eat.
- b. Offer opportunities and encouragement for staff to model healthy eating habits.
- c. Provide ideas and resources for teachers, school administrators, students, foodservice professionals, and community members to serve as role models in practicing health eating and being physically active.

VIII. Food Safety/Food Security

- a. All foods made on campus will comply with state and local food safety and sanitation regulations.
- b. Implement Hazard Analysis and Critical Control Point (HACCP) plans and guidelines to prevent food illness in school.
- c. All food service equipment and facilities must meet applicable local and state standards concerning health, safe food preparation, handling and storage, drinking water, sanitation and workplace safety

IX. Measuring Implementation

- a. Form a committee of shareholders to oversee and make recommendations for school wellness. This committee will be made up of parents, students, teachers, school health professionals, school administrators, the school board, and the general public. This

committee will not exclude any person who wishes to be a member. The committee will be responsible for development, implementation, periodic review, and update of the wellness policy. The committee will meet at least quarterly in a public forum advertised to the school, on the school website, and by social media. This committee will report to Valley Academy's standing Accountability Committee, which reports to the Board on a monthly basis.

- b.** Prepare and submit a semi-yearly report from the school's Wellness Committee to the Board's Accountability Committee regarding the progress toward implementation of the school wellness policy and recommendations for any revisions to the policy as necessary.
- c.** Periodically assess how well the policy is being managed and enforced.
- d.** Conduct a semi-annual review of the progress toward school wellness policy goals and identify areas for improvement. This review will include a survey of school staff, parents, and students in order to provide a good sample of overall school wellness and compliance.