



THE
ARAB-AMERICAN
EDUCATIONAL
FOUNDATION

Board Application Form

Section 1: Your Contact and Demographic Information

Name: _____

Birth Year: _____

Current address: _____

Email: _____

Phone: _____

Country of Origin: _____

Gender: _____

Section 2: Your Background Information

Current employment status:

Full Time

Part Time

Seeking Employment

Retired

Other:

Employer Name (if employed): _____

Years with current employer: _____ Years in current field: _____

Current occupation:

If more space is needed, please type additional details in a separate document.

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What is your professional background:

What other volunteer positions have you held?

Please list your degrees (including the school):

Section 3: Mission Alignment

In what ways have you interacted with our organization before applying for the board (examples: committee member, client, donor, event attendee, etc.)?

Why is our mission important to you?

Why do you want to be on our board?

Section 4: Governance

If you have served on a board before, please provide the name, dates of service and reason for leaving for the three most recent board positions:

1. _____
2. _____
3. _____

Do we have your permission to contact the organizations above to ask about your board service with them?

Yes

No

Not Applicable

Please describe any conflicts of interest you would need to disclose if you joined the board:

Board meetings (in person, in Houston) are usually scheduled for the third or fourth Saturday of each month from 11:00 am to 12:30 pm.

Are you available at this time? Yes No

The minimum expectations for board members are listed below. Please confirm your ability and willingness to meet each.

If selected for the board:

I will attend and actively participate in at least 10 of the 12 monthly board meetings.

I will actively help in fundraising and community outreach as needed by the foundation.

I will actively serve on at least one committee.

If you are not selected to serve on the board at the current time, are you willing to serve on a committee of the board? Yes No

Which of the following committees would you be interested in joining (either as a board member or as a supporter)?

Governance/Nominating Committee

Audit Committee

Fundraising Committee

Community Outreach Committee

Website & Social Media

Liaison with Rice University & AAEF Chair

Liaison with University of Houston & AAEF Center for Arab Studies / Chairs at UH

Texas Board of Education

Arab Immersion Magnet School (AIMS)

Please email this completed form and your resume/CV to aaef@theaaef.org.