## North Carolina Friends of Santa

Jim Youker, Joe Slifer, Bill Himes

# How To Develop & Set Up Your Non-Profit Organization



## Objectives:

- \* What is NCFoS/Who we are
- \* History of NCFoS
- \* Forming NCFoS /501c3 organization steps
- \* Outreach: Events & Fundraising
- \* Supporters & Sponsors
- \* Questions?

## What is the North Carolina Friends of Santa?

The North Carolina Friends of Santa Inc. is a 501(c)(3) charitable organization whose purpose is to provide a Christmas presence in local communities when they are faced with a natural disaster or life changing hardship to show that "Santa Claus" really does care about them all year long.











When a disaster occurs, a group of volunteer Santas and Mrs. Clauses will visit children at shelters and community centers in the affected area, provide them with toys, and will spend time giving them comfort.

Membership in The North Carolina Friends of Santa is available to those who are interested in portraying the role of: Santa Claus, Mrs. Claus, Elves, or friends, and who are interested in helping to fulfill the mission of the NCFoS.





## Brief History of the NCFoS

- Inspired by the work of the Lone Star Santas and their Convoy of Toys program
- We began discussing the idea of forming a similar group in North Carolina in 2018
- After gauging the need and interest in forming an organization, we began the process.

## How we formed the NCFoS

- 1. What is a 501(c)(3)
  - a. Definition: This is the section of the IRS Tax Code that exempts certain agencies from paying tax.
  - b. There are three categories that qualify:
    - 1. Charitable
    - 2. Religious
    - 3. Education, Scientific, Literary, testing for public safety, fostering national or international amateur sports competition, and preventing cruelty to children or animals.

## 2. Steps to becoming a 501(c)(3)

- a. Determine which exemption status you fall under according to IRS Code
- b. Conduct a needs assessment
- c. Complete a market survey
- d. Create a business plan
- e. Secure funding

## How we formed the NCFoS

- 2. Steps to becoming a 501(c)(3)
  - f. Forming your non-profit
    - 1. Choose your organization name
    - 2. Set up a Board of Directors
    - 3. Complete your mission statement
    - 4. Create your by-laws
    - 5. File your incorporation documents
    - 6. Apply for your EIN (Employer Identification Number, Federal Tax Identification Number)
    - 7. Apply for tax-exempt status

## How we formed the NCFoS

2. Steps to becoming a 501(c)(3)

g. Keeping your tax-exempt status

https://www.irs.gov/charitiesnon-profits/charitableorganizations/exemptionrequirements-501c3organizations



### How to Start a 501(c)(3) Nonprofit Organization in North Carolina

#### Information Packet

We recommend that you seriously consider whether to create a new nonprofit organization. The laws and regulations that tax-exempt nonprofits must follow are complex and time consuming. Finding and maintaining funds from a wide range of supporters is difficult. Identifying and engaging strong board members takes time and attention.

Page 2 of this document offers ideas for accomplishing your goals without starting a new nonprofit.

The North Carolina Center for Nonprofits has compiled these resources as a service to you. The Center does not provide consulting services or assistance with filing documents for incorporation or tax-exempt status. We recommend that you consult an attorney to help with the legal process of forming a tax-exempt nonprofit

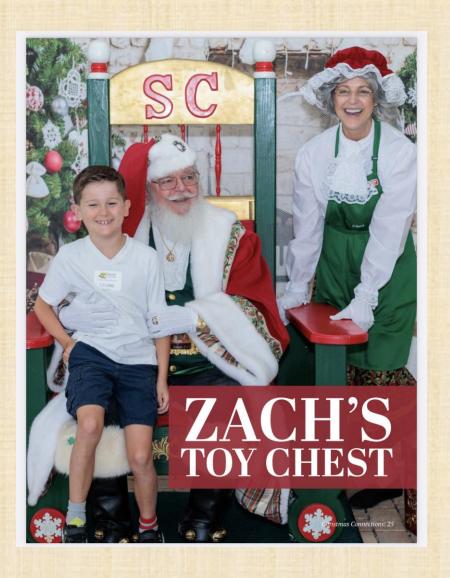
You can become a Member of the Center to get access to many services for governing and managing your organization, sustaining it over time, increasing its impact, and saving time and money. These include sample bylaws, samples of important policies for board governance, and a checklist to help you comply with nonprofit laws and regulations.

For information on all the benefits of Center membership and to join, visit https://www.ncnonprofits.org/membership/member-benefits. Membership is open to all 501(c)(3) nonprofits operating in North Carolina, groups applying for this status, and other community groups that work for the public benefit and have chosen not to apply for tax exemption.

## Outreach: Events

- Bertie County Tornado
- Single Family DisastersZach's Toy Chest





## Zach's Toy Chest



## - Bertie County Tornado





## - Single Family Disasters



### Outreach: Media



IBRBS Christmas Connections Summer 2023



North Carolina Friends of Santa Board members Joe Slifer and Jim Youker met with Holly Schwab of Zach's Toy Chest to donate a carload of toys to children fighting cancer and childhood illness. The North Carolina Friends of Santa donations was to show children and their families love from Santas' heart not only on Christmas Eve, but every day throughout the year.

STORIES / PROFILES

'Santa-preneurs' spread cheer in North Carolina with nonprofit





Bill Himes, as Santa Claus, entertains a toddler at a recent event in Wendell.

Lauren Ohnesorge

By Lauren Ohnesorge - Senior Staff Writer

November 27, 2021, 11:41am EST

## Outreach: Fundraising & Business Partnerships

Santa's Summer Seminar

Mercy USA

Carolina Mudcats Baseball Team

Be Kind Coffee

Vendor Fairs / Craft Shows

Capital City Clauses

Toy List



#### North Carolina Friends of Santa

NorthCarolinaFriendsofSanta.org

#### Toy Wishlist

The North Carolina Friends of Santa Inc. is a 501(c)(3) charitable organization whose purpose is to provide a Christmas presence in local communities when they are faced with a natural disaster or life changing hardship to show that "Santa Claus" really does care about them all year long.

When a disaster occurs, a group of volunteer Santa and Mrs. Clauses will visit children at shelters and community centers in the affected area, provide them with toys, and will spend time giving them comfort.

The following list gives some examples of the types of toys that NCFoS is looking for.

#### INFANTS & TODDLERS TO 5 YEARS

Action figures, Arts & Crafts supplies, Bathtub toys, Books, Educational toys, Musical toys, Plastic buggies and tricycles, Pull toys, Rattles, Small riding toys, Squeeze toys

#### SCHOOL AGED 5-12 YEARS:

Action figures, Arts & Crafts supplies, Backpacks, Books, Card games, Cars & Trucks (large and small), Coloring books, Crayons, Comb/brush sets, Dolls (all ethnic groups), Doll houses/furniture, Doll buggies, Games, Horseshoe sets, Jump ropes, Legos & Building kits, Model kits & supplies, Play sets (dishes, tea sets, cookware, etc), Puzzles, Throw games, Sports Equipment: Basketballs, Footballs, tennis balls, soccer balls, Balls and bats (NO GUNS PLEASE)

#### TEENS:

Arts & Crafts supplies, Backpacks, Books, Card games, CD/DVD players with batteries, CDs/DVDs, Earbuds/headphones, Games, Jewelry, Manicure/Makeup sets, Model kits & supplies, Purses, Radios, watches, wallets

Sports Equipment: Basketballs, Footballs, tennis balls, soccer balls, Balls and bats

#### ALL AGES:

School supplies: pens, pencils, notebooks, binders, paper, colored pencils, scissors, backpacks, glue sticks, manual pencil sharpeners, notebook dividers, lunch boxes, water bottles,

#### STOCKING STUFFERS:

Jacks, Marbles, Whistles, Mini games, Balloons, small cars/trucks/airplanes, flash cards.

#### WE CANNOT ACCEPT THE FOLLOWING ITEMS:

Used toys, Food, drinks, candy, gum, Clothing, Wrapped gifts, War games/guns of any kind (water pistols, nerf guns, etc), Religious materials

## Supporters & Sponsors



https://thethriftygifter.com/

Clemmons, NC Handmade gifts with heart and soul.



THE GREAT RALEIGH TROLLEY
1610 AUTOMOTIVE WAY
RALEIGH, NC, 27604
919-520-3905
TROLLEY@GREATEVENTS.COM



Carolina Mudcats Baseball 1501 NC 39 Hwy PO Drawer 1218 Zebulon, NC 27597 919-269-2287

https://www.milb.com/carolina-mudcats/



https://mercyusa.us/

Mercy USA is a national toy and gift supplier for Charities and Organizations, providing quality and name brand products.



Mellow Mushroom - Brier Creek 9600 Brier Creek Parkway Raleigh, NC 27617 (984) 888-0513

https://mellowmushroom.com/location/nc-raleigh-9600-brier-creek-parkway-27617/



The Toymakers of East Lake 2690 Tanglewood Trail Palm Harbor, FL 34685

https://toymakersofeastlake.org/ toys@toymakersofeastlake.org

## Supporters & Sponsors



Towne Bank 3535 Glenwood Ave Raleigh, NC 27612 (919) 788-7770

https://www.townebank.com/location-andatms/raleigh-glenwood



StorageMax Ironworks 1932 Wake Forest Rd Raleigh, NC 27608 Phone: (919) 803-1910

https://www.storagemaxnc.com/selfstorage/raleigh-nc-27608



3560 Clemmons Rd Suite B Clemmons, NC 27012 336-893-9892

https://www.facebook.com/bekindcoffeeco/ Local, community coffee shop & cafe in Clemmons, NC



Capital City Clauses
PO Box 99520
Raleigh, NC 27628-6458
https://www.capitalcityclauses.org/

## Staples.

Staples Office Supplies 3600 North Duke Street Durham, NC (919) 479-9352

https://stores.staples.com/nc/durham/3600north-duke-st

# Any Questions?

## 3rd Annual Santa's Summer Seminar

Hosted By

The North Carolina Friends of Santa

Saturday, August 3, 2024 9am - 4pm Croasdaile Village Retirement Community 2600 Croasdaile Farm Parkway, Durham, NC 27705

Seminar for all Santas, Mrs. Clauses, and other Christmas performers.
With keynote speaker, guest speakers, Santa discussions,
vendors, and more! Continental Breakfast and Lunch will be provided.

There will also be an optional dinner (limited to first 50 people who register and pay. Additional fee applies)

For more information, or to download a Participant and/or Vendor Application, contact us using the QR code above, e-mail us at NorthCarolinaFriendsofSanta@gmail.com, or visit us at <a href="www.NorthCarolinaFriendsofSanta.org">www.NorthCarolinaFriendsofSanta.org</a>

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