

**SUMMIT TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING MINUTES  
JANUARY 19, 2022**

The Summit Township Board of Supervisors public meeting was held on Wednesday, January 19, 2022 at the Summit Township Municipal Building, 502 Bonniebrook Road, Butler, PA.

**CALL TO ORDER**

Willie Adams called the meeting to order at 7:12 p.m.

**PLEDGE OF ALLEGIANCE**

All persons present stood to recite the Pledge of Allegiance.

**ROLL CALL**

Supervisors Willie Adams, Rick Green and Larry Osche were present. Also in attendance, Township Secretary/Treasurer, Roxann Stickney, David Barry, Regis E. Karch, Jeff Cottage, Lorraine Cottage, Ron Cottage, Ruth McMillan, Shane McMillan, Debbie King, Douglas Clark, Kriss Simmons, David Chrzan and Kathleen Orth, and Eddie Trizeno.

**OPEN TO THE FLOOR – QUESTIONS/COMMENTS ON THE AGENDA**

There was no questions or comments from the floor.

**JANUARY 3, 2022 ORGANIZATIONAL MEETING MINUTES AND JANUARY 3, 2022 PUBLIC MEETING MINUTES**

Larry Osche motioned to approve the January 3, 2022 organizational meeting minutes as presented with the wage for the part-time equipment operator with CDL license be amended to \$21.15. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve the January 3, 2022 public meeting minutes as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**TREASURER’S REPORT**

The treasurer presented the following report.

<b>FUND BALANCE AS OF 01/19/2022</b>	
American Rescue Plan	\$243,843.48
Capital Fund	\$346,634.68
Fire Hydrant Fund	\$3,687.26
General Fund	\$727,099.87
Sewage Escrow Fund	\$28,614.77
Sewage Permit Fund	\$12,471.92
State Fund	\$74,895.84
<b>Available Funds</b>	<b>\$1,437,247.82</b>
General Fund CD #64	\$210,438.88
<b>Total Funds</b>	<b>\$1,647,686.70</b>

<b>ACTIVITY</b>	
Available Funds as of 01/03/2022	\$1,449,945.64
CD Total	\$210,438.88
Deposits	\$15,315.79
Disbursements	\$28,013.61
<b>Total Funds Available as of 01/19/2022</b>	<b>\$1,647,686.70</b>

The Treasurer presented the following report.

Deposits included Earned Income Taxes, Local Services Taxes, and annual permits fees.

Disbursements included the 4<sup>th</sup> quarter 2022 Local Services Tax distributions to Herman VFC and Lick Hill VFD, and general operating expenses.

Rick Green motioned to approve the Treasurer report as presented. Larry Osche seconded the motion. Motion Carried Unanimously.

**GENERAL FUND INVOICES APPROVAL**

Rick Green motioned to approve for payment C.W. Howard Ins Agency Inc. invoice 7257 for the Lick Hill VFD 2022 – 2023 automotive insurance for \$1,633.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Jerich Insurance Agency invoice 2756 for the 2<sup>nd</sup> installment of Township worker’s compensation policy for \$1,023.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Keystone Electrical Supply Co. invoice 11489 for flood lighting repair for \$217.76. Rick Green seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Saxonburg Police services from December 27, 2021 through January 7, 2022 for \$1,119.23. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment State Worker’s Insurance Fund for the 2<sup>nd</sup> installment for the volunteer fire companies worker’s compensation policy for \$1,054.00. Larry Osche seconded the motion. Motion Carried Unanimously.

Larry Osche motioned to approve for payment Stephenson Equipment, Inc. invoice 18049283 for hoses and couplers for \$218.09. Rick Green seconded the motion. Motion Carried Unanimously.

**SUMMIT AUTHORITY PAYMENT REQUEST**

The Summit Authority submitted a payment request for the following invoices. The Authority will reimburse the Township upon receiving funding.

Rick Green motioned to approve for payment PA Municipal Authorities Association 2022 membership for \$200.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

Rick Green motioned to approve for payment Senate Engineering Company invoice 60509 for the public sewage project for \$6,193.00. The Authority will reimburse the Township upon receiving funding. Larry Osche seconded the motion. Motion Carried Unanimously.

**WILLOW DRIVE**

Shane McMillan and Ruth McMillan attended the meeting requesting information for subdivision requirements at 114 Willow Drive, Butler, PA. The parcel currently has a home with approximately five acres. The parcel would be subdivided for one additional lot.

The existing parcel is being accessed via an easement/right-of-way agreement through the neighboring property. The Subdivision Division Land Development Ordinance requires the property be accessed via a 50 foot right-of-way because of the number of houses. Therefore, the newly created lot will be required to have a 50-foot right-of-way access.

