

MINUTES
SUMMIT TOWNSHIP BOARD OF SUPERVISORS
PUBLIC MEETING
JANUARY 4, 2016

The regular meeting of the Summit Township Board of Supervisors was held on Monday, January 4, 2016 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

CALL TO ORDER

Chairman, Willie Adams, called the meeting to order at 6:45 PM.

PLEDGE OF ALLEGIANCE

All persons present stood to recite the Pledge of Allegiance.

ROLL CALL

All Supervisors, Willie Adams, Rick Green and Larry Osche were present.
Also, in attendance for the meeting Roxann Stickney, Sue Adams, Helen Osche and Joe Canel.

OPEN TO FLOOR – QUESTIONS/COMMENTS ON THE AGENDA

Willie Adams opened the meeting to the floor for any questions or comments on the agenda. There were no questions or comments.

APPROVAL OF THE MINUTES OF THE DECEMBER 16, 2015 PUBLIC MEETING

Larry Osche motioned to approve the December 16, 2015 minutes with the clarification that the public water tap-in was not mandatory by the water company at the time it was installed on Saxonburg Road, Butler, PA. Rick Green seconded the motion. Motion Carried Unanimously.

TREASURER’S REPORT

The Treasurer’s Report was read by the Secretary/Treasurer.

The fund balance totals are as follows

Total Deposits	\$14,092.40
Total Disbursements	\$112,803.83
Block Grant Fund	\$1.00
Capital Fund	\$467,110.07
Fire Hydrant Fund	\$5,428.37
General Fund	\$444,877.07
Sewage Escrow Fund	\$10,289.79
State Fund	\$38,280.60
Sewage Permit Fund	\$7,888.99

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

INVOICE APPROVAL

Rick Green motioned to approve for payment Hunter Truck Sales & Service, Inc. invoice 1-1042384 for \$313,54 for an oil pan for the 2009 Peterbilt. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Sell’s Truck & Trailer Parts, Inc. invoice 434677 for \$214.46 for fuel filters. Willie Adams seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering invoice 49044 for the Sechan property subdivision. Willie Adams seconded the motion. Motion Carried Unanimously.

An informational meeting will be scheduled with Rick Barnett from Senate Engineering Company and the supervisors for an update on the Act 537 and general engineering item updates.

Rick Green motioned to approve for payment Walsh Equipment invoice P74661 for \$1,597.05 for a swivel boom. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment TJB Consulting 0000049 the 2016 Website Agreement for \$180.00. Willie Adams seconded the motion. Motion Carried Unanimously.

PSATS CONVENTION

Hotel reservations open on January 12, 2016 for the 2016 PSATS Convention. The supervisors and secretary need make their determination by then if they will be attending the convention.

CDBG CARBON CENTER ROAD CHANGE ORDER

A meeting will be scheduled with Ron Olsen, Holbein, Inc., Joe Canel and the supervisors at the township building to discuss the Change Order for the Carbon Center Road project. A copy of the draft Change Order will be sent to Holbein, Inc. prior to the meeting.

SEWAGE ENFORCEMENT OFFICER

Willie Adams motioned for Doug Duncan to become an employee for the township as the Sewage Enforcement Officer. Rick Green seconded the motion. Motion Carried Unanimously.

DATABASE ACCESS

Access to the township's RA Accounting system will no longer be available effective January 16, 2016. The supervisors determined that the township's solicitor, Michael Gallagher, will be contacted and he will be instructed to send a letter to RA Services requesting access to our accounting information.

DENTAL COVERAGE

There is no increase in the township's dental policy. Rick Green motioned to renew the policy. Larry Osche seconded the motion. Motion Carried Unanimously.

RUSSELL STANDARD INVOICE

Rick Green motioned not to approve the additional payment request from Russell Standard for material overages on the seal coat project. Willie Adams seconded the motion. Motion Carried Unanimously.

ROADMASTER REPORT

No roadmaster report.

ADDITIONAL BUSINESS

Larry Osche motioned to change the locks and security code on the building. Willie Adams seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to update the Public Meeting Agenda to include the treasurer's report that is read at the meeting. Willie Adams seconded the motion. Motion Carried Unanimously.

Nextier Bank will be contacted to remove Dan Hay from the accounts and add Larry Osche. Willie Adams motioned if it is necessary for Roxann Stickney to attend the bank with Larry Osche to complete the paperwork to have him added to the accounts. Rick Green seconded the motion. Motion Carried Unanimously.

OPEN TO THE FLOOR

Sue Adams inquired if the AED battery and accessories are up-to-date. It was confirmed that is current on all necessary items.

ADJOURN

With there being no further business to come before the Board of Supervisors, Larry Osche made the motion to adjourn. Willie Adams seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:14 p.m.

THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JANUARY 20, 2016 AT 6:45 P.M.

Respectfully Submitted,
Roxann L. Stickney, Secretary