

**SUMMIT AUTHORITY MEETING MINUTES  
JANUARY 18, 2022**

The Summit Township Authority regular meeting was held on Tuesday, January 18, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:12 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

Authority members were present David Barry, Willie Adams, Larry Osche and Robert Thompson. Member absent was Rick Green. Also in attendance Authority Engineer, Rick Barnett, Authority Secretary, Roxann Stickney, Jim Henry, and Gary Miller.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**DECEMBER 14, 2021 MEETING MINUTES APPROVAL**

Larry Osche motioned to approve the December 14, 2021 meeting minutes as presented. Robert Thompson seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

The engineer presented the attached report.

**INVOICE APPROVAL**

David Barry motioned to approve PA Municipal Authorities Association 2022 membership for \$200.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Senate Engineering Company invoice 60509 for the public sewage project for \$6,193.00. Robert Thompson seconded the motion. Motion Carried Unanimously.

David Barry motioned to submit a payment request for the above referenced invoices for a total of \$6,393.00 to the Summit Township Board of Supervisors. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

**MILLER – HERMAN ROAD PROPERTY**

Willie Adams motioned that 471 Herman Road, Butler, PA be removed from the public sewage project due to not being cost effective. Larry Osche seconded the motion. Motion Carried Unanimously.

**PROMISSORY NOTE**

Larry Osche motioned that the Promissory Notes reimbursement of expenses begin January 2015. Willie Adams seconds the motion. Motion Carried Unanimously.

**PA MUNICIPAL AUTHORITIES ASSOCIATION 2022 MEMBERSHIP**

The PA Municipal Authorities Association 2022 membership invoice was approved in the invoice section.

**ADDITIONAL BUSINESS**

If the service line is across a creek from a property, the property owner is responsible for the lateral connection through the creek to the service line.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Summit Township Authority, Robert Thompson made a motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 10:23 a.m.

Respectfully Submitted, Roxann Stickney, Secretary

**SUMMIT AUTHORITY NEXT MEETING WILL BE HELD FEBRUARY 15, 2022**

**SUMMIT AUTHORITY  
ENGINEER'S REPORT**  
SENATE #12068

January 18, 2022

Discussion Items	Board Consideration/ Action Items
1. The number of connections currently in the project is 306. The number of EDUs currently in the project will be confirmed pending receipt of water use data for Summit Academy.	
2. Revisions to the pipe alignments, manhole locations, callouts and profiles is completed.	
3. Meeting was held with PennDOT to discuss the project highway occupancy permits. Wes Palmer and Jayna Rhine (acting permits inspector) attended from PennDOT. It was determined that all HOP locations can be included in one permit application. An example format for the locations and callouts has been sent to PennDOT for acceptance prior to preparing the entire application package.	
4. Two appraisers (Jim Keffalas and Dave King) have been contacted for proposals for fair market value determinations for temporary and permanent easements. A set of preliminary drawings has been provided to Keffalas for their use in preparing the proposal. No responses at this time.	
5. Based on Board action a total of 24 customers with grinder pumps were removed from the project. DEP was consulted to determine if a Plan update is required and DEP replied with the following requirements: <ul style="list-style-type: none"> <li>a. An updated project narrative</li> <li>b. An updated service area map with the locations of removed structures shown</li> <li>c. An updated cost estimate and impacts to user fees</li> <li>d. A new publication with the updated information</li> <li>e. An updated Adoption Resolution</li> </ul> Further discussion to be made on these topics at the meeting.	<i>Approval to send updated information to DEP</i>
6. The environmental report that was prepared for the Act 537 Plan is being updated to meet the Pennvest Uniform Environmental Review requirements.	
7. The GP-5 and GP-8 permit applications have been submitted.	
8. The Chapter 102 construction stormwater NPDES, post-construction stormwater management and erosion and sedimentation application will be submitted pending finalization of all alignments.	
9. Work is proceeding on the WQM Part 2 permit, engineers report, and final design plans and specifications.	

**END OF ENGINEER'S REPORT**