

**SRHS Foundation Meeting  
November 8, 2021 at 5pm  
On Zoom**

**Attendance:**

Mary Corbett, Heather Chell, Rich Lawson, Carolyn Coglianese, Pamela Marvuglio, Chris Brookes, Cheryl Pritchard, Gail Faber, Jenny Cornelissen, Jessica Baldis, Kathryn Scurry, Laurel Pollard, Matt Lawson, Sylvia Rohrer, Janet Beaman, Ginger Colletto, Robert Hasson

- I. Meeting called to order by Rich Lawson at 5:04pm
  - Mary Corbett acting as Secretary for absent Shira O’Connell
  - Carolyn C. motions to approve October Minutes; Heather C. seconds; all in favor  
⇒ October minutes are approved as written
  
- II. Principal’s Report by Matt Lawson
  - Friday, Nov 12<sup>th</sup> is Mental Health Day, students will not be marked absent
  - WASC committee will be virtually visiting classrooms Nov 15-17
  
- III. Treasurer’s Report by Chris Brookes
  - \$26,918.96 in operating account
  - Showing a YTD loss because of lower-than-normal fundraising, but with pledge drive kicked-off, expect to bring in more funds as the year progresses. There is money to cover loss in account if needed.
  - 4K loss in the endowment fund in the 3<sup>rd</sup> quarter despite a strong market overall.
    - Discussion of endowment management suggested as a future meeting topic
  - Heather C. motions to approve Oct financials; Jessica B seconds, all in favor  
⇒ October financials are approved
  - Rich Lawson proposed several questions to Board to consider about budgeting:
    - Should we consider formalizing that all money be spent in same year raised?
      - This would impact Taste of the Ranch timing if enacted
    - Should we change the allocation of funds by department?
    - How can we maximize the impact of our funding?
    - Board members encouraged to report back to Rich this month
  
- IV. Auditor’s Report by Carolyn Coglianese
  - The Auditor’s Report for 2019-2020 was completed and sent to the Board
  - 2020-2021 report is anticipated to be completed in January
  
- V. Pledge Drive Report by Ginger Colletto and Jenny Cornelissen
  - 19 donations since launch on Oct 25<sup>th</sup> totaling \$5500
  - Starting social media push with “We are Falcon PROUD” video series
    - Will feature programs, people, school to showcase how amazing SRHS is and hopefully fuel parent giving

- VI. Designated Donations Report by Heather Chell
- Foundation: \$3765.84; Cross Country: \$1,000; Men's Water Polo: \$293.54; Women's Volleyball: \$684.10
  - Issue with past Wrestling donations not allocated correctly. Will lead to lost revenue for Foundation, although revenue was never actually meant for general fund. Will continue discussion of how to resolve issue at next meeting.
- VII. Corporate Fundraising by Pam Marvuglio
- SRHS has not sought out general sponsorships in at least past 7 years
  - Working with Matt Lawson to follow SDUSD guidelines
  - Can use Foundation website/e-blast as promotion; other ideas needed
  - Will create Google doc to share list of organizations to be contacted with other Foundation members
  - Janet Beaman introduced to group as potential Taste of the Ranch organizer/helper; still need committee chair and committee for this major fundraiser
- VIII. Wishlist/Supply Drive
- Courtney O'Rourke absent, contacted Rich L. to report no updates
- IX. Parliamentarian Report by Mary Corbett
- Signed copy of bylaws acquired and distributed to all board members.
  - Rich L. asks group to consider why some positions are voting or nonvoting and to respond to him with feedback on this issue
- X. Corresponding Secretary Report by Laurel Pollard
- 2021 fiscal year letters have all been sent
  - Starting on 2021-2022
- XI. Funding Requests Report by Kathryn Scurry
- Requests submitted and vetted by Dept Chairs/Principal Lawson: \$500 for Journalism to publish a winter and spring issue of the Falcon News; ~\$80 for the library to purchase a subscription to the San Diego UT; ~\$5000 for the Science Dept to buy consumable supplies for laboratory experiments
  - H. Chell motions to allocate \$500 from VAPA funds to fund the Journalism request; C. Brookes seconds; all in favor  
⇒ Approved motion to spend \$500 from VAPA to fund Falcon News for Journalism
  - H. Chell motions to allocate remaining science dept budget of \$2150 to fund Science Dept request for lab supplies; M. Corbett seconds; all in favor  
⇒ Approved motion to spend the balance of Science Dept funds fo \$2150 on lab science items requested by the Department
    - Boards asks that Science Dept be told to ask again for more funding if needed later in the year if and when the financial situation is better
    - K. Scurry notes that budget for Science Dept may be incorrect and more funds may be available now. C. Brookes to check and report back at next meeting.
  - H. Chell motions to purchase UT San Diego subscription for library at \$76.98; Ginger C. seconds, all in favor  
⇒ Approved motion to purchase a subscription to the UT San Diego for the library

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- XII. Hospitality Report by Jessica Baldis
  - No updates
- XIII. eBlast Report by Sylvia Rohrer
  - 997 successful emails delivered about Pledge Drive
  - Some bounces due to 2021 graduate famines not unsubscribed yet
- XIV. Website Report by Cheryl Pritchard
  - Question about removing donor list for 2020-2021 school year and repopulating with data from 2021-2022 school year. Will need Paypal button upgrade to proceed and needs to be connected with Pledge Drive team for updates
- XV. Social Media Report by Jenny Cornelissen
  - 14 posts; very busy with pledge drive kick-off
- XVI. Community Liaison Report by Rich L. reporting for Jen Marchesini
  - SRSC and SGT topics discussed: security; COVID letters (3 types); dress code; Physics in 9<sup>th</sup> grade
- XVII. Grad Night Report by Robert Hasson
  - Grad night at California Adventure Park on June 11<sup>th</sup>
  - schedule: check in 3pm at HS, food at HS, buses to park depart at 5:30, party 9pm-2am, leave by 3am, return by 5am to SRHS
  - Fundraisers planned to cover scholarships for kids in need: restaurant nights, possible yard signs
  - Tickets sales on Dec 6<sup>th</sup>, \$165/person
  - Working on installing pavers from previous years and details for 2021-2022 sale
- XVIII. College Showcase Report by Ginger Colletto
  - 70 Colleges on Oct 30<sup>th</sup>, 300 attendees, enthusiastic response from all
  - Thanks to all volunteers and school staff for their help
  - Check out the Wed College series youtube channel
- XIX. President's Report by Rich Lawson
  - Looking for feedback on engaging SRHS alumnae in supporting the school
- XX. Mary C. motions to skip round table and adjourn meeting; Chris B seconds; all in favor  
⇒ Meeting adjourned at 7:10pm

Respectfully submitted by Mary Corbett, acting for Secretary Shira O'Connell  
November 16, 2021