

**SUMMIT AUTHORITY MEETING MINUTES  
JANUARY 19, 2021**

The Summit Township Authority regularly scheduled meeting was held on Tuesday, January 19, 2021 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

David Barry called the meeting to order at 9:10 a.m.

**PLEDGE OF ALLEGIANCE**

All persons stood to recite the Pledge of Allegiance.

**ROLL CALL**

All Authority members that were present David Barry, Robert Thompson, Willie Adams, Rick Green and Larry Osche. Also, in attendance, Authority Engineer, Rick Barnett, Authority Secretary, Roxann Stickney, and Jim Henry.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There were no questions or comments on the agenda.

**DECEMBER 15, 2020 MEETING MINUTES APPROVAL**

Robert Thompson motioned to approve the December 15, 2020 meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**ENGINEER'S REPORT**

The engineer submitted the attached report that included an estimated timeline for the sewage project.

Rick Green motioned for Michael Gallagher the Authority Solicitor to contact Chris Ziegler of the Butler Freeport Community Trail to review a draft Agreement for the placement of the sewage service line along rails-to-trail before the submission to Buffalo Township for approval. Larry Osche seconded the motion. Motion Carried Unanimously.

The public meeting for the sewage project will be held after the Agreement with Buffalo Township has been finalized. An overview of Community Development Block Grant Funding (CDBG) for low-moderate income residents for the mandatory tap-in fee will be given at the meeting. A letter will be sent to the residents that will be receiving public sewage informing them of the funding opportunity. The Township's website will also have an overview of the funding opportunity.

**INVOICE APPROVAL**

David Barry motioned to approve for payment the Pennsylvania Municipal Authorities Association invoice for the 2021 membership for \$200.00. Rick Green seconded the motion. Motion Carried Unanimously.

David Barry motioned to approve for payment Senate Engineering Company invoice 58717 for the sewage system for \$2,934.00. Rick Green seconded the motion. Motion Carried Unanimously.

David Barry motioned to submit a payment request to the Summit Township Board of Supervisors for the above referenced invoices for a total of \$3,134.00. The Authority will reimburse the Township upon receiving funding. Rick Green seconded the motion. Motion Carried Unanimously.

**ADDITIONAL BUSINESS**

The Township has not received a response from the DEP regarding the Bauer property temporary holding tanks.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

There were no questions or comments from the floor.

**ADJOURN**

With there being no further business to come before the Summit Township Authority, Larry Osche made a motion to adjourn. Robert Thompson seconded the motion. Motion Carried Unanimously. Meeting adjourned at 9:45 a.m.

**THE NEXT MEETING WILL BE HELD ON TUESDAY, FEBRUARY 16, 2021 AT 9:00 A.M.**

Respectfully Submitted, Roxann Stickney, Assistant Secretary

**SUMMIT AUTHORITY  
ENGINEER'S REPORT**

SENATE #12068

January 19, 2021

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**Work in Progress**

1. Revised drawings of the proposed sewer layout in the Butler-Freeport Community Trail (BFCT) right-of-way (ROW) in the area south and west of Bonniebrook Road were provided to BFCT Engineer, as they requested.
  - a. The BFCT review engineer has informed us that the proposed locations of manholes out of the trail paved surface should be acceptable.
  - b. Construction details of the trenchline, pipe and manholes were also requested and provided to the engineer for review and comment.
  - c. In a recent discussion Ms. Zeigler indicated that she anticipates an agreement can be reached based on what has been discussed and presented.
  - d. Ms. Zeigler suggested that a formal request with proposed agreement and drawings be submitted for consideration by the Township. The agreement should contain the provisions discussed during the field meeting (reimbursement of BFCT engineer fees, etc).
  - e. It is recommended that the Authority solicitor contact Ms. Zeigler to discuss details of the agreement before sending it to the Township for review.
2. Xylem was contacted to determine applicability of the Taron treatment technology to our project needs and effluent requirements. The company stated that they did not believe the technology was applicable for our proposed project.
3. Senate is evaluating cost savings of eliminating headworks building and using outdoor rated equipment for pretreatment and pumping.
4. Completion of the WQM Part II permit application, specifications, drawings, GP-5, Chapter 102 (construction stormwater NPDES), PennDOT HOP and other permit applications is pending final alignment selections.
5. An estimated timeline for the project is shown below:

Milestone	Duration
a) Complete all design and permit applications	2 months after agreement on final pipe alignments and details
b) DEP Part 2 application review	9 months
c) Prepare and submit Pennvest application	Concurrent with and upon approval of Part 2 permit review by DEP
d) Pennvest review, award and closing (if favorable funding offer is received)	4 to 6 months (must have all property issues resolved prior to closing)
e) Bidding and award	2 months concurrent with and 1 month following Pennvest review and closing period
f) Construction phase	24 months after Pennvest closing
g) Startup	2 months

**END OF ENGINEER'S REPORT**