The McMillans requested that access to the new lot be via the easement/right-of-way agreement through the neighboring property instead of opening a 50 foot right-of-way.

Willie Adams motioned that the property cannot be subdivided with an easement/right-of-way agreement through the neighboring property due to not meeting the subdivision requirements. Larry Osche seconded the motion. Motion Carried Unanimously.

**TELECOMMUNICATION TOWER CONDITIONAL USE HEARING VOTE**

Residents presented information against 5G telecommunications.

Willie Adams motioned to table the Conditional Use vote for a telecommunication tower at 3475 Beck Road, Butler, PA until the 5G telecommunication information and legal issues is reviewed by the board. Rick Green seconded the motion. Motion Carried Unanimously.

**RESOLUTION 2022-04 GENERAL FUND SAVINGS ACCOUNT**

Willie Adams motioned to approve Resolution 2022-04 for a General Fund savings account. Rick Green seconded the motion. Motion Carried Unanimously.

**RESOLUTION 2022-05 CAPITAL FUND SAVINGS ACCOUNT**

Willie Adams motioned to approve Resolution 2022-05 for a Capital Fund savings account. Rick Green seconded the motion. Motion Carried Unanimously.

**HERMAN VOLUNTEER FIRE COMPANY EARNED INCOME TAX CREDIT**

Joshua Barto and Larry Shuler submitted their request for the Volunteer Fire Company Earned Income Tax Credit. The Township Secretary confirmed that they are on the Herman Volunteer Fire Company’s eligibility list.

Willie Adams motioned to approve Joshua Barto and Larry Shuler for the Volunteer Fire Company Earned Income Tax Credit. Rick Green seconded the motion. Motion Carried Unanimously.

**FUEL QUOTES**

The following 2022 -2023 fuel quotes were received.

**ON-ROAD FUEL: 5,000 GALLONS**

<b>Company</b>	<b>Base Price</b>	<b>Winter Additive</b>	<b>Total</b>
Butler Petroleum (Reed Oil)	0.0700	0.03	<b>0.1000</b>
Purvis Brothers	0.0950	0.03	<b>0.1250</b>

**OFF-ROAD FUEL: 3,000 GALLONS**

<b>Company</b>	<b>Base Price</b>	<b>Winter Additive</b>	<b>Total</b>
Butler Petroleum (Reed Oil)	0.0700	0.03	<b>0.1000</b>
Purvis Brothers	0.0950	0.03	<b>0.1250</b>

Larry Osche motioned to approve the lowest quote for the 2022 – 2023 on-road fuel and off-road fuel to Butler Petroleum (Reed Oil). Rick Green seconded the motion. Motion Carried Unanimously.

**EQUIPMENT RENTAL WITH OPERATOR BID**

The equipment rental with operator bid will be advertised.

**2022 – 2023 SALT CONTRACT**

Larry Osche motioned to order 1,500 tons of road salt from Costars for the 2022 – 2023 contract. Rick Green seconded the motion. Motion Carried Unanimously.

**PART-TIME EQUIPMENT OPERATOR WAGES WITH CDL LICENSE**

The wage for the part-time equipment operator with CDL license was amended in the January 3, 2022 organizational meeting minutes to \$21.15.

**GUIDERAILS**

The upgrading of the guiderails on Bonniebrook Road was discussed by the Supervisors and will be determined.

**GEIBEL ROAD BRIDGE**

Butler County is responsible for maintaining the Geibel Road bridge. Butler County has determined that due to the condition of the bridge, the bridge no longer has the capability to be a two-lane bridge. It has been changed to a one-lane bridge until the traffic capacity issues are rectified. Butler County has submitted the Geibel Road bridge project to the State for engineering plans. The State will engineer the plans for the County at no charge. If the engineering plans are completed this year, the tentative start date for the project will be 2026.

**ROADMASTER REPORT**

The Roadmaster presented the following report.

1. Winter road maintenance performed.
2. The 2009 Peterbilt plugged intake manifold was repaired.

**ADDITIONAL BUSINESS**

Willie Adams announced on January 17, 2022 the Supervisor held a conference call to discuss a personnel matter. The Phase II Grant Administrator Agreement for the Summit Elementary playground project will be determined at the next meeting.

**OPEN TO THE FLOOR – PUBLIC PARTICIPATION**

Options for the Karnes Road entrance at Route 422 was discussed. PennDOT approval is required.

**ADJOURN**

With there being no further business to come before the Board of Supervisors, Rick Green made the motion to adjourn. Larry Osche seconded the motion. Motion Carried Unanimously. Meeting adjourned at 8:26 p.m.

Respectfully Submitted,  
Roxann L. Stickney, Secretary

**NEXT MEETING WILL BE AT 6:45 P.M. ON WEDNESDAY, FEBRUARY 2, 2022**