

Catherine Lockett Fostering Services

Panel Administrator Peer Support Group

This new support group has been created at the request of senior managers within fostering agencies. There was a recognition that their Admin officer was isolated and the role of Panel Administrator is a skilled and demanding role, often needing more guidance and support due to the specialism and expectations of being a Panel Administrator.

Would you like to meet with others undertaking this valuable role, to have a little peer support, share good practice, learn from one another, and talk about challenges?



The idea of the group is to provide some “protected space” to meet others, reduce the isolation of the role, network, and share practice in relation to:

- The essential skills and knowledge required to be an effective minute taker and some of the challenges this can bring
- The fundamentals of the role prior to, during, and following Fostering Panel, sharing the process
- Understanding the key responsibilities
- Encouraging and adopting best practice
- Understanding the role of others connected to the work of the Panel
- Confidence in relation to the legislative framework in relation to the Panel.

21st February 2024 9am-10am - £35

If you have any questions or would like some more information, please get in touch by emailing us at

enquiries@catherinelockettfostering.com