

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING MINUTES
JANUARY 2, 2024**

The Summit Township Board of Supervisors public meeting was held on Tuesday, January 2, 2024, at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Willie Adams called the meeting to order at 7:18 p.m.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors were present Willie Adams, Rick Green, and Larry Osche. Also, present was Township Secretary, Roxann Stickney, Regis E. Karch, Jim Henry, David Barry, Lindsay Rekich, and Rob Shuler.

OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

There were no questions or comments from the floor.

DECEMBER 20, 2023 REGULAR PUBLIC MEETING MINUTES

Rick Green motioned to approve the December 20, 2023 regular public meeting minutes as presented. Larry Osche seconded the motion. Motion carried unanimously.

TREASURER’S REPORT

| FUND BALANCE | | ACTIVITY | |
|------------------------|---------------------|-----------------------------------|---------------------|
| AMERICAN RESCUE PLAN | 0.00 | BALANCE AS OF 12/20/2023 | 714,021.37 |
| CAPITAL FUND | 186,937.63 | CDs | 515,173.55 |
| FIRE HYDRANT FUND | 2,556.68 | SAVINGS ACCOUNTS | 637,656.56 |
| GENERAL FUND | 386,726.76 | DEPOSITS/DEBITS | 3,797.54 |
| SEWAGE ESCROW FUND | 28,614.77 | DISBURSEMENTS | 16,873.36 |
| SEWAGE PERMIT FUND | 9,888.98 | AVAILABLE FUNDS 01/02/2024 | 1,853,775.66 |
| STATE FUND | 86,220.73 | | |
| AVAILABLE FUNDS | 700,945.55 | | |
| CAPITAL FUND - SAVINGS | 155,955.07 | | |
| GENERAL FUND SAVINGS | 481,701.49 | | |
| GENERAL FUND CD #6157 | 154,552.07 | | |
| GENERAL FUND CD #6158 | 360,621.48 | | |
| TOTAL FUND | 1,853,775.66 | | |

The treasurer presented the following report.

Deposits included savings and CDs interest.

Disbursements included truck parts and general operating expenses.

Rick Green motioned to approve the Treasurer Report as presented. Larry Osche seconded the motion. Motion carried unanimously.

GENERAL FUND INVOICES APPROVAL

Larry Osche motioned to approve payment for Hunter Truck invoice X101242293:01 for 2009 Peterbilt power steering cooler for \$760.31. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Hunter Truck invoice X101242881:01 for 2003 Peterbilt pipe exhaust for \$573.32. Rick Green seconded the motion. Motion carried unanimously.

Larry Osche motioned to approve payment for Stephenson Equipment, Inc. invoice 18073187 for 2016 Peterbilt auger motor for \$1,502.92. Rick Green seconded the motion. Motion carried unanimously.

YOST SUBDIVISION

The Supervisors reviewed the Yost subdivision plan for 681 Bonniebrook Road, Butler, PA. The Township’s engineer reviewed the plan and recommended approval. The Township’s Planning Commission reviewed the plan and found it to be administratively correct and submitted a recommendation letter for approval. The Butler County Planning Commission reviewed the plan and had no comments for changes.

Willie Adams motioned to approve the Yost subdivision plan for 681 Bonniebrook Road, Butler, PA as administratively correct. Rick Green seconded the motion. Motion carried unanimously.

HERMAN VOLUNTEER FIRE DEPARTMENT EARNED INCOME TAX CREDIT

The Secretary confirmed that David Barry, Josh Klein, David C. Maloney, III, Robert S. McLafferty and Robert P. Shuler, Jr. are on the Herman Volunteer Fire Company’ eligibility list for the Earned Income Tax Credit.

Willie Adams motioned to approve the Herrman Volunteer Fire Company Earned Income Tax Credit to David Barry, Josh Klein, David C. Maloney, III, Robert P. McLafferty and Robert P. Shuler, Jr. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2024-01 SEWAGE ENFORCEMENT OFFICER 2024 FEE SCHEDULE

Willie Adams motioned to approve Resolution 2024-01 the Sewage Enforcement Officer 2024 fee schedule. Rick Green seconded the motion. Motion carried unanimously.

RESOLUTION 2024-02 DISPOSITION OF RECORDS

Willie Adams motioned to approve Resolution 2024-02 for disposition of 2016 Township’s financial and purchasing records per the Municipal Records Manual. Rick Green seconded the motion. Motion carried unanimously.

CDs RENEWAL

Willie Adams motioned to approve CD 6157 and CD 6158 for 9 months at 5% at NexTier Bank. Rick Green seconded the motion. Motion carried unanimously.

ROADMASTER REPORT

Roadmaster, Larry Osche, presented the following report:

1. The portable electronic speed sign was installed on Bonniebrook Road.
2. Brush removal and cutting of grass was performed.
3. Shrubs were removed at Linnwood Drive.
4. Equipment maintenance was performed.
5. New employee training performed.
6. Cleaning of catch basins of leaves and debris was performed.

The signal light ahead is still on back order.

Traffic light bulbs were replaced at Bonniebrook Road and Route 422 intersection and Route 68 and Route 422 intersection.

ADDITIONAL BUSINESS

There were no questions or comments from the floor.

OPEN TO THE FLOOR – PUBLIC PARTICIPATION

There was no additional business.

ADJOURNMENT

With there being no further business to come before the board, Larry Osche motioned to adjourn the meeting. Rick Green seconded the motion. Motion carried unanimously. The meeting was adjourned at 8:10 p.m.

Respectfully Submitted, Roxann L. Stickney, Secretary

NEXT BOARD OF SUPERVISORS PUBLIC MEETING WILL BE HELD WEDNESDAY, JANUARY 17, 2024