

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JANUARY 6, 2020**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 6, 2020 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors, Willie Adams, Larry Osche and Rick Green were present. Also, in attendance Township Secretary, Roxann Stickney, Chuck Montag, Curt Horstman, Roni Horstman, Robert Ray, and Alice Horstman.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the Agenda

**APPROVAL OF THE DECEMBER 18, 2019 PUBLIC MEETING MINUTES**

Rick Green motioned to approve the December 18, 2019 public as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 01/06/20</b>	
Capital Fund	\$305,124.76
Fire Hydrant Fund	\$4,582.61
General Fund	\$325,562.41
Sewage Escrow Fund	\$18,384.77
Sewage Permit Fund	\$9,254.87
State Fund	\$76,830.67
<b>Available Funds</b>	<b>\$739,740.09</b>
Capital Fund CD	\$311,516.27
Capital Fund CD	\$301,548.25
General Fund CD	\$207,571.95
<b>Total Funds</b>	<b>\$1,560,376.56</b>

<b>ACTIVITY</b>	
Available Funds as of 12/18/19	\$741,312.55
CD Total	\$820,636.47
Deposits	\$36,874.11
Disbursements	\$38,446.57
<b>Total Funds Available as of 01/06/20</b>	<b>\$1,560,376.56</b>

The Treasurer reported that deposits included Earned Income Tax, Local Services Tax, Dirt, Gravel and Low Volume Grant funding for Binsey Road Phase III and Old East Butler Road.

Disbursements included the purchase of on-road fuel, worker’s compensation payment and traffic light repairs.

Rick Green motioned to approve the Treasurer’s Report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**RATIFY INVOICE APPROVAL**

Larry Osche motioned to approve for payment Butler Petroleum Corp. invoice 670291 for on-road fuel for \$1,980.21. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Geibel’s Auto Repair for inspection and repairs to the Ford-550 for \$1,271.12. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 91213014 for cold patch for \$318.72. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 91226007 for cold patch for \$265.20. Rick Green seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Traffic Systems and Services, LLC invoice CR-2842 for repairs to the signal head traffic light at Route 422 and Bonniebrook Road intersection for \$3,188.00. An insurance claim was submitted for the traffic light repair. Rick Green seconded the motion. Motion Carried Unanimously.

#### **INVOICE APPROVAL**

Larry Osche motioned to approve for payment Hei-Way, LLC invoice 91227004 for cold patch for \$329.11. Rick Green seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve for payment the 2019 office supplies and postage for the Tax Collector for \$233.72. Rick Green seconded the motion. Motion Carried Unanimously.

#### **SHULER HARDSHIP AGREEMENT**

Due to a family medical issue William Shuler was unable to attend the meeting to renew his Hardship Agreement. He will be available to the next meeting on January 15, 2020 and has his verification form completed.

#### **2020 SEWAGE ENFORCEMENT OFFICERS FEE SCHEDULE**

Willie Adams motioned to approve the Township's Sewage Enforcement Officer, Doug Duncan, 2020 Fee Schedule. Rick Green Seconded the motion. Motion Carried Unanimously.

Willie Adams motioned to approve the Township's alternate, Sewage Enforcement Officer, David Ice, 2020 Fee Schedule. Rick Green Seconded the motion. Motion Carried Unanimously.

#### **VOLUNTEER FIRE COMPANY EIT CREDIT**

Herman Volunteer Fire Company submitted their list of members that qualify for the Earned Income Tax Credit. The Township Secretary/Treasurer verified the individuals that submitted the Earned Income Tax Credit request were eligible.

Willie Adams motioned to approve the Herman Volunteer Fire Company's Earned Income Tax Credit request. Rick Green seconded the motion. Motion Carried Unanimously.

#### **AUDITORS**

Rick Green motioned to approved Hosack, Specht, Muetzel & Wood LLP quote to perform the Township's 2019 audit. Larry Osche seconded the motion. Motion Carried Unanimously.

#### **ROADMASTER REPORT**

Roadmaster, Larry Osche, presented the following report:

1. Trees were removed at the Hinchberger Road and Route 356 intersection.
2. Salting of roads.
3. Equipment repaired.

A letter was sent Lockaton Junk Yard requesting not to park vehicles to close to the road. There has been no improvement. The Solicitor will be contacted regarding the next step for this matter.

#### **ADDITIONAL BUSINESS**

The Planning Commission submitted their recommendation letter regarding Tony Gagliardi's property at 880 Herman Road for the installation of a road to access the back of the property for a borrow pit.

An informational meeting was held on January 6, 2020 with Rick Green, Willie Adams, and McLafferty Heating Cooling and Electrical, LLC regarding an issue with fumes and the ventilation system in the Township building. No decisions were made.

A request was submitted to the Township for a speed study on Mitchell Hill Road. The Township's Solicitor will be contacted regarding the requirements for a speed study.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION.**

Summit Academy will be submitting to the Township their statistical State rating of students leaving the premises.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 7:32 p.m.

**THE NEXT MEETING WILL BE HELD ON WEDNESDAY, JANUARY 15, 2020 AT 6:45 P.M.**

Respectfully Submitted,  
Roxann L. Stickney, Secretary